**LEGAL ADVERTISEMENT**

ADVERTISEMENT FOR BIDS

EMS BILLING SERVICES

CITY OF FOND DU LAC, WISCONSIN

File No. 2021-023

NOTICE IS HEREBY GIVEN that sealed bids will be received in the City Administrative Office at the City/County Government Center (CCGC), 160 South Macy Street, P.O. Box 150, Fond du Lac, Wisconsin, until 2:00 PM, local time, on Friday, February 26th, 2021 at which time bids will be publicly opened and read aloud in the City Manager’s Conference Room, 4th Floor of the CCGC. The project quantities includes but are not limited to the following described approximate quantities of work:

SCOPE OF WORK

* The City of Fond du Lac is seeking professional service agencies, companies, corporations, partnerships, individual organizations and/or other legal entities organized under the laws of the State of Wisconsin to provide billing services for emergency medical services and transports.

Complete electronic bidding documents are available by contacting the City’s Purchasing Manager at:

City of Fond du Lac

Attn: Josh Musack

PO Box 150

Fond du Lac, WI 54936-0150

Phone: 920-322-3453

Email: [jmusack@fdl.wi.gov](mailto:jmusack@fdl.wi.gov)

All bids shall be prepared on the proposal forms provided in the specifications and shall remain attached thereto, and shall be addressed to City of Fond du Lac, P.O. Box 150, Fond du Lac, Wisconsin. Each bid envelope shall be properly identified on the face thereof "SEALED BID – EMS BILLING SERVICES”. No bid shall be withdrawn for a period of (30) thirty days after the opening of said bids, without the consent of the Purchasing Manager. The City of Fond du Lac may reject any or all bids on any basis and without disclosure of any reason. The failure to make a disclosure shall not result in accrual of any right, claim or cause of action against the City. The City also reserves the right to waive any formalities or informalities in bidding, and to select the bid that, in its opinion, will best serve the interests of the City.

Each proposal shall be accompanied by a certified check, or bank draft, payable to the City of Fond du Lac, or satisfactory bid bond, in the amount of 5% of the gross bid as a guarantee that if the bid is accepted as the successful bid, such successful bidder will execute and file the proposed contract and performance bond within ten (10) days after notice of award of contract.

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