

CITY OF FOND DU LAC – Council Communications

City Manager

Date: August 25, 2023
To: City Council
From: Joe Moore, City Manager
Re: Council Communications



1. Fond du Lac Fire/Rescue Monthly Report
2. Department of Community Development Monthly Report
3. Fond du Lac Senior Center Monthly Report
4. Fond du Lac Police Department Monthly Report
5. City Attorney/Human Resources Monthly Report
6. Department of Public Works Monthly Report
7. Department of Administration Monthly Report
8. Fond du Lac Public Library Monthly Report

CITY OF FOND DU LAC – Council Communications

Fire Rescue

Date: August 2, 2023
To: Joe Moore, City Manager
From: Erick Gerritson, Fire Chief
Re: Fond du Lac Fire Rescue Monthly Report for July 2023



...Acting to Save

Types of Calls	July 2023	July 2022	Year to Date (2023)	Year to Date (2022)
Alarms Involving Fire	22	16	72	80
Fire Mutual Aid Given	4	0	15	7
Fire Mutual Aid Received	0	0	1	2
Other Calls (False Alarms, Service Calls, etc.)	129	85	819	596
Emergency Medical Calls	523	550	3769	3753
Paramedic Intercepts	3	5	41	50
Interfacility Transports	29	40	318	272
TOTALS	674	651	4660	4429
Fire Inspections Completed	245	181	2049	1656
Defects found during Fire Inspections	52	126	276	783

TRAINING

- Quarterly Meeting with Chief Gerritson

COMMUNITY EVENTS

- Touch a Truck event at Lakeside Park
- Station Tour for students from the Treffert Center
- Station Tour for deaf student from Chegwin
- Crews played kickball with Boys and Girls Club at Theisen
- Cars on the Island event at Lakeside Park
- Pop Up Event with the Police at Target

OTHER

- DockSpider Medic & Firework Displays
- 4th of July Firework Display
- South Hills Country Club Firework Display
- FDL County Fair Bull Riding/ Fireworks/Demo Derby
- Park Board utilizing Station 1 Classroom for meeting
- Envision Greater Fond du Lac ride along/job shadow
- Marian University AED/Hands only CPR training

CITY OF FOND DU LAC – Council Communications

Department of Community Development

Date: August 25, 2023
To: Joe Moore, City Manager
From: Dyann Benson, Community Development Director
Re: Monthly Report for July 2023



1. Statistics are attached for housing starts, inspections, downtown parking, the Senior Center, etc.
2. There were no site plans were submitted for July.
3. There are several construction projects underway in the City. Projects include: Drywall continues at the Manor at the Meadows, a dementia care facility, at 590 West Rolling Meadows Drive. Finishes are wrapping up at the renovation of Brooke Street Lofts (former Northern Casket Factory) at 16 North Brooke Street. Finishes continue at the former Winnebago Cheese Building at 233 West Division Street which is part of the Brooke Street Lofts redevelopment project. Drywall is going up in the new Compeer Financial building at 381 Police Memorial Drive. Structural steel framing continues for the new addition at Excel Engineering on Camelot Drive. Steel framing is underway for the new Automation, Innovation and Robotics (AIR) Center at Moraine Park Technical College. Interior finishes are wrapping up at the Badger Liquor hangar near the airport. Excavation has started for the building expansion at Nemesis Metals at 1250 South Hickory Street. The new Tesla Charging Station for electric vehicles has been completed at Target.
4. The Downtown Architectural Review Board (DARB) reviewed and approved wall sign for 18 Hands Alehouse at 18 East Division Street. Exterior paint for 191-193 South Main Street was also approved.
5. The Board of Appeals approved a variance for Aurora Medical Group at 210 Wisconsin American Drive for additional monument signs and larger directional signs.
6. The Plan Commission approved mural(s) at Moraine Park Technical College.
7. The Historic Preservation Commission approved a Certificate of Appropriateness for the Chicago Northwestern Train Depot at 105 South Brooke Street/182 Forest Avenue to accommodate changes to exterior doors and egress to comply with building code requirements.
8. The third and final Fondy Flicks at the Field, Top Gun: Maverick, was held on Thursday, August 3rd. Mother Nature apparently felt her own need for speed by rolling in thunderstorms causing the movie cancellation. Fondy Flicks on the Field is a partnership between the City of Fond du Lac, Fond du Lac School District Recreation Department and Fond du Lac Dock Spiders to bring free outdoor movies to the community. The partners will evaluate and determine if the series should return in 2024. Mother Nature will be invited to attend the discussions so we can try to work around her schedule.

CITY OF FOND DU LAC
DEPARTMENT OF COMMUNITY DEVELOPMENT
Month: JULY 2023

Category	This Month	Same Month Last Year	Total This Year	Total By Same Period Last Year
I. DEVELOPMENT ACTIVITY (CITY)				
Residential Construction (Permits Issued):				
# New Single-Family Residential Units	4	0	15	11
# New Duplex Residential Bldgs/Units	0	0	2(4)	5(10)
# Residential Alterations/Additions	101	136	546	749
# New Multi-Family Residential Bldgs/Units	0	2(62)	0	2(62)
# Total New Residential Bldgs/Units	4(4)	0	17(19)	16(21)
\$ Total Value New Residential Construction	1,490,000	11,058,496	4,887,400	16,748,661
\$ Total Value Residential Alterations/Additions	1,172,569	1,832,406	7,991,024	10,531,929
Commercial/Industrial Construction (Permits Issued)				
# New Commercial/Industrial Structures	0	1	5	5
# Commercial/Industrial Additions/Alterations	10	21	77	117
\$ Total Value New Commercial/Industrial Construction	0	549,174	7,182,068	8,102,274
\$ Total Value Commercial/Industrial Additions/Alterations	5,415,717	7,318,877	34,241,483	25,374,662
General:				
# New Site Plans Reviewed	0	1	11	30
# Rezoning/Special Use Permits	1	2	11	10
# Variances	1	2	5	8
# New Lots/Parcels Created [CSMs & Final Plats]	0	0	18	14
II. FIELD INSPECTIONS, CONSULTATIONS & PUBLIC CONTACTS	648	617	4,213	3,795
III. HOUSING CODE ENFORCEMENT				
# Complaints Filed	41	39	297	266
# Follow-up Inspections	170	130	1,124	894
# Complaint Cases Closed	40	33	270	236
IV. HOUSING REHABILITATION LOANS				
# Loans Approved	1	0	2	2
\$ Amount of Rehabs Approved	52,000	0	101,000	57,500
# Dwelling Units to be Rehabbed (Approved)	1	0	2	2
V. SENIOR CENTER (JUNE, 2023)				
# Volunteers/Hours	45/258	37/193	51/1,234	38/886
# Contacts	11,964	15,099	92,384	94,305
VI. DOWNTOWN PARKING				
\$ Revenue	20,780.16	18,866.09	151,367.31	119,369.42

CITY OF FOND DU LAC – Council Communications

Senior Center

Date: August 1, 2023
To: City Council, Joe Moore, Dyann Benson,
and Friends Board of Directors
From: Cathy Loomans, Director
Re: Senior Center Update – July 2023



- One of the big things on our radar is the upcoming opportunity to provide input regarding proposed updates to the Older Americans Act (OAA). This federal Act was first passed in 1965 and hasn't had a substantial update since 1988. In that same 35 years, the population of older adults has almost doubled and Americans are living longer than ever before. We are particularly interested in advocating for changes in the senior nutrition programs. There are proposed revisions that would allow for the “continuation of innovations utilized during the Covid-19 pandemic”, including the drive-up/carry out option of the congregate meal program. In Fond du Lac County, the drive up program was discontinued at the end of 2022 when the State strongly encouraged the counties to end program modifications that were created during the pandemic. Many former participants still express their desire for a drive-up/carry out option and we will advocate on the behalf of Fond du Lac County seniors in hopes that the Older Americans Act will be updated to reflect the desires of a new generation of seniors.
- Our participants are enjoying another summer full of outdoor programming. Both our Men's Golf League and our Ladies Playful Golf Club have enjoyed exceptional weather so far this summer. The Ladies added a little extra fun this month when they joined the “Barbie Craze” and dressed in pink, used pink golf balls, and decorated their bags with Barbies. The truly are a “Playful” group!
- We continue to hear from residents of local senior living communities how much they appreciate the monthly notes and cards that they receive from volunteers at the Center. This Outreach program was created during Covid when in-person visits were suspended, but due to its popularity – both with volunteer card writers and with card recipients – we have committed to continuing it. We deliver between 900 and 1000 cards each month.
- We are seeing an uptick in numbers of people attending our support groups. We offer groups for people living with Parkinson's Disease, a Living With Loss Group, an Alzheimer's Caregiver Support Group, and a Parent of Angels support group.

CITY OF FOND DU LAC – Council Communications

Police Department

Date: August 10, 2023
To: Joe Moore, City Manager
From: Aaron Goldstein, Chief of Police
Re: Monthly Report for July 2023



Patrol Division

Mental health crisis in 100 block of Cumberlyn Dr, suspect was armed with a knife, after negotiating with suspect they agreed to be taken into custody to seek help
Officers made entry to home in 700 block of Security Dr after receiving information that a female was actively being assaulted in residence
Death investigation in 400 block of 4th Street
Death investigation in 700 block of Western Ave.
Investigated a report of 2 individuals waiving a handgun near 3rd and Everett, unable to locate
Responded to suspected homicide investigation at TCI

Criminal Investigative Division

The Detectives cleared **25** cases in the month of **July 2023**. Of those cases **7** were closed with arrests or referrals to the DA's Office for charges. There were **17** new cases assigned in the month with a total case load of **103** active cases as of this report. Detectives are currently working **8** ICAC Cyber Tips.

Mental Health Co-Response

Mental Health Assessments (Behavioral health crisis (MH or AODA) requiring assessment of safety, symptoms, and functioning: **27 (Adults) and 0 (Children)**

Records Bureau

Open records requests processed (all other reports): **56**
Open records requests processed (traffic related - crash reports): **149**
Records processed to be sent to outside criminal justice agencies/departments (DSS, P&P etc.): **67**
Public Record Requests Processed – Total: **272**

Property and Evidence Control Unit

Property/evidence items processed: **466**

Training Unit

Hosted ALERRT level 1 training on July 25th and 26th
Instructed Appleton ALERRT class July 11th and 12th
Conducting Child Abuse Investigations: Matthew Chevremont
SWAT Command 2 (online) Lt. Foster
Tint meter training (online) in progress
Mobile Detect drug training (online) progress

Recruitment and Selection

4 Officers in the academy are almost at the halfway point

2 Officers Stine and Lohry started on 7/31/23 and will attend the Academy 8/9/23

3 total one day processes were conducted: 6-28-23, 6-30-23, 7-30-23

New CSO's waiting for 3 backgrounds to be completed

Facilitated several ride-alongs with potential candidates

Community Service Officer Unit

Parking Tickets: (we do have not received requested information at this time)

CSO Amber Thompson is on her own

CSO Kyle Tennie was accepted to the academy on self-sponsor

CSO Duane Stein completed his time as a CSO, now starting academy

CSO Jackson Wagner started

CSO's assisted with the following: 20 hrs parking per week, fingerprint and special events

CITY OF FOND DU LAC - Council Communications

City Attorney/Human Resources Department

Date: August 1, 2023
To: Joe Moore, City Manager
From: Deborah Hoffmann, City Attorney/Director – Human Resources
Re: Monthly Report – July 2023



MUNICIPAL COURT

	July	YTD
Traffic Safety Program Participants	0	8
Municipal Citations	347	1898
Juvenile Hearings held at the High School/School District	0	271
Trials to the Court	2	26
Pre-trials Conferences	32	189
Fines/Forfeitures collected	\$ 11,845.79	\$118,905.16

HUMAN RESOURCES

	July	YTD
New Hires	5	30
Promotions	2	27
Retirements/Attrition	4	37
Recruitments	7	30
Current Vacancies	30	N/A

CITY OF FOND DU LAC – Council Communications

Public Works Department

Date: August 16, 2023
To: Joseph Moore, City Manager
From: Paul DeVries, Director of Public Works
Re: Department of Public Works Monthly Report



ENGINEERING AND TRAFFIC DIVISION

- Contractor, Don E Parker continues work on the 2023 Utility & Street Reconstruction Project.
 - Eleventh Street – Park Avenue to Vine Street – Completed utility installation and began road excavation
 - Division Street – Lincoln Avenue to Railroad Tracts – Started storm sewer installation
 - Ledgeview Avenue – Park Avenue to Cottage Ave Dead End – Completed underground utilities and began road excavation
 - Third Street – Park Avenue to Everett Street – Started storm sewer installation
 - Warner Street – Ruggles Street to Forest Avenue – No work at this time
- Contractor, Sommers Construction completed work on the 2023 Concrete Rehabilitation Program.
- Contractor, Northeast Asphalt started structure repairs on the 2023 Mill & Overlay Program. Project Locations Include:
 - Roosevelt Street from Arndt Street to Winnebago Drive
 - Division Street from Reid Terrace to National Avenue
 - Mohawk Avenue from north of Harborview Drive to north of Boat Launch
- Contractor, Struck & Irwin scheduled the 2023 Seal Coating Program for mid-August. City crews continue prepping the streets in advance of this work.
- Contractor, Zenith Tech continues work on the 2023 Lakeside West Pedestrian Bridge Project. The bridge path approaches have been placed and the contractor is working on the lighting and parking lot.
- Bridge Contractor, Norcon completed the East Division Street Bridge and Western Avenue Bridge deck overlay and bridge approaches. Norcon is currently repainting the East Johnson Street Bridge and railings.
- Contractor, Jossart Brothers anticipates starting the 2023 APRA Reconstruction Project the first week in September.
- The City continues to work with MSA on various upcoming projects. The projects include:
 - West Division Street Bridge Replacement – The WI DOT awarded the project to Sheet Piling Services, Custer WI
 - Promen Drive Bridge located in Lakeside Park – The WI DOT along with the City of Fond du Lac are designing the replacement of the Bridge.
 - Lincoln Ave & Thomas St Storm Water Pump – Staff are working the contractor to schedule the start of the project.
- Reviewed site plans for Erosion Control and Stormwater Management and Drainage Plans for newly constructed homes.
- Reviewed and approved 14 Excavation in the Right of Way Permits and several sidewalk permits

CONSTRUCTION & MAINTENANCE DIVISION

- Repaired thirteen storm sewer structures
- Completed extension of concrete and added breaker at Fraiser Point
- Completed concrete repairs on Division Street, near SSM Health
- Continued with annual crack seal program of city streets
- Assisted parks in the setup/takedown of barricades for the 4th of July fireworks
- Staff installed/removed signage relating to county fair
- Contractor completed Concrete Rehab Project
- Working with the seal coating contractor to repair an area from the 2022 program that was damaged by a private contractor
- New hires and staff who did not attend in 2022 participated in Personal Protective Equipment and Excavation Competent Person training as part of the mandatory Public Works Safety Program
- Crosswalk and line painting continues, additionally Fond du Lac County Highway Dept assisted with arterial and collector centerline painting
- Continued to assist Plamore Park project by providing trucking of materials (topsoil) due to limited resources.
- Continued to address potholes citywide
- Continue citywide street sweeping
- Assisted contractor with processing brush and other organic materials at our Sullivan dumpsite. The finished product (mulch and compost) will be available to the public at no cost
- Storm water and riverbank mowing has started
- Staff participated in the Library's Touch-A-Truck event at Lakeside Park, providing four pieces of equipment from Construction and Maintenance
- Attended monthly Fondue Fest meeting to discuss event logistics
- Attended Mill and Overlay and Hamilton Place preconstruction meetings
- Coordination of efforts to repair concrete panels and basins on Johnson Street, while contractor is installing a sanitary lateral for Moraine Park Technical College.

ELECTRICAL DIVISION

- July, 565 locates were called in, 175 were located and the rest could be office cleared
- Seven call-ins in July – Three traffic signal knock downs, one street light knock down, and three emergency locates.
- Repaired four total traffic signals knockdowns – Main St & Merrill Ave, Johnson St and Seymour St, Scott St and Luco Rd, and Division St and Macy St
- Repaired 26 street lights
- Repaired two locations where a TDS contractor damaged some street light wiring. The first was near 32 McWilliams St might have been an area of old damage that was disturbed. The second was near 420 N. Country Lane required C&M to remove a section of curb to access the damaged wire location. We were able to repair the conduit and replace about 80' of wire and splice the wires in a new box. We will work on preparing an invoice.
- Replaced battery charger and fuse in outdoor warning siren C09
- Tapco addressed various traffic signal issues throughout the City. The audible push buttons at Johnson St and Pioneer Rd, timing issues at Division and SSM entrance, and an audible pedestrian button at Main St and Johnson St. A new button has been ordered for Johnson St and Main St.
- Discovered damaged conduit on Wisconsin American Dr, in conjunction with the Aurora hospital construction project
- Police – Verizon cell phone extender was having issues. We are working with IT on installing a cell phone extender and ran a new CAT6 cable to the server room.

- Fire Station #3 – WI-FI Antenna Replaced a WI-FI Antenna from the fire station #3 lightning strike
- Parks – Pavilion Men’s Restroom Repaired electric hand dryer in the men’s restroom that was not working
- Parks – Buttermilk PAC Stage Pole Lights were out and needed replacement

FLEET DIVISION

- Solid Waste Truck #202 – Packer panel roller snapped off and bent the roller channel. Welded in a 10” section of new track, repaired the wiring harness, replaced panel rollers, and tightened up loose steering column
- Parks Department Bucket Truck #304 – Installed isolators on the bucket bolts, new serpentine belt, bushings for the stabilizer frame, hydraulic filter assembly with gaskets, lubed the rotating gear for the bucket turret, replaced hydraulic oil tank lid gasket, lubed sticky emergency stop for the bucket control and replaced damaged boom hold down bracket
- Parks Department Mower #318 – Replaced blown hydraulic hose for front deck and tightened loose ball joints and rear tie rod end
- Water Department Truck #463 – Replaced worn ball joints from front suspension and repacked front wheel bearings
- Police Department Squad #20 –Replaced both outer tie rod ends and took to Holiday Ford for alignment, also replaced faulty steering wheel clock spring
- Police Department Squad 32B – Replaced bad batteries after checking starting and charging systems
- Police Department Squad #7 – Replaced faulty sparkplug and computer docking station
- Fire Department Ambulance #654 – Repaired leaking patient air conditioning compartment due to being inoperative
- Fire Department Engine #662 – Replaced faulty coolant level sensor
- WTRRF Truck #733 – Reset front camera monitor and camera system operates normal. Replaced leaking union on main hose reel and replaced damaged leader hose on the hose reel.
- C&M Truck #74 – Replaced faulty power door lock actuator
- Transit Bus #912 – Replaced damaged wheelchair ramp motor

PARKS DIVISION

- Continued on tree pruning and hazardous tree removals throughout the city
- Park crews and contractor continued removing ash trees throughout the city
- Mow grass throughout the parks and trim weeds
- Starting to mulch trees throughout our parks and will be completed in August
- Monday and Wednesday Buttermilk Park Concerts have been going well
- Parks and Forestry participated in Touch a Truck in Lakeside Park, sponsored by the Library on July 25. It was a great success.
- Taylor Pool and Fairgrounds pool are open. Fairgrounds pool last day will be August 13 and Taylor will be open until August 20.
- Six donated benches were installed throughout our parks by our park crew
- Fireworks for July 4 was well attended at Lakeside Park. A big “Thank you” to Festival Foods for donating funds for this event.
- Work continued on the Plamore Park project. This project is projected to be completed in September.
- Conservation Alliance Group donated and installed fishing piers in the Marina, east of Dock E.

TRANSIT

- Fond du Lac Area Transit administration is working with comptrollers, human resources, fleet, and many others in finalizing our submission for the Federal Transit Administration Triennial. This audit is performed every three years and is designed to review every aspect of the transit system. We have been working on the audit since late November 2022 and should finalize in September of 2023.
- On August 7, we held employee safety training. We focused on the American with Disabilities Act, and the customer service expectations for all of our drivers. Transit put additional focus on the use of mobility device tie-downs and ensuring our riders are safe and secure while boarding and alighting, and during their bus ride.
- Transit is putting the final touches on the event planning for “Free Fare Day”. This year the event will be held on September 1, 2023. All regular school routes will be running during the event, including the school tripper. It is the perfect day for planning your back to school route. We will have refreshments and transit swag at the Transfer Zone (corner of Macy and Rees) from 9 a.m. until noon on the day of the event. Thanks to Pick n’ Save for sponsoring the cookies and bottled water.

WATER UTILITY

Water Distribution System:

- Replaced two lead water service
- Repaired five water main breaks
- Replaced two main line valve
- Replaced fire hydrant
- Participated in the Touch-A-Truck event put on through the library located at the LSP
- Restoration (asphalt, concrete, landscaping)
- Began new dead end water flushing program to improve water quality
- Seasonal staff continues turning valves, operating hydrants, and mowing lawn

Meter Shop:

- Meter Service Technicians installed 82 meters between 5/8” to 6”.
- Meter Service Technicians notified 85 customers of leaks or high use.
- Conducted 133 residential cross connection and clear water inspections.
- Hydrocorp inspected two facilities, zero were compliant. Staff continues to work with Hydrocorp to increase compliance. The Utility is working to restructure the contract with Hydrocorp with the goal of doing more inspections in house due to efficiencies gained in the meter shop.

Water Plant/Operations:

- DNR required monthly 50 bacteriological samples were taken from distribution.
- Conducted generator maintenance. We are currently working on prioritizing the items found during the maintenance procedure to maintain adequate coverage.
- The utility pumped 177,134,000 gallons of water. The minimum volume was on June 10 – 3.866 MGD and maximum on July 10 – 5.250 MGD. Average – 4.719 MGD.
- Staff continue to work on items found during the sanitary inspection.
- Well Rehab Project 2023:
 - Well 13: The well was reinstalled only to end up with high amps and low flow. A faulty electrical lead was discovered and will be repaired. These leads were bypassed but the problem seems to continue. Contractor continues to investigate.
 - Well 10: Contract documents are being reviewed. Advertisement for bidding is upcoming.

- Well 26: Unforeseen issues have arose with the well. It appears to be electrical in nature. The City’s electrician is investigating.

Water Business Office:

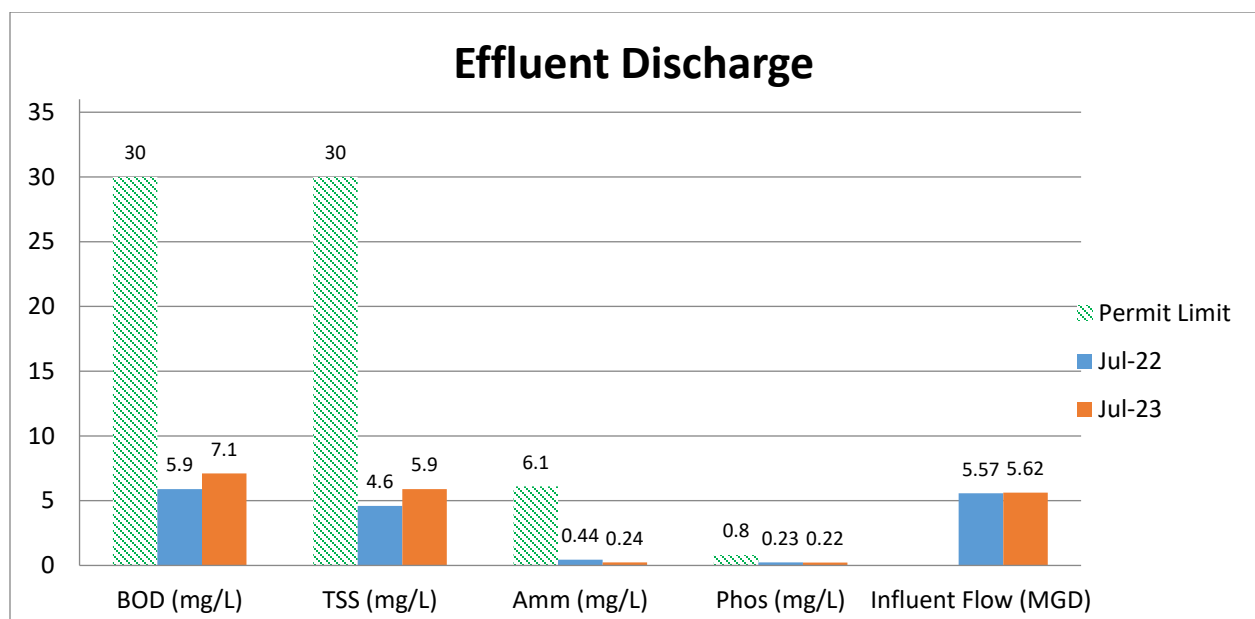
- Mailed out 5,813 water/sewer cycle bills, no delinquency letters were mailed due to the billing system conversion.
- Due to the billing software conversion, the number of work orders processed is unknown; however, meter shop staff completed 62 appointments.
- Completed 198 initial/finals for water service changes. (Services starting/stopping from people moving)
- 29 pool fill credits issued, 189 total for 2023.
- Large meters (3”, 4”, 6”) were tested and put back into service.
- Staff continues to test and work on the new billing software:
 - Worked on a back log of service change forms (start/stop service)
 - Updated information in new billing software from legacy system.
- Meter shop staff also assisted with work in the water treatment plants & construction inspection.

WASTEWATER

Flows and Concentrations:

- The lowest daily flow occurred on the 2nd at 4.20 million gallons. The highest daily flow occurred on the 28th at 9.18 million gallons.
- Effluent permit limits and results for the WTRRF are as follows:

July 2023	<i>Unit of Measurement</i>	<i>Conc. entering the facility</i>	<i>Actual Discharge</i>	<i>Permit Limit</i>	% Removal
Biological Oxygen Demand (BOD)	mg/L	401	7.1	30	98
Total Suspended Solids (TSS)	mg/L	273	5.9	30	98
Ammonia	mg/L	33.0	0.24	6	99
Phosphorus	mg/L	5.9	0.22	0.8	96



Operations:

- Discussions continue with Fond du Lac County and the airport regarding the Water Quality Trading project. The objective at this time is still to finalize a lease agreement.

Maintenance:

- The Electrician and Instrumentation Technician position is still vacant. We did interview an internal candidate and made an offer, but unfortunately, it did not work out.

Administration:

- Melissa Schreiner, the new Administrative Assistant, has transitioned into her new role very well and is making great strides to understand all facets of the position.

CITY OF FOND DU LAC - Council Communications

Department of Administration

Date: August 14, 2023
To: Joe Moore, City Manager
From: Tricia Davi, Director of Administration
Re: Department of Administration Monthly Report



COMPTROLLER

- Staff worked with the auditors to finalize the 2022 Annual Comprehensive Financial Report (ACFR). The report was submitted to the GFOA for the Certificate of Achievement Program. The 2022 ACFR can be found at this link: <https://www.fdl.wi.gov/administration/finance/financial-reports-plans/>
- Staff began gathering information for the upcoming debt borrowing. Our underwriter and bond counsel will prepare and review the Official Statements in advance of Council adopting the Set Sale and Authorization resolutions in August and September.
- Work continued post go-live with the Origin water billing system. Converting data from one system to another caused some challenges during current billing cycles, but staff worked through and the resolved issues. The on-line payment portal also needed additional attention as some functionality was not operational at go-live.

Department Statistics

Statistics	July	2023 YTD	2022 Totals
Accounts Payable Checks	404	3,115	5,399
Payroll Checks/Direct Deposits	824	6,133	11,036
Purchase Orders Approved/Issued	244	2,253	3,665
Utility Bills Processed	5,842	38,132	65,787
On-line utility payments	1,337	17,692	31,721
WebTrac on-line reservations/payments	48	326	529
Tax Refund Intercept/State Debt Collection	\$2,818.51	\$53,805.62	\$124,128.38

PURCHASING

- Plamore Park progress: Playground surface is complete. Sport Court surface is installed and being painted.
- Request for Bids went live on July 12 for Phase 2 of the Police Department remodel.
- Health Insurance Broker Request for Proposals we issued with 9 responses received. Responses are being evaluated by the internal committee, with broker interviews scheduled for the first two weeks of August.
- Hamilton Park restroom bid was awarded. Construction slated to begin in Fall.

CITY CLERK/CENTRAL SERVICES

Department Statistics

Statistics	July	2023 YTD	2022 Totals
Park Facility Reservations	89	596	1209
Dog Licenses	11	844	1058
Cat Licenses	0	119	153
Print Shop Orders	101	698	1581
License Applications	42	874	854
Special Assessment Reports	61	432	1048
Special Event Requests	12	73	128

Lakeside Park Marine

DOCK	TOTAL NO. OF SLIPS	2023 SLIPS RENTED	2023 SLIPS AVAILABLE
Dock A	28	25	3
Dock B	36	36	0
Dock C	20	19	1
Dock D	20	19	1
Dock E	20	20	0
Dock F	28	28	0
Dock G	44	44	0
Dock H	36	36	0

232 Total Boat Slips

ASSESSOR

- The much anticipated change of eliminating most Personal Property, was signed into law in July, by Governor Evers. Items such as airport hangars, boathouses, leased office space, or other buildings located on exempt land, are not included in the new law and will still be assessed. The Department of Revenue is working on advising the proper methods to move these buildings from Personal Property to the Real Estate assessment side.
- There were 97 real estate transfers recorded in July. In reviewing the sales, homes are still being advertised with offers to be presented within 5-7 days of being listed. Prices appear to be holding steady, and some still selling higher than the asking price.
- An additional 263 permits were issued in July, down from three hundred twelve issued in July 2022. Assessment staff review all permits, sort by interior and exterior work, and if the permit work could affect the assessed value. Based on the project, onsite home visits will be conducted throughout the remainder of the year. Any projects adding value to the assessment will be effective January 1, 2024.

CITY OF FOND DU LAC – Council Communications

Public Library

Date: August 15, 2023
To: Joe Moore, City Manager
From: Jon Mark Bolthouse, Library Director
Re: Library Monthly Report



State Park Passes

The one-day State Park Pass program is definitely a hit with our patrons! We started with 40 passes in early May and ordered an additional 30 passes in early July. In total, almost 50 unique people have already picked up a pass and we have approximately 20 passes left for the fall season. We are looking forward to any statistics the DNR will have on the success of the program.

Children’s Museum Pass

The Children’s Museum pass is also a hit. We have only had the pass since early June, so when we noticed more than 18 families with holds on the pass, we opted to purchase a second pass to allow more families the opportunity to visit the museum this summer. Users have one week to pick up the pass that then circulates for 7 days.

Bad Art Night

In honor of the recent Barbie movie, Katie hosted “Barbie’s [& Ken’s] Night Out.” The event was held in Thelma’s cafe area. This time, participants created accessories before the movie came to cinemas. People were very chatty and excited about this project!



Art Camp at THELMA

As our Wonder Wednesday program ended in June, we instead offered patrons an Art Camp on Wednesday mornings. The program was hosted at the Thelma Sadoff Center for the Arts, but planned and managed by Youth Services staff. Big thank yous to Circulation staff who were able to help out, including Dawn and Julie R.

Gabriela coordinated the first Art Camp. *“It was a really big group of 65 people and everyone wanted to do all 3 different art projects! The projects were very well received - kids made a necklace or a bracelet made of previously dyed pasta. Also they painted their name using acrylic paints and blue tape on cardstock, which resulted in a lot of fun, great results and a little bit of a big mess. As the program was at the beginning of the month, the kids had the opportunity to work on a cool project of painting fireworks that were pretty and colorful.”*

Christine was the consistent staff presence at Art Camp each week, and shares this about the series: *“A huge thank you to Dawn and Julie for helping us set up and assisting during the Art Camp weeks. Week 1, we offered pasta jewelry, name paintings, and fireworks. We had a great turnout and we heard many positive comments about the unique art activities and those that were thankful to have the mess somewhere else besides their own house. Week 2, I offered marshmallow squish, bubble wrap painting, and yarn painting. Many adults commented how much they loved this program and how simple yarn painting is but they had*

never thought about doing it before. Week 3, we offered watercolor bookmarks, faux stained glass, and raised salt painting. This week had a more mellow atmosphere possibly because the Fond du Lac Fair was in town but we still had a great turnout and appreciative patrons. Week 4, we offered paper tear art, create your own paintbrush, and 'my voice matters' self-portrait art."

Kylie hosted the third week of Art Camp and commented, *"I think numbers were a bit lower than prior weeks because of the rain, but still feel this was a good turnout!"*

Katie S. closed out the series. *"37 people attended the final week of Art Camp. We created our own paintbrushes using feathers, bubble wrap, felt, cotton balls, and anything else we could get our hands on. Paper tearing proved to be a favorite too, with kiddos creating their own design as well as utilizing the rainbow and ice cream templates that were printed out. The self-portrait 'My Voice Matters' art turned out really neat as well."*

Touch a Truck a success

The Youth Services department's big program for the month of July was our annual Touch a Truck program. Much of the feedback we heard last year was a request for MORE TRUCKS! We worked to the best of my ability to make it happen and we think it was a success. Many old favorites returned - the cherry picker, bulldozer, refrigerated semi among them - and the program benefited from the addition of a fire engine, tree service equipment, and a school bus. Companies and departments went above and beyond this year, handing out giveaways to everyone in attendance, ranging from firefighter hats and badges and school bus safety coloring books to reusable water bottles and shower timers. Special thanks goes out to Public Works for their help in making this happen.



Book from Australia story continues

The story may not be over for the book that arrived at the library from Australia on Memorial Day. Ian reached out to the author of the book, J.A. Jance, to let her know about the joy the book's journey has brought to people on two sides of the world. She responded with a nice note that concluded with her writing, *"... Thank you again for telling me about that well-traveled copy of Paradise Lost. Maybe at some point I could do an event for your library. I know I have a huge fanbase in the Midwest."* I replied, saying that the Fond du Lac Public Library would love to host her if she found herself in the neighborhood.

Apparently, J.A. Jance was serious about her offer. On July 26, Ian received an email from her publisher: *"I am working with JA Jance on her new book out this September. Would you be interested in a virtual or in person event at the library?"* We now are in the process of communicating with Jance's publicist to see if we can confirm a visit, whether virtual or in-person, at the Fond du Lac Public Library. This would represent a unique opportunity that began with the serendipitous arrival of Jance's book.