

CITY OF FOND DU LAC – Council Communications

City Manager

Date: July 22, 2024
To: City Council
From: Joe Moore, City Manager
Re: Council Communications



1. Fond du Lac Fire/Rescue Monthly Report
2. Department of Community Development Monthly Report
3. Fond du Lac Senior Center Monthly Report
4. Fond du Lac Police Department Monthly Report
5. City Attorney/Human Resources Monthly Report
6. Department of Public Works Monthly Report
7. Department of Administration Monthly Report
8. Fond du Lac Public Library Monthly Report

CITY OF FOND DU LAC – Council Communications

Fire Rescue

Date: July 3, 2024
To: Joe Moore, City Manager
From: Erick Gerritson, Fire Chief
Re: Fond du Lac Fire Rescue Monthly Report for June 2024



...Acting to Save

Types of Calls	June 2024	June 2023	Year to Date (2024)	Year to Date (2023)
Alarms Involving Fire	12	10	53	50
Fire Mutual Aid Given	0	1	6	11
Fire Mutual Aid Received	0	0	1	1
Other Calls (False Alarms, Service Calls, etc.)	102	138	618	690
Emergency Medical Calls	522	517	3235	3246
Paramedic Intercepts	4	6	29	38
Interfacility Transports	21	56	118	289
TOTALS	636	665	3906	3986
Fire Inspections Completed	213	221	1500	1804
Defects found during Fire Inspections	78	102	458	724

TRAINING

- Recruit Academy for 3 new recruits
- Live Fire Training
- RTF Training @ AC Neilson Building

COMMUNITY EVENTS

- Med units at the Fairgrounds Pool to assist in scenarios for Lifeguards
- Med unit to Marian University to speak about EMS and show equipment
- Bright Futures of Wisconsin station tour
- Ice Cream Social at the ARC
- Coffee Pop Up with Public Safety at Fleet Farm and again at Lakeside Park Splash Pad
- Engine at Juneteenth Day Celebration at Buttermilk Creek Park
- Engine/Truck at Car Show at Fairgrounds
- Engine/Truck at Veteran's Park for Hometown Heroes Bratfest Proceeds Presentation

OTHER

- Probationary/Pinning Ceremony for Berendsen, Ashley, Zabel, Rick, Schwab
- Filmed a Public Service Announcement for Narcan Leave Behind Program
- Medic/Command Post at Walleye Weekend
- Explorer Program – Graduation
- Medic at DockSpider games/fireworks
- Several Car Seat installations
- Fire Extinguisher Training at National Exchange Bank and at Tecre
- Quarterly Command Staff Meeting with the Police Department

CITY OF FOND DU LAC – Council Communications

Department of Community Development

Date: July 17, 2024
To: Joe Moore, City Manager
From: Dyann Benson, Community Development Director
Re: Monthly Report for June 2024



1. Statistics are attached for housing starts, inspections, downtown parking, the Senior Center, etc.
2. There were no new site plans reviewed for the month of June.
3. There are several construction projects underway in the City. Projects include: The project is close to occupancy for the building expansion at Nemesis Metals at 1250 South Hickory Street. Interior finishes continue at the Odyssey Theater on West Scott Street. Interior framing has started for the new Froedtert/Thedacare micro hospital on West Johnson Street. Finishes are in progress at the new Holiday Reconditioning Center on West Scott Street, north of Target. Framing continues for the new Bank First building at 825 West Johnson Street.
4. Plan Commission reviewed and approved the architectural design for the Neighborhood Mixed Use Design Overlay District at 250 Harbor View Drive for the development of new townhomes and garden homes. A Special Use Permit issued in 2023 for compressed natural gas fueling equipment at Waste Management on West Division Street was reviewed per the conditions of the Special Use Permit.
5. The Board of Appeals reviewed and approved setback variance request for La Mexicana Minimart & Restaurant at 174 West Division Street.
6. The Historic Preservation Commission (HPC) reviewed and approved a Certificate of Appropriateness for the property at 131 Gillett Street for exterior alterations including siding, windows, soffit and fascia. The HPC continued discussions on the park history collaboration project with the Advisory Park Board. The HPC is researching history on all of the other city parks to be used to create signage and other informational resources for the public.

The Fond du Lac Dock Spiders, Fond du Lac School District Recreation Department and City will be partnering again in 2024 for Fondy Flicks on the Field. The line-up includes: Saturday, July 20, 2024 – **Top Gun: Maverick** with gates open at 7:00 pm with the movie starting at 8:00pm. This is a great way to kick off EAA! Also, Sunday, August 4, 2024 – Wonka. The movie will show after the Dock Spiders take on the La Crosse Loggers. Estimated movie start time at 5:00pm.

CITY OF FOND DU LAC
DEPARTMENT OF COMMUNITY DEVELOPMENT
Month: JUNE 2024

Category	This Month	Same Month Last Year	Total This Year	Total By Same Period Last Year
I. DEVELOPMENT ACTIVITY (CITY)				
Residential Construction (Permits Issued):				
# New Single-Family Residential Units	0	2	6	11
# New Duplex Residential Bldgs/Units	2(4)	1(2)	4(8)	2(4)
# Residential Alterations/Additions	85	107	443	445
# New Multi-Family Residential Bldgs/Units	0	0	0	0
# Total New Residential Bldgs/Units	2(4)	3(4)	10(14)	13(15)
\$ Total Value New Residential Construction	1,476,000	690,400	4,052,200	3,397,400
\$ Total Value Residential Alterations/Additions	897,447	1,795,137	6,147,831	6,818,455
Commercial/Industrial Construction (Permits Issued)				
# New Commercial/Industrial Structures	0	0	4	5
# Commercial/Industrial Additions/Alterations	19	20	70	67
\$ Total Value New Commercial/Industrial Construction	0	0	24,940,712	7,182,068
\$ Total Value Commercial/Industrial Additions/Alterations	3,319,229	1,294,392	13,645,752	28,825,766
General:				
# New Site Plans Reviewed	0	0	6	11
# Rezoning/Special Use Permits	0	0	5	10
# Variances	1	1	4	4
# New Lots/Parcels Created [CSMs & Final Plats]	1	1	5	18
II. FIELD INSPECTIONS, CONSULTATIONS & PUBLIC CONTACTS	581	706	3,375	3,565
III. HOUSING CODE ENFORCEMENT				
# Complaints Filed	32	52	240	256
# Follow-up Inspections	151	188	917	954
# Complaint Cases Closed	30	58	220	230
IV. HOUSING REHABILITATION LOANS				
# Loans Approved	0	0	3	1
\$ Amount of Rehabs Approved	0	0	136,164	49,000
# Dwelling Units to be Rehabbed (Approved)	0	0	3	1
V. SENIOR CENTER (MAY, 2024)				
# Volunteers/Hours	54/293	41/199	75/1,377	48/985
# Contacts	18,564	16,180	86,307	80,420
VI. DOWNTOWN PARKING				
\$ Revenue	19,705.07	23,577.51	115,397.32	130,587.14

CITY OF FOND DU LAC – Council Communications

Senior Center

Date: July 1, 2024
To: City Council, Joe Moore, Dyann Benson,
and Friends Board of Directors
From: Cathy Loomans, Director
Re: Senior Center Update – June



- It was an exciting month of improvements at The Center. Our new roof went on early in the month, our landscaping project really improved the curb appeal of our building, and the first phase of our furniture replacement is under way. We appreciate the continued support of the City as we work to provide a place where active older adults can stay engaged as they age.
- This month's "Know Before You Need To Know" topics included a session on Trusts and Estate Planning, Brain Health as you Age, and our always popular Seniors Against Scams – Protect and Prevent Scams.
- We were excited to host the Fond du Lac County Health Department for a Community Conversation as they work to develop their next Community Health Improvement Plan. The voices of seniors aren't always included in the development of these initiatives, so we appreciate the opportunity to provide our participants a chance to share their thoughts.
- We continue to encourage participants to tap into their creative side by offering a variety of arts & crafts classes. This month's offerings included salt-water watercolor, calligraphy, woodcarving, two quilting guilds, our Knit Wit knitting group, Crafter's Corner, and sunflower bandana wreaths.
- We celebrated June Dairy Days with a variety of "pop up" Culver's custard giveaways thanks to our wonderful partners at Culvers on Pioneer.
- Our summer programming is underway and includes our Ladies Playful Golf Club, our Men's Senior Golf League, the Slow Roll Bike Rides, our Summer Bucket List Challenge, and our classes at Taylor Park Pool – Instructor Led Water Walking, Water Aerobics, and Water Yoga.

CITY OF FOND DU LAC – Council Communications

Police Department

Date: July 10, 2024
To: Joe Moore, City Manager
From: Aaron Goldstein, Chief of Police
Re: Monthly Report for June 2024



Patrol Division

Responded to a subject who as going to jump off the Scoot St overpass to HWY 41, no hold
Vandalism at Plamore Park bathroom, cites issued/arrests made
Walleye Weekend went well with few incidents occurring
Sink ripped off the wall at Russell Park, investigations ongoing
Stabbing in the 100blk of East 1st St. suspect stabbed another in the back with a scissors, in custody
Assisted DHS with the removal of children from a residence at Maplewood Commons.
Assisted Dodge Cty SO with our drone and robot for a barricaded attempt homicide suspect
Assisted FDL SO & Waupun PD with SWAT call in Waupun, suspect taken into custody without incident
Officers able to talk down an individual who stated they were going to jump off the Macy St ramp
Subject threatened suicide by police officer on Southlake Lane while armed with a shotgun, in custody

Criminal Investigative Division

The Detectives cleared **22** cases in the month of **June 2024**. Of those cases **8** were closed with arrests or referrals to the DA's Office for charges. There were **31** new cases assigned in the month with a total case load of **77** active cases as of this report. Detectives are currently working **1** ICAC Cyber Tips.

Mental Health Co-Response

Mental Health Assessments (Behavioral health crisis (MH or AODA) requiring assessment of safety, symptoms, and functioning: **22 Adults and 4 Children**

Records Bureau

Open records requests processed (all other reports): **172**
Open records requests processed (traffic related - crash reports): **11**
Records processed to be sent to outside criminal justice agencies/departments (DSS, P&P etc.): **65**
Public Record Requests Processed – Total: **248**

Property and Evidence Control Unit

Property/evidence items processed: **281**

Training Unit

SWAT 101 School – Malloy & Malueg 6/24 & 6/28
WSSCA Conference – SRO Brown
SRO School - Clapper
Basic Peer Support School – Jost, Marsh, Young
Flex/CAD training - Gales

Recruitment and Selection

Facilitated several ride-alongs with potential candidates

Corbin West is doing well and set to Graduate on 8/2/24

Lateral officer started 6/26/24 and is in FTO at this time

3 new officers are in their 4th week of the academy (Wiessenberger, Eckes, Stelter)

Community Service Officer Unit

Parking tickets: **219**

Helped with Walleye Weekend

Finger printing twice a week

Downtown parking

CITY OF FOND DU LAC - Council Communications

City Attorney/Human Resources Department

Date: July 12, 2024
To: Joe Moore, City Manager
From: Deborah Hoffmann, City Attorney/Director – Human Resources
Re: Monthly Report – June 2024



MUNICIPAL COURT

	June	YTD
Traffic Safety Program Participants	0	10
Municipal Citations	321	1,798
Juvenile Hearings held at the High School/School District	73	343
Trials to the Court	0	21
Pre-trials Conferences	32	171
Fines/Forfeitures collected	\$21,161.57	\$136,757.68

HUMAN RESOURCES

	June	YTD
New Hires (16 Seasonal)	14	38
Promotions	3	17
Transfers	1	5
Retirements/Attrition	10	39
Recruitments	1	24
Current Vacancies	18	N/A

CITY OF FOND DU LAC – Council Communications

Public Works Department

Date: July 17, 2024
To: Joseph Moore, City Manager
From: Paul DeVries, Director of Public Works
Re: Department of Public Works Monthly Report



ENGINEERING AND TRAFFIC DIVISION

- Contractor, Don E Parker continues work on the 2024 Utility & Street Reconstruction Project. The contractor is currently working on Ledgeview Avenue between Park and Amory Street and Ninth Street between Linden Street and the Fond du Lac River Bridge.
- The 2024 Military Reconstruction has been awarded to Don E Parker Excavating. The project includes the complete reconstruction of Military Road from Hickory Street to the Railroad Tracks with the addition of a bike lane. The preconstruction is scheduled for the week of July 15, with anticipated start late July.
- Contractor, Don E Parker continues utility installation on Rees Street and Marquette Street Project. As part of this project, the contractor is completing pavement restoration on W Division Street west and east of the newly construction bridge. The West Division Bridge/Street is scheduled to re-open July 19.
- Contractor, Jossart Brothers completed work on Doty Street, north of Division Street.
- Staff continues to work with MSA and CD Smith on the Lincoln Ave & Thomas St Storm Water Lift Station.
- The City continues to work with Kunkel Engineering on the 2024 Street Maintenance Programs, which include the 2024 Mill & Overlay Program and 2024 Seal Coating Program.
 - Preconstruction meeting is scheduled July 18 on the 2024 Seal Coating Program
 - Preconstruction meeting is scheduled July 18 on the 2024 Mill & Overlay Project
- Kopplin & Kinas completed work on the Theisen School storm water pond.
- The WI DOT, Fond du Lac County, and the City attended the preconstruction meeting for the Pioneer Road (CTH VV) Reconstruction from Martin Avenue to CTH V. Vinton Construction continues utility installation.
- Staff continues working with various consultants on various project. The projects include design of a new sanitary lift station on Reinhardt Road, TMDL Storm Water Study, and McDermott Park Landscaping.
- Reviewed site plans for Erosion Control and Stormwater Management and Drainage Plans for newly constructed homes.
- Reviewed and approved 13 Excavation in the Right of Way Permits. Staff is working closely with fiber companies designing projects throughout the City.

CONSTRUCTION & MAINTENANCE DIVISION

- Repaired thirteen storm sewer basins and completed one sanitary repair
- Continued to address potholes, street sweeping, and mowing operations
- Staff continued to router and crack seal various roads throughout the city
- Heavy rain events led to sanitary collection system monitoring, however no bypassing
- Removed trees and other various debris on river bridges due to high water/flooding

- Clearwater staff continue to televise/inspect sanitary and storm lines
- Sanitary mainline cleaning continues throughout the City's sanitary collection system
- Continue to haul away lake dredging material from Lakeside Park dewatering site
- Sign Shop Staff completed centerline painting with Fond du Lac County Highway Department
- Staff continues to work on cross walks, stop lines and curb painting
- Collaborated with Parks Staff and Fond du Lac Festivals to execute Walleye Weekend set up and logistics
- Hosted annual Electronics Recycling event at the Municipal Service Center, 8,219 pounds collected
- Staff participated in CPR Training at the Municipal Service Center
- City Staff continue to work with private contractor to address Noxious Weed Violations
 - Utilizing Citations for properties that are in violation
 - Followed by non-summary abatement, if violation is not addresses by owner, execute contractor for mowing
 - Issued 12 citations relating to Noxious Weed Enforcement
- Continued coordination for a sanitary mainline repair in the right of way of USH 41. Work is scheduled for the week of July 15.

ELECTRICAL DIVISION

- June 540 locates, 107 had to be field located
- Six after hour call ins: two power outages, one traffic signal issue, and 3 emergency locates
- No streetlight or traffic signal poles were knocked down in June
- Repaired 50 streetlights
- Replaced seven traffic LED signals
- We worked with C&M to replace three direct burial poles
- Repaired three underground street light conduits damaged by construction crews
- Time was spent upgrading the banners on the downtown poles. We are about halfway done.
- Water McDermott Booster building - Added a receptacle for the for the generator block heater
- Water Northeast Booster - Installed waterproof receptacles around the eye wash station
- Water Well 17- Repair pre-lube solenoid
- Walleye Weekend-Set up and tear down

FLEET DIVISION

- C&M Mini loader #17 – Replaced cracked hydraulic pipe for rear drive motor
- C&M Leaf Machines – Serviced and performed all repairs to four leaf machines for 2024 leaf pickup
- C&M 10 yard dump truck #38 –Replaced faulty turbo sensor. Repaired driver's window which fell off the window track.
- Solid Waste truck #205 –Replaced blown brake chamber and serviced truck
- Solid Waste truck #209 –Replaced faulty air compressor governor and both air dryer filters. Replaced right side brake pedal assembly which was heavily corroded. Repaired warning switch for the “grabber arm out” alarm. Replaced left rear rim which was leaking air.
- Parks Department 16' mower #311 –Replaced 2 leaking refrigerant lines on compressor. Replaced right wing blade spindle and belt. Repaired operators seat air suspension. Service call to Lakeside West Park to replace a damaged tire.
- Parks Department 16' mower #318 – Replaced broken belt for the 12 volt alternator
- Water Department Trailer #444 – Set up new larger trailer which will be replacing 2 smaller trailers
- Water Department mower #474 – Replaced PTO drive belt which shut down mower deck
- Police Department squad #6 – Replaced faulty A/C compressor and recharged system with Freon
- Police Department squad #674 – Replaced faulty electrical system shut down module

- Fire Department ambulance #655 –Replaced faulty sensor, cleared codes and test drove
- Fire Department ladder truck #660 – Outriggers for the ladder system were inoperative stuck in the out position. Diagnosed system and found the proximity sensor for the ladder “park position” was unplugged causing the outriggers to shut down. Aerial water inlet pipe had heavy corrosion causing a water leak, removed and replaced inlet pipe. Replaced 2 corroded grab handle stanchion ends. Performed annual maintenance on aerial ladder.
- WTRRF Hydo-vac #733 – Water leaking by hose reel caused by leaking swivel on lower portion of reel. The hose reel assembly also had a faulty reel lock which was replaced. Replaced packing for the inlet valve on the pump.
- Transit bus #914 – Replaced the faulty dosing valve for the DEF. Installed new radiator.
- Transit buses 915 and 919 – Rebuilt rear brakes

PARKS DIVISION

- Continued on tree pruning and hazardous tree removals throughout the city.
- Contractor planted new trees on City terraces and in the parks throughout the city.
- Finished planting annuals throughout our parks.
- Mow grass throughout the parks and trim weeds.
- Monday and Wednesday Buttermilk Park Concerts started on June 10th and June 12th respectively.
- Another successful Walleye Weekend is in the books with good attendance and overall good weather.
- Taylor Pool opened on June 8th, while Fairgrounds Pool opened on June 10th.
- Splash Pad in Lakeside Park is open for the summer season.

TRANSIT

- We recently had a meeting with the Fond du Lac School District and will be offering more reduced rate student passes in September 2024 in order to get kids to school who are in financial need. Fond du Lac Area Transit and the School District have always had a great working relationship and we hope to continue to foster this through more accessible rides for students in hardship.
- We have a couple of candidates for our open bus operator position. One interview is scheduled for the 12th and the other has yet to be scheduled. Both have had driving experience and we hope to hire one to get our team back to nine drivers. This will help with the summer vacations planned and to reduce overtime.
- Fond du Lac Area Transit Request for Proposal openings will be on Monday, June 17th, 2024. We are requesting for interior bus cleaning, Shared Ride Taxi service, Tripper service, and renewing our intergovernmental agreement with Fond du Lac County to provide Handivan/Non-ADA service. These will all be three year contracts.
- Fond du Lac County Department of Social Services currently runs our Handivan program and have requested a meeting with us and Quality Cab. They are hoping to use Quality Cab to revive our Non-ADA service that was shut down during COVID. We currently also use Quality Cab for our Shared-Ride Taxi service and we both believe they would be a good partner in this endeavor.
- Joey Kunde will be attending a Drug and Alcohol Compliance training in Madison on Wednesday, June 19th, and Bryan Brown, Assistant Transit Manager, will be there the following day for Reasonable Suspicion Training.
- Fond du Lac Area Transit will be doing two table top events at the Public Library to promote Buses to Books. Buses to Books allows kids ages 5-17 to ride the bus for free to and from the Library, using their library cards, on Thursdays this summer. We hand out promotional items, and give bus directions, along with promoting the event.

WATER UTILITY

Water Distribution System:

- Repaired six water main breaks, replaced three lead services, and reset nine curb stop boxes
- Worked on restoration of asphalt, concrete, curb & gutter from work done over the winter.
- Using the Zonescan (acoustical leak detection equipment) to search the distribution system for non-surfacing leaks. Main focus is roads that are scheduled to be chip sealed, and overlaid.
- New shoring trailer is setup and operational. The trailer can carry excavation safety shoring, and traffic control devices. Prior, these items were on two different trailers and caused unnecessary trips back and forth to the garage. We were able reduced from two trailers to one trailer and save time.
- Ordered and received water service pulling equipment. Staff will start to pull lead services for replacement. This will decrease the time it takes to replace a lead service and reduce restoration efforts and costs.

Meter Shop:

- No leak detection was completed this month because that staff member was out due to surgery.
- Staff tested and reported the utility's backflow prevention devices.
- Continue to test and replace 1.5" to 6" meters throughout the city.
- Exchanged 156 residential meters.
- Completed 32 work orders to complete various tasks such as read meter, turn off service, turn on service, investigate water pressure issues, locate and exercise curb stop, and perform service material inspections.
- Hydrocorp was not onsite this month to conduct commercial cross connections.

Water Plant/Operations:

- Wis DNR Compliance Samples
 - Monthly 50 bacteriological samples were taken from distribution.
 - Quarterly raw water samples taken from wells.
- Daily rounds application has been modified to include amps for the well motor and drawdown of the underground water source so it can be monitored more closely.
- The utility pumped 152,792,000gallons of water. The minimum volume was on June 1 – 4.458 MGD and maximum on June 19 – 5.728 MGD. Average – 5.093 MGD.
- Well Rehab Project 2023:
 - Well 26: Insurance is reimbursing us for the cost to get a new motor as the old motor was not repairable. Contractor has ordered the new motor and will install it upon receiving it.
- Hawkins Chemical prepared and applied to the DNR to switch our HMO pumps at Well 21 from peristaltic to diaphragm pumps. Diaphragm pumps will reduce wear and tear on the pump and hopefully last longer.
- Martin Tower repaint project has started.
- Ordered new appropriate climbing equipment for staff to climb water towers.
- Cablecom is working on installing fiber optic cable to the NE Booster, Well 21, Trowbridge, and Well 16 sites. This fiber optic will ensure good communication between the site and the main SCADA computer. It will also allow the ability to install security cameras at the sites.
- Borrowed some lawn mowers and small engine landscaping equipment to the Parks Dept. after the fire so they could keep up with their work.

Water Business Office:

- Mailed out 4,804 water/sewer cycle bills and 313 e-bills.

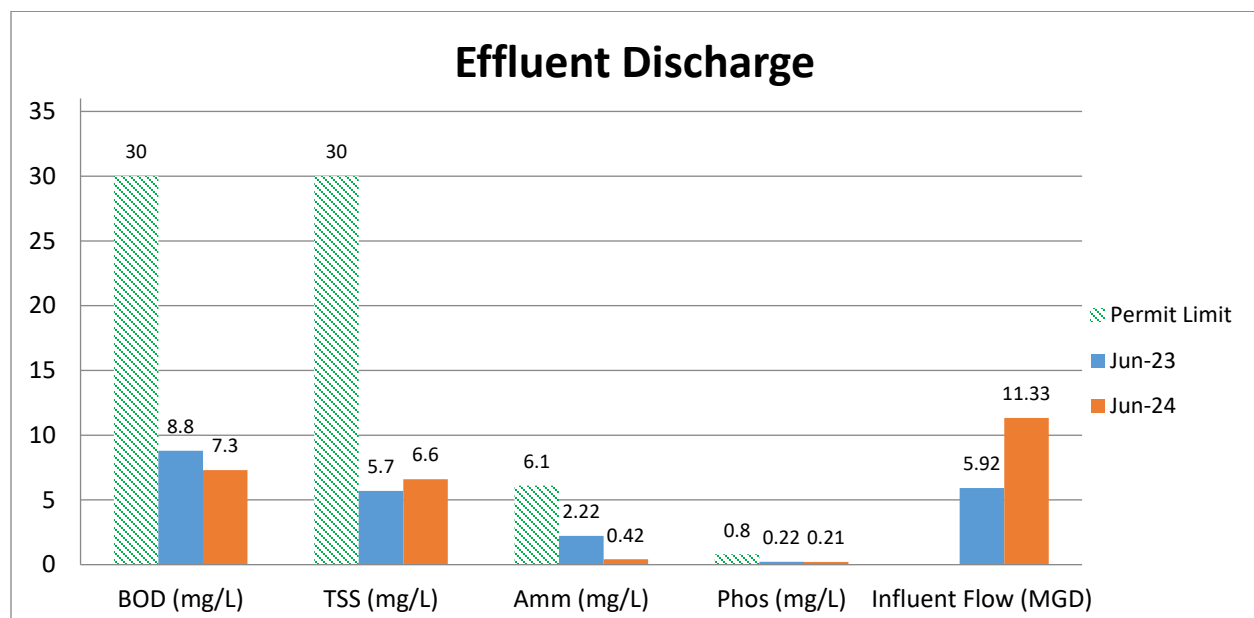
- Had an issue with a batch of bills printing. The bills are printed in batches of roughly 500. One batch printed twice, and one batch never printed. It is unknown why this happened. Staff is working on tracing what batch didn't print and getting those bills out in a timely manner.
- The Consumer Confidence Report was completed and advertised. WisDNR was sent the certification stating it was completed.
- Received 95 sewer credit requests for pool fills this year to date.
- Received six toilet rebates so far in 2024. Investigating other water conservation measures.
- Continue to work with the new billing software.
 - June billing reads were imported with very few follow-ups required.
 - Mobilite (tablet software for meter change outs), MSTs continue to utilize the new software for meter change outs and it has shown to work well.
 - Some additions have been made to the Mobilite platform. These additions include the ability to sort appointment times by field activities, color coded appointment cards by AM/PM appointments, and enabling the tablet camera to read bar codes on the meter serial number. This is extremely important as it eliminates human error when recording the meter serial number and prevents multiple trips to the home.
 - Have made progress on the web based meter reading software integration with the billing software, C2M.

WASTEWATER

Flows and Concentrations:

- The lowest daily flow occurred on the 15th at 6.28 million gallons. The highest daily flow occurred on the 22nd at 33.32 million gallons.
- Effluent permit limits and results for the WTRRF are as follows:

June 2024	Unit of Measurement	Conc. entering the facility	Actual Discharge	Permit Limit	% Removal
Biological Oxygen Demand (BOD)	mg/L	269	7.3	30	97
Total Suspended Solids (TSS)	mg/L	172	6.6	30	96
Ammonia (NH3)	mg/L	23.2	0.42	6.1	98
Total Phosphorus (TP)	mg/L	4.7	0.21	0.8	96



Operations:

- The WTRRF completed and submitted their Compliance Maintenance Annual Report (CMAR) to the DNR for the 2023 calendar year.
- The City received two bids for the Renewable Natural Gas (RNG) cleaning equipment, a major component of the RNG-Pipeline Injection Project. The manufacturer selected was Unison Solutions. The WTRRF has had a great experience working with them on the siloxane removal system currently in operation at the treatment plant. The project will move to final design with bidding beginning in late 2024 or early 2025.

Lab:

- Lab staff are evaluating a new automated piece of equipment to perform biochemical oxygen demand or bod analysis. There are a few manufacturers who sell units to perform this analysis so site visits and demos will be occurring over the next couple months. Typically, the lab analyzes 70-80 bods each day which takes approximately 3 hours to complete. This piece of equipment could cut that time in half or better which would allow for the lab analyst to be more efficient with their time enabling them to work on other things at the same time.

Maintenance:

- Larry Dikeman, a City Employee for 34 years who held various positions during his tenure, retired as a Maintenance Mechanic at the WTRRF. A lot of knowledge and ability walked out the door. He has been a tremendous asset to the City and will be missed. Unfortunately we have had an opening to fill his vacancy since January and have been unable to fill it.

Administration:

- The WTRRF is able to secure phosphorus and tss (total suspended solids) credits through the Water Quality Trading (WQT) project that is currently going through design for improvements made on the FDL County Airport property. WTRRF only needs the phosphorus credits, but the City's Stormwater TMDL needs tss credits so that department will be able to utilize those for their permit.

CITY OF FOND DU LAC - Council Communications

Department of Administration

Date: July 18, 2024
To: Joe Moore, City Manager
From: Tricia Davi, Director of Administration
Re: Department of Administration Monthly Report



COMPTROLLER

- Department requests for the 2025 budget were due to Comptrollers on June 6. Staff began working those requests into the overall budget framework, and will determine available tax levy, revenue and fund balance capacity to fund the requests.
- In conjunction with our auditors, staff continued work on preparing the 2023 Annual Comprehensive Financial Report.

Department Statistics

Statistics	June	2024 YTD	2023 Totals
Accounts Payable Checks	474	2,730	5,496
Payroll Checks/Direct Deposits	847	5,251	10,589
Purchase Orders Approved/Issued	310	2,037	3,791
Utility Bills Processed	4,853	31,408	64,471
On-line utility payments	2,275	14,545	30,324
WebTrac on-line reservations/payments	49	282	457
Tax Refund Intercept/State Debt Collection	\$14,913.14	\$100,738.90	\$82,445.56

PURCHASING

- The following proposals/quotes/bids were opened, reviewed and/or awarded:
 - Military Road Reconstruction
 - Library Solar Panels
 - Demolition of 60 Forest Avenue
 - Lynn Avenue PRV Station
 - Shared Ride Taxi Service
 - School Tripper Bus Service
 - Interior Bus Cleaning
 - Train Depot Roof
 - Train Depot Fire Protection System

CITY CLERK/CENTRAL SERVICES

Department Statistics

Statistics	June	2024 YTD	2023 Totals
Park Facility Reservations	110	452	898
Dog Licenses	7	717	1082
Cat Licenses	6	120	144
Print Shop Orders	99	557	1359
License Applications	612	708	920
Special Assessment Reports	76	434	774
Special Event Requests	13	89	125

2024 Fond du Lac Lakeside Marina Boat Slips

DOCK	TOTAL NO. OF SLIPS	2024 SLIPS RENTED	2024 SLIPS AVAILABLE
Dock A	28	24	4
Dock B	36	36	0
Dock C	20	18	2
Dock D	20	18	2
Dock E	20	20	0
Dock F	28	27	1
Dock G	44	44	0
Dock H	36	36	0
232		Total Boat Slips	

ASSESSOR

- June is the start of a new assessment year. Staff has started to view and enter all open permits that were not completed prior to January 1st, 2024 as well as new permits issued after January 1st. There were 966 permits that have been issued since the beginning of 2024, this is down from the 1105 permits issued last year at this time.
- Staff continues to review new sales and reports them to the Wisconsin Department of Revenue for their analysis. If discrepancies are found between the property record card and the listing, staff will contact the seller or buyer to verify and update assessment records accordingly. There were 102 sale transfers that were recorded in June this year, compared to 75 transfers in June of 2023.

CITY OF FOND DU LAC – Council Communications

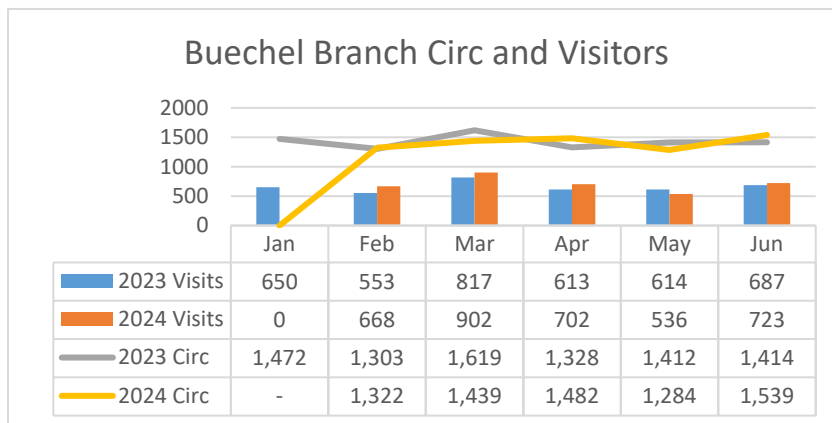
Public Library

Date: July 15, 2024
To: Joe Moore, City Manager
From: Jon Mark Bolthouse, Library Director
Re: Library Monthly Report



Buechel Branch Use

When evaluating the location of the new Buechel Branch, there was apprehension if the location would result in increased or decreased use. We are happy to report that Branch use has been consistent with last year's use. (The year-to-date total is down because the branch was closed for the month of January.)



Plant Swap at the Library

The Plant Swap was the first Saturday in June this year, which turned out to be a bit late given our warm spring. We had a number of people stop by to drop off plants and see what others had to offer. A few Master Gardeners attended to answer questions and talk about plants and also connected with some community members who are interested in volunteering with the Master Gardeners.

Summer Reading

Each year, June 1 brings the start of our annual Summer Reading Program. Throughout the summer, people of all ages can track their reading and earn prizes for every 5, 10, 15, and 20 hours they read. Each level is also an entry into a grand prize drawing at the end of summer. Additionally, kids and teens are rewarded with a free book of their choice once they've read for 20 hours. Our theme this year is "Read, Renew, Repeat" and focuses on sustainability, eco-consciousness, conservation, and more. By the end of June, 966 kids and 368 teens were registered for the program.

Wonder Wednesdays brought performers to the Library

Summer also brings back our Wonder Wednesday performances. Each year in June, we hire a variety of professional performers, from animal shows to musicians to magicians to science shows. Sarah tries to have a good mix of kinds of performers each summer and have been trying to diversify the performers we hire as well.

We started off strong with an animal show, presented by Incredible Bats, a Chicago-based company. For our second performance, which happened to land on Juneteenth, we brought magician Matthew Teague to FDLPL for the first time. As the Library was not closed for the federal holiday, Sarah wanted to try to highlight a Black entertainer, both to support someone with a marginalized identity and for our audiences

to see that our special performers come from all different backgrounds and identities. Matthew was extremely easy to work with throughout the booking process and very excited to come present for our audiences.

Our final Wonder Wednesday performance featured Oshkosh Taiko Drummers, whom we connected with after Christine interacted with them at the Celebrate CommUNITY event. They were absolutely thrilled to be invited to perform for us and were extremely communicative, which we appreciated.



Reach Out and Read

On June 4, the Library hosted the Literacy Coalition's inaugural event: 'Reach Out and Read: Growing Tomorrow's Readers,' which featured a presentation from nationally-renowned Dr. Dipesh Navsaria. Dr. Navsaria's presentation was extremely gratifying to listen to, as he repeated and highlighted many of the same points and practices that we try to offer caregivers. It felt very much like being seen and recognized and respected for the work we do. After Dr. Navsaria's talk, some members of the Literacy Coalition highlighted some current initiatives that are developing or taking place in the community. Sarah closed out the evening by reminding attendees of what the library has to offer, thanking everyone for attending, and letting folks know to keep their eyes peeled for upcoming events and opportunities from the Literacy Coalition.