

# ***CITY OF FOND DU LAC – Council Communications***

---

City Manager

**Date:** August 29, 2024  
**To:** City Council  
**From:** Joe Moore, City Manager  
**Re:** Council Communications



1. Fond du Lac Fire/Rescue Monthly Report
2. Department of Community Development Monthly Report
3. Fond du Lac Senior Center Monthly Report
4. Fond du Lac Police Department Monthly Report
5. City Attorney/Human Resources Monthly Report
6. Department of Public Works Monthly Report
7. Department of Administration Monthly Report
8. Fond du Lac Public Library Monthly Report

# CITY OF FOND DU LAC – Council Communications

## Fire Rescue

**Date:** August 6, 2024  
**To:** Joe Moore, City Manager  
**From:** Erick Gerritson, Fire Chief  
**Re:** Fond du Lac Fire Rescue Monthly Report for July 2024



### ...Acting to Save

Types of Calls	July 2024	July 2023	Year to Date (2024)	Year to Date (2023)
Alarms Involving Fire	8	22	61	72
Fire Mutual Aid Given	1	4	7	15
Fire Mutual Aid Received	0	0	1	1
Other Calls (False Alarms, Service Calls, etc.)	113	129	731	819
Emergency Medical Calls	575	523	3811	3769
Paramedic Intercepts	7	3	36	41
Interfacility Transports	23	29	141	318
<b>TOTALS</b>	<b>696</b>	<b>674</b>	<b>4603</b>	<b>4660</b>
Fire Inspections Completed	271	245	1771	2049
Defects found during Fire Inspections	116	52	798	276

### TRAINING

- Recruit Academy for 2 new recruits
- Live Fire Training
- Elevator Training at Portland Ramp

### COMMUNITY EVENTS

- Station Tour for Fire Safety Merit Badge – Boys Scout Troop
- Kickball at Maplewood Commons along with safety talk
- Kickball game with PD @ Pier School Boys & Girls Club
- Touch a Truck event hosted by the FDL Library
- Touch a Truck event at St. Katherine Drexel Shelter

### OTHER

- Welcomed recruits Ethan Groh and Bryce Hicken to the FDLFR Family
- Standby at 4th of July Fireworks
- Medic at DockSpider games/fireworks
- Standby at FDL County Fair Bull Riding/ Fireworks / Demo Derby
- Standby at South Hills Country Club Fireworks Display
- Several Car Seat installations
- Met with the Staff at Woodlands for fire safety training
- Met with representatives of the FDL School District re: plans for Public Safety Education in the schools
- Community Driven Strategic Plan with External & Internal Stakeholders
- WI Task Force 1 members deployed for the RNC in Milwaukee

# ***CITY OF FOND DU LAC – Council Communications***

---

## **Department of Community Development**

**Date:** August 29, 2024  
**To:** Joe Moore, City Manager  
**From:** Dyann Benson, Community Development Director  
**Re:** Monthly Report for July 2024



1. Statistics are attached for housing starts, inspections, downtown parking, the Senior Center, etc.
2. A canopy expansion for Kwik Trip at 980 South Hickory Street was reviewed and approved. A reconfiguration of the Moraine Park Technical College parking lot along East Johnson Street was reviewed.
3. There are several construction projects underway in the City. Projects include: Occupancy was granted for the building expansion at Nemesis Metals at 1250 South Hickory Street. Interior finishes continue at the Odyssey Theater on West Scott Street. Interior framing and mechanicals continue for the new Froedtert/Thedacare micro hospital on West Johnson Street. The new Holiday Reconditioning Center on West Scott Street, north of Target, has been completed. Framing continues for the new Bank First building at 825 West Johnson Street.
4. The Board of Appeals reviewed and approved setback variance requests for Sadoff Iron & Metal for two parking lot additions on Arndt Street. A variance to increase square footage for a ground sign from 85 sq ft to 103 sq ft for the Fond du Lac County Airport was approved. The Board of Appeals approved a variance for parking lot light pole height for Moraine Park Technical College.
5. The Downtown Architectural Review Board (DARB) reviewed and approved paint trim color for 191 South Main Street.

**CITY OF FOND DU LAC**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**Month: JULY 2024**

Category	This Month	Same Month Last Year	Total This Year	Total By Same Period Last Year
<b>I. DEVELOPMENT ACTIVITY (CITY)</b>				
<b>Residential Construction (Permits Issued):</b>				
# New Single-Family Residential Units	7	4	13	15
# New Duplex Residential Bldgs/Units	0	0	4(8)	2(4)
# Residential Alterations/Additions	84	101	527	546
# New Multi-Family Residential Bldgs/Units	0	0	0	0
# Total New Residential Bldgs/Units	7(7)	4(4)	17(21)	17(19)
\$ Total Value New Residential Construction	2,657,000	1,490,000	6,709,200	4,887,400
\$ Total Value Residential Alterations/Additions	1,111,454	1,172,569	7,259,285	7,991,024
<b>Commercial/Industrial Construction (Permits Issued)</b>				
# New Commercial/Industrial Structures	0	0	4	5
# Commercial/Industrial Additions/Alterations	18	10	88	77
\$ Total Value New Commercial/Industrial Construction	0	0	24,940,712	7,182,068
\$ Total Value Commercial/Industrial Additions/Alterations	1,237,185	5,415,717	14,882,937	34,241,483
<b>General:</b>				
# New Site Plans Reviewed	2	0	8	11
# Rezoning/Special Use Permits	0	1	5	11
# Variances	6	1	10	5
# New Lots/Parcels Created [CSMs & Final Plats]	2	0	7	18
<b>II. FIELD INSPECTIONS, CONSULTATIONS &amp; PUBLIC CONTACTS</b>	693	648	4,068	4,213
<b>III. HOUSING CODE ENFORCEMENT</b>				
# Complaints Filed	38	41	278	297
# Follow-up Inspections	171	170	1,088	1,124
# Complaint Cases Closed	51	40	271	270
<b>IV. HOUSING REHABILITATION LOANS</b>				
# Loans Approved	1	1	5	2
\$ Amount of Rehabs Approved	26,000	59,345.73	162,164	108,345.73
# Dwelling Units to be Rehabbed (Approved)	1	1	5	2
<b>V. SENIOR CENTER (JUNE, 2024)</b>				
# Volunteers/Hours	45/276	45/258	78/1,655	51/1,234
# Contacts	19,251	11,964	105,558	92,384
<b>VI. DOWNTOWN PARKING</b>				
\$ Revenue	19,121.14	20,780.16	134,518.46	151,367.31

# ***CITY OF FOND DU LAC – Council Communications***

---

## **Senior Center**

**Date:** August 1, 2024  
**To:** City Council, Joe Moore, Dyann Benson,  
and Friends Board of Directors  
**From:** Cathy Loomans, Director  
**Re:** Senior Center Update – July



- In keeping with the theme of summer, we celebrated National Grilling Month with a cookout, and had a great group attend “What the Buzz About the Blackstone”, an introductory class on how to use this newest craze in the outdoor cooking world.
- The Friends of the Fond du Lac Senior Center are gearing up for their annual raffle fundraiser. We are thankful for all of the community support of our Friends organization, whose financial support allows us to offer such a wide variety of programs and activities.
- Thanks to one of our participants, we had a personal display of Patch Adams memorabilia available for people to view at our showing of the movie by the same name. Patch’s work in healthcare always encouraged kindness - something we are working on keeping front of mind each day at The Center.
- We started a “Journey of Happiness” - a weekly motivational or inspirational message to encourage people to recognize that we can set the tone for our personal encounters. We are seeing more and more negativity - not just at The Center, but overall - and have begun to encourage our participants to #JoinUs, on our #JourneyOfHappiness as #WeChooseHappy and #StopTheNegativity. You will notice these hashtags on weekly posters at The Center and on our social media posts around this topic.
- We had a great time learning more about LeClare Creamery and their animals and the tasty food they create, and the samples were delicious!
- This month’s Know Before You Need To Know (#KBYNTK) topics included Stroke Prevention as well as an information booth with Consumer Credit Counseling Services of Fond du Lac, certified financial counselors that work 1:1 with people to create plans for financial success.

# ***CITY OF FOND DU LAC – Council Communications***

---

## **Police Department**

**Date:** August 9, 2024  
**To:** Joe Moore, City Manager  
**From:** Aaron Goldstein, Chief of Police  
**Re:** Monthly Report for July 2024



### **Patrol Division**

Officers located an 11yr old autistic boy who had left home, found safe and returned home  
Assisted Oshkosh PD in the apprehension of a homicide suspect near Johnson St/Hickory St, suspect is a Fond du Lac resident  
Unwanted suspect hid in a residence at 375 Russell, located utilizing the mini-drone and K9, hiding in a pile of clothing in the basement, arrested on several charges and warrants  
Subject arrested for #3 OWI after he hit a parked vehicle on a motorcycle near Park and 1<sup>st</sup> St.  
Robbery at Kwik Trip on N Main St, suspect apprehended a short time later  
Arrested homicide suspect from incident that occurred in Oshkosh  
High speed chase initiated by Sheriff's Office and State Patrol resulted in a crash into tree on Prairie South of Division, suspects taken into custody with minor injuries, no officers hurt  
Participated in an event at Maplewoods Commons and it went well  
Domestic violence suspect allegedly pulling people over in Lakeside West, investigation ongoing

### **Criminal Investigative Division**

The Detectives cleared **20** cases in the month of **July 2024**. Of those cases **8** were closed with arrests or referrals to the DA's Office for charges. There were **17** new cases assigned in the month with a total case load of **74** active cases as of this report. Detectives are currently working **4** ICAC Cyber Tips.

### **Mental Health Co-Response**

Mental Health Assessments (Behavioral health crisis (MH or AODA) requiring assessment of safety, symptoms, and functioning: **26 Adults and 6 Children**

### **Records Bureau**

Open records requests processed (all other reports): **166**  
Open records requests processed (traffic related - crash reports): **18**  
Records processed to be sent to outside criminal justice agencies/departments (DSS, P&P etc.): **134**  
Public Record Requests Processed – Total: **318**

### **Property and Evidence Control Unit**

Property/evidence items processed: **322**

### **Training Unit**

AXON Taser 10 Instructor day completed and briefing training complete  
Rifle Optics Integration training  
Missing Persons training  
LouKa Tactical Training – Development Marksmanship for female shooter completed by Brooke Mathis, Sandra O'Donnell, Kristina Meilahn and Amy Jost

### **Recruitment and Selection**

Facilitated several ride-alongs with potential candidates

Two possible laterals for future hiring process

Corbin West is doing well and set to Graduate on 8/2/24

Lateral officer started 6/26/24 and is in phase 2 of fielding training

3 new officers just completed phase 1 testing in the academy (Wiessenberger, Eckes, Stelter)

### **Community Service Officer Unit**

Parking tickets: **357**

Finger printing twice a week

Downtown parking

# ***CITY OF FOND DU LAC - Council Communications***

---

City Attorney/Human Resources Department

**Date:** August 1, 2024  
**To:** Joe Moore, City Manager  
**From:** Deborah Hoffmann, City Attorney/Director – Human Resources  
**Re:** Monthly Report – July 2024



## **MUNICIPAL COURT**

	July	YTD
Traffic Safety Program Participants	0	10
Municipal Citations	419	2,208
Juvenile Hearings held at the High School/School District	0	343
Trials to the Court	12	33
Pre-trials Conferences	24	195
Fines/Forfeitures collected	\$20,058.28	\$156,815.96

## **HUMAN RESOURCES**

	July	YTD
New Hires	3	41
Promotions	3	22
Transfers	1	6
Retirements/Attrition	2	41
Recruitments	3	27
Current Vacancies	18	N/A



# ***CITY OF FOND DU LAC – Council Communications***

---

## **Public Works Department**

**Date:** August 15, 2024  
**To:** Joseph Moore, City Manager  
**From:** Paul DeVries, Director of Public Works  
**Re:** Department of Public Works Monthly Report



### **ENGINEERING AND TRAFFIC DIVISION**

- Contractor, Don E Parker continues work on the 2024 Utility & Street Reconstruction Project. The contractor is currently working on Ledgeview Avenue, Ninth Street, Bragg Street, and Henning Street.
- Contractor, Don E Parker Excavating started construction on the 2024 S Military Road Project. The project includes the complete reconstruction of Military Road from Hickory Street to the Railroad Tracks with the addition of a bike lane.
- Contractor, Don E Parker continues utility installation on Rees Street and Marquette Street Project. Installation of underground utilities has been completed. Sanitary, water, and storm laterals on the private side is nearly completed.
- Staff continues to work with MSA and CD Smith on the Lincoln Ave & Thomas St Storm Water Lift Station.
- The City continues to work with Kunkel Engineering on the 2024 Street Maintenance Programs, which include the 2024 Mill & Overlay Program and 2024 Seal Coating Program. The contractors are planning to begin work late August.
- The WI DOT, Fond du Lac County, and the City attended the preconstruction meeting for the Pioneer Road (CTH VV) Reconstruction from Martin Avenue to CTH V. Vinton Construction continues work on road excavation in preparation for concrete curb and gutter placement.
- Staff continues working with various consultants on various project. The projects include design of a new sanitary lift station on Reinhardt Road and TMDL Storm Water Study.
- The McDermott Park Landscaping Project is scheduled to begin August 26. The project includes a pergola, convergence area, benches, landscaping beds, and a native planting area.
- Reviewed site plans for Erosion Control and Stormwater Management and Drainage Plans for newly constructed homes.
- Reviewed and approved 11 Excavation in the Right of Way Permits. Staff is working closely with fiber companies designing projects throughout the City.

### **CONSTRUCTION & MAINTENANCE DIVISION**

- Repaired eight storm sewer basins and completed four sanitary repairs
- Continued to address potholes, street sweeping, and mowing operations
- Continued sanitary mainline cleaning throughout the City's sanitary collection system
- Clearwater Staff continue to televise/inspect sanitary and storm lines, including bagging and flooding of storm sewers to find additional groundwater infiltration of the sanitary collections system
- Completed crack sealing of city streets
- Heavy rains led to staff addressing fallen trees throughout city and one sanitary sewer bypassing occurrence

- Flail mowing of riverbanks and storm ponds started
- Staff assisted Water Utility on multiple general construction and concrete restoration projects
- Sign Shop continues to work on cross walks, stop lines and curb painting
- Staff placed/removed traffic and parking control signage for 4th of July festivities and county fair
- Staff continue to work with Private Contractor to address Noxious Weed Violations throughout the city. Staff issued four citations relating to Noxious Weed Enforcement
- Completed sanitary manhole installation adjacent to USH 41 due to damage during WisDOT project
- Division participated in annual “Touch-A-Truck” at Lakeside Park, hosted by the Library.
- Participated in Preconstruction Meetings for 2024 Mill and Overlay, Citywide Micro-seal and Military Road Projects.
- Conducted multiple interviews for vacant positions within the division
- Contractor came to grind brush and organic material at our Sullivan Disposal Site

### **ELECTRICAL DIVISION**

- July 630 locates were called in, 123 had to be field located
- Eight after hours call ins: Five emergency locates, two traffic problems, and one streetlight knock down
- Repaired streetlight knocked down on Morningside Drive near Marian University
- Repaired 80 streetlights and replaced six traffic LED signals
- Worked with C & M to replace a broken direct burial light pole
- Replaced battery chargers at outdoor warning sirens C01 and C03.
- Completed downtown banner change out
- Time was spent disconnecting existing wires and streetlights on the construction project.
- Transit-Replaced solenoids in the bus wash water system.
- Fire Station 3: Women’s Locker Room-Remodel women’s locker room and installed new led fixtures and exhaust fan.
- Parks: Taylor Pool-Replaced a failed circuit breaker for the pool heaters
- Water: Northeast Booster-Weatherproofing receptacles near eye wash station
- Water: Trowbridge Polyphosphate transfer pump, wired in a new transfer pump
- Water: Merrill Polyphosphate transfer pump, wired in a new transfer pump
- Water: Well 21 HMO radar sensors, wired new radar sensors for the HMO day and bulk tank
- Water: Martin Tower Painting, wired in temporary power for the painting crew

### **FLEET DIVISION**

- C&M line sprayer #142 – Rebuild paint gun and replace starter recoil rope
- C&M 62” mower #165 – Welded large crack in the mower deck
- C&M front mower #167 – Replaced broken steering linkage bolts and missing mower deck belt tensioner.
- C&M vibratory roller #18 – Replaced blown hydraulic hose in the engine compartment
- Solid Waste truck #202 – Replaced the grab arm cylinder which was covered under warranty, damaged tire and 3 other worn tires on the same axle
- Parks Department tractor #326 – Replaced three diesel fuel injectors and alternator
- Water Department excavator vacuum #452 – Replaced faulty alternator and drive belt
- Water Department Backhoe #484 – Replaced blown hydraulic hose for concrete breaker
- Police Department squad #614 – Replaced faulty computer docking station and four worn tires
- Police Department squad #625 – Replaced faulty 2-way radio microphone, serviced engine and chassis

- Police Department squad #638 – Replaced faulty prisoner seatbelts, serviced engine and chassis
- Fire Department suburban #650 – Replaced faulty ejector assembly
- Fire Department ambulance #653 – Replaced loose tie rod and worn tires and rebuilt front brakes
- Fire Department ambulance #659 – Replaced faulty exhaust temp sensor and erased codes
- WTRRF utility vehicle #726 – Tightened leaking hydraulic fitting and cleaned engine compartment
- Transit bus #912 – Cleaned ramp mechanism and tested unit
- Transit bus #914 – Replaced the DEF dosing valve and leaking oil line for the engine
- Transit bus #916 – Repaired coolant leak
- Finished setups on 7 new squad cars
- Replaced 21 pieces of equipment for the Parks Department

## **PARKS DIVISION**

- Continued on tree pruning, hazardous tree removals and removing ash trees throughout the city
- Continued to mow grass throughout the parks and trim weeds
- Mulching of trees throughout our parks was started and will be completed in August
- Monday and Wednesday Buttermilk Park Concerts have been going well
- Parks and Forestry participated in Touch a Truck in Lakeside Park, sponsored by the Library on July 24th. It was a great success.
- Taylor Pool and Fairgrounds pool are open. Fairgrounds pool last day will be August 11th and Taylor will be open until August 18th.
- Fireworks for July 4th was held on July 6th because of inclement weather and was well attended at Lakeside Park. A big “Thank you” to Festival Foods for donating funds for this event.
- The Park Department partnered with Burke playground equipment to install a Wheel Chair Rocker Swing in Lakeside Park in July.

## **TRANSIT**

- We continue to work with SRF on the Micro Transit study. Next week will have our contractors who run our paratransit Handivan program, our shared ride taxi program, and our Tripper bus join in our biweekly weekly meeting to get information from each of them. This will help SRF to make some determinations on where we lack, where we are instrumental, and what we are currently doing excellently.
- Last week, Joey Kunde attended the Procurement System Review Workshop and Financial Management Oversight Workshop put on by the Federal Transit Administration in Baton Rouge, Louisiana. These recipient oversight workshops help us to understand the federal rules and regulations, as well as to comply with FTA program requirements. The FTA puts these on yearly to also address any changes that have been implemented.
- On Tuesday, August 6th, 2024 Judy Grenz, our Safety Director from Transit Mutual Insurance Company came in to do a Transit employee training on blood borne pathogens, ADA requirements, and wheelchair/mobility device securement. It is paramount that our drivers get the most training we can offer in order to provide a safe ride to all our passengers. We are very lucky to have a wonderful insurance company and a safety director who will come out and do a training, after hours, to make sure we are doing our part.
- Lastly, we have our preproduction meeting with Gillig today, August 8th, 2024. In this meeting, we go line by line on all the attributes, safety features, etc. that our four new buses must have. Aaron Kohler, the Fleet Manager will be also be on the call and we will work closely together to get some great new buses for our roads!

## **WATER UTILITY**

### **Water Distribution System:**

- Repaired four water main breaks, replaced seven lead services, and two hydrants
- Replaced hydrant for WTRRF's effluent water fill-up station.
- Worked on restoration of asphalt, concrete, curb & gutter from work done over the winter
- Using the Zonescan (acoustical leak detection equipment) to search the distribution system for non-surfacing leaks.
- Participated in the Touch-A-Truck event at the LSP in conjunction with the Library.
- Summer hydrant crews exercised 220 hydrants and 454 valves

### **Meter Shop:**

- Staff notified 79 customers of potential internal plumbing leaks to help with water conservation efforts and reduce unnecessary large water bills.
- Exchanged 123 residential meters, and 274 left to complete for 2024.
- Completed 174 work orders to complete various tasks such as read meter, turn off service, turn on service, investigate water pressure issues, locate and exercise curb stop, and perform service material inspections.
- Hydrocorp inspected 35 commercial and industrial properties for cross connection. Zero were non-compliant.
- Installed a couple new cellular endpoints with meters to try. This is a possible replacement for the current meter reading system. The new cellular endpoints have the potential to display water pressure and temperature.

### **Water Plant/Operations:**

- Fifty monthly bacteriological samples were taken for WI DNR Compliance Samples
- The utility pumped 158,555,000 gallons of water. The minimum volume was on July 5 – 4.166 MGD and maximum on July 30 – 7.254 MGD. Average – 5.115 MGD.
- 2023 Well Rehab Project 2023 – Well 26 reinstalled new motor
- Received approval from the DNR for the HMO pump conversation at Well 21 WTP. This work is scheduled for beginning of August.
- Martin Tower repaint project continued throughout the month. New cathodic protection was installed but will not be turned on for 9 months due to the new paint.
- Worked with engineering consultant on a design contract to line the well 19 raw water main. This main has had multiple breaks.
- Held preconstruction meetings for the Trowbridge Reservoir rehabilitation project and the Lynn Ave PRV project.
  - Trowbridge is being updated to current DNR standards.
  - The Lynn Ave PRV station, once completed, will provide service redundancy to the Aurora Medical Center on Wisconsin American Drive, an ARPA project.
- Started annual reservoir inspections
- Contractor conducted regulated 5-year dive down inspection of the Northwest Water Tower
- Total Energy System completed the second annual maintenance on backup generators

### **Water Business Office:**

- Mailed out 5,838 water/sewer cycle bills and 326 e-bills.
- Staff was able to determine which batch of bills did not print (475 bills) and was able to send them out separately. Late fees were waived for these customers due to this situation.
- Received 198 sewer credit requests for pool fills this year to date.

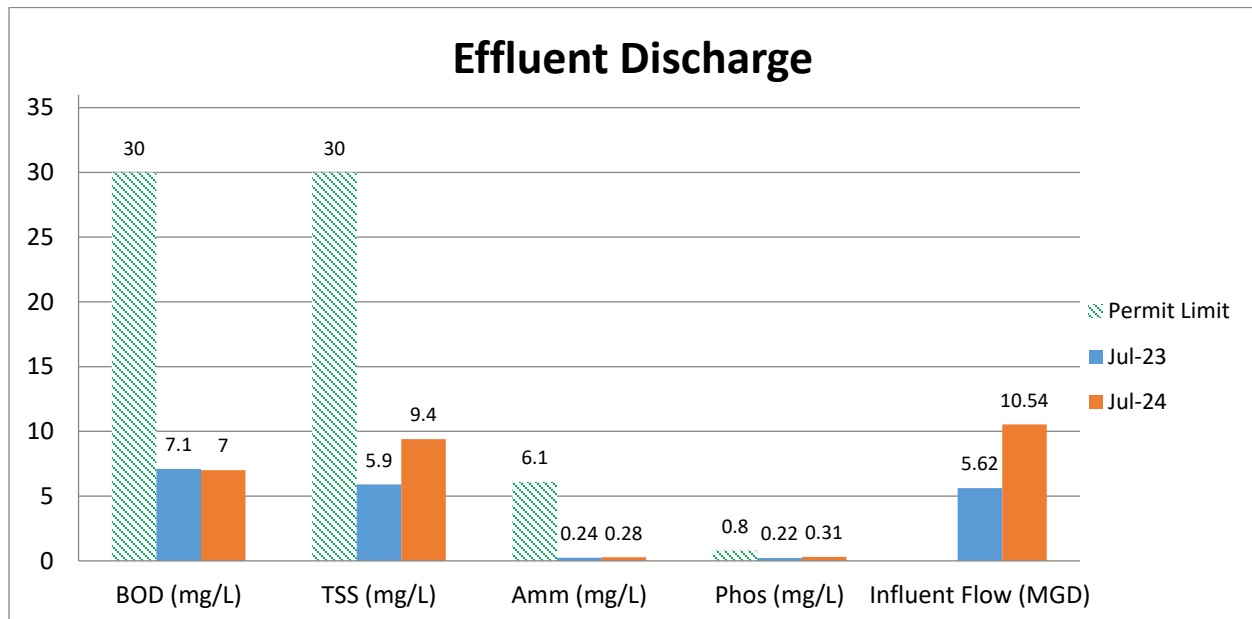
- Received 8 toilet rebates so far in 2024.
- Office sent out two service disconnection letters for properties that failed to replace their private lead service lines. The properties were responsive to the letters and submitted quotes to complete the work.
- Office also sent out four service disconnection letters as 2nd notices for homes where the public side was replaced.
  - Note that disconnection letters are used to encourage open communication between the office and the customer. Once contact is made staff works with them on an acceptable schedule for replacement.

## **WASTEWATER**

### **Flows and Concentrations:**

- The lowest daily flow occurred on the 28th at 5.96 million gallons. The highest daily flow occurred on the 2nd at 25.26 million gallons.
- Effluent permit limits and results for the WTRRF are as follows:

July 2024	<i>Unit of Measurement</i>	<i>Conc. entering the facility</i>	<i>Actual Discharge</i>	<i>Permit Limit</i>	<i>% Removal</i>
Biological Oxygen Demand (BOD)	mg/L	315	7.0	30	<b>98</b>
Total Suspended Solids (TSS)	mg/L	197	9.4	30	<b>95</b>
Ammonia (NH3)	mg/L	24.2	0.28	6.1	<b>99</b>
Total Phosphorus (TP)	mg/L	5.6	0.31	0.8	<b>95</b>



### **Operations:**

- The City received three bids for the Biosolids Drying Equipment Procurement. The manufacturer selected was BCR Environmental Corp. The project will move to final design with the construction bid advertising in early 2025.
- The construction bid for the Water Quality Trading (WQT) project has been advertised. This work will involve installing practices, like grassed or rock-lined waterways to reduce erosion coming from farm fields, thus eliminating sediment containing phosphorus from getting into the FDL River.

The bids will be opened in late August with construction shortly to follow. This work will be completed on the FDL County Airport Property.

- WTRRF completed its annual air emissions testing for the biogas generator. Each year a contractor comes onsite to analyze the exhaust from the engine, also known as “stack testing”, to ensure what is being emitted falls within regulations required by the DNR air permit. The testing was successful and the WTRRF was well below the limits.

**Maintenance:**

- The Maintenance Mechanic vacancy has remained open since January

# ***CITY OF FOND DU LAC - Council Communications***

---

## **Department of Administration**

**Date:** August 16, 2024  
**To:** Joe Moore, City Manager  
**From:** Tricia Davi, Director of Administration  
**Re:** Department of Administration Monthly Report



### **COMPTROLLER**

- 2023 Annual Comprehensive Financial Report was completed, published and submitted to the GFOA for the Certificate of Achievement for Excellence in Financial Reporting program.
- Met with benefit broker to finalize changes to health insurance and benefit plans for 2025.
- Began working with underwriter and bond counsel for upcoming 2024 general obligation, water revenue and sewer revenue bond issues. Staff gathered data for drafts of the Official Statements.

### **Department Statistics**

<b>Statistics</b>	<b>July</b>	<b>2024 YTD</b>	<b>2023 Totals</b>
Accounts Payable Checks	515	3,245	5,496
Payroll Checks/Direct Deposits	852	6,103	10,589
Purchase Orders Approved/Issued	334	2,371	3,791
Utility Bills Processed	5,728	37,136	64,471
On-line utility payments	2,279	16,824	30,324
WebTrac on-line reservations/payments	52	334	457
Tax Refund Intercept/State Debt Collection	\$11,994.73	\$112,733.63	\$82,445.56

### **PURCHASING**

- The following proposals/quotes/bids were opened, reviewed and/or awarded:
  - WTRRF Biosolids Drying Upgrade – Equipment
  - WTRRF Automatic Strainer
  - WTRRF Clarifier Drive
- Held walk-through at Train Depot with various roofing contractors to discuss options and expectations.
- Launched McKinley Park playground equipment auction to make room for new structure.
- Contract for Fire/Rescue training room upgrades is signed and project moving forward.

## **CITY CLERK/CENTRAL SERVICES**

### **Department Statistics**

<b>Statistics</b>	<b>July</b>	<b>2024 YTD</b>	<b>2023 Totals</b>
Park Facility Reservations	135	587	898
Dog Licenses	16	733	1082
Cat Licenses	3	123	144
Print Shop Orders	210	767	1359
License Applications	54	762	920
Special Assessment Reports	82	516	774
Special Event Requests	16	105	125

### **2024 Fond du Lac Lakeside Marina Boat Slips**

<b>DOCK</b>	<b>TOTAL NO. OF SLIPS</b>	<b>2024 SLIPS RENTED</b>	<b>2024 SLIPS AVAILABLE</b>
Dock A	28	28	0
Dock B	36	36	0
Dock C	20	20	0
Dock D	20	18	2
Dock E	20	20	0
Dock F	28	28	0
Dock G	44	44	0
Dock H	36	36	0
<b>232</b>		<b>Total Boat Slips</b>	

### **ASSESSOR**

- Assessment staff continues to review building permits issued and sales that have transpired within the City. This month 273 building permits were issued bringing the total number to 1,481 year to date. Staff sorts the permits by interior or exterior work and if the permit work could affect the assessed value. Based on the project, onsite home visits will be done throughout the remainder of the year. Any building project that adds value will be reflected on the 2025 assessment roll.
- There were 116 new sales this month bringing the year to date total to 712 sales. With the limited amount of inventory homes continue to sell for asking price with some selling for over asking price. Currently, we are still seeing high rates of appreciation in the local Fond du Lac real estate market. Each sale is entered into our CAMA software and is validated and reviewed by staff to determine if all our property record information is accurate when compared to the MLS listing and sale information.



# ***CITY OF FOND DU LAC – Council Communications***

## **Public Library**

**Date:** August 15, 2024  
**To:** Joe Moore, City Manager  
**From:** Jon Mark Bolthouse, Library Director  
**Re:** Library Monthly Report

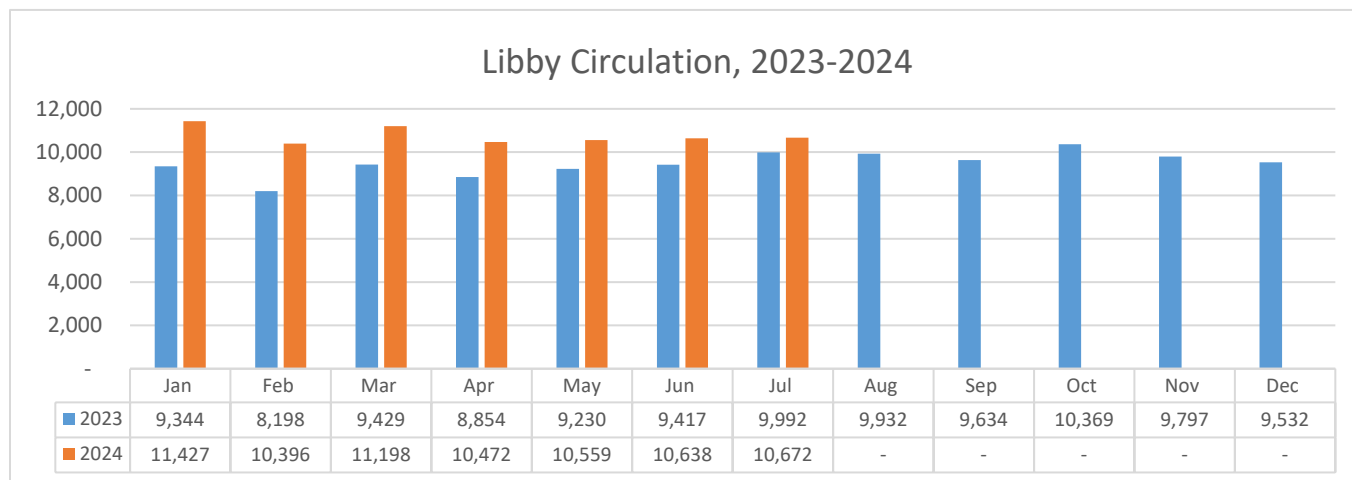


### **Solar Project Update**

On Monday, August 12, the signed contracts went out for the solar project. In the end, VanErt Electric was issued the contract for the project and will be the ones responsible for installing the panels and control system. We have made contact with them and know our point person on the project but that's as far as we are in terms of moving forward. We still don't know the time schedule as to when the install will start but we should know much more in the next couple of weeks. Our goal is to have a preliminary meeting scheduled by next week so that we can make some progress on this long standing project.

### **EBook service at the Library**

For some time now, the library has offered e-content (books, audiobooks, magazines) to the community and this service grows bigger every year. As you can see, circulation of Libby, the application that helps connect e-content to the user, has grown when compared to last year. This has been the trend for several years and we speculate that it will continue to grow.



### **Everix Bakery Story**

There are several people in the Fond du Lac Community that have fond memories of Everix Bakery. On July 3rd, an older couple that live in Florida were taking a road trip to Fond du Lac where they used to live. They had told their children how much they loved the baked goods from Everix Bakery. Their adult son from Seattle did some research and found out the Fond du Lac Public Library has the recipe book. The excited couple stopped at the library and copied some of their favorite recipes. They plan on making some of the baked items with their children and grandchildren in the future. This book is frequently asked for at the reference desk. It truly is a treasure behind the locked cases.



### **Taylor Swift Party at the Library**

July 13 was the big Taylor Swift party Christine and Katie had been working on. We had no idea what kind of crowd we would get, as weekends in the summer are often busy for families going camping and checking off things on their summer bucket lists. We were happy with around 70 people showing up for the 90-minute program. Swifties got to decorate (and eat) some sugar cookies, decorate microphones and pencil cases, color T Swift pictures, and create as many friendship bracelets as their hearts desired, all while singing and dancing to their favorite Taylor Swift songs. Thank you, Adrianna, for your help and Taylor Swift knowledge, as well as making sure the songs added to the playlist were the 'clean' versions." We even made the news." (link: <https://www.wbay.com/video/2024/07/14/fond-du-lac-public-library-hosts-taylor-swift-eras-party/>)

### **Touch A Truck event**

Summer Reading at the Fond du Lac Public Library is winding down, but we've had some exciting events during this past month. The event that reached the most community members was Touch a Truck, which provided an excellent opportunity to showcase the library out in the community. Held at Lakeside Park's Harbor View parking lot, hundreds turned out for the event at which big vehicles from many community businesses and city departments were on view. Families had a great time, and this enabled me and Youth Services staff a chance to showcase how much fun youth have at library programming. It's also a good way to remind the community that the library is so much more than just books. Here are a few images captured at the event:

