

**MINUTES
REDEVELOPMENT AUTHORITY OF THE CITY OF FOND DU LAC**

**REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2024**

**City/County Government Center, Meeting Room A
7:30 a.m.**

1. Kolstad called the meeting to order at 7:30 a.m. The meeting was held in Room A of the City/County Government Center, 160 South Macy Street, Fond du Lac, Wisconsin.

2. Roll Call

Present

Absent

Michelle Angell
Jeff Hayes
Keith Heisler
Brian Kolstad
Michelle Ludtke
Ann Pierce

None

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

3. Approval of Minutes

- A. Open and Closed Minutes from the Regular Meeting of January 09, 2024

Heisler made a motion to approve the minutes of the Regular meeting on January 09, 2024, seconded by Angell. Motion Carried.

4. New Business

- A. Approval of Financial Statement

(1) Redevelopment Authority Monthly Financial Statement

Benson reviewed the monthly financial statement.

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Hayes made a motion to approve the Redevelopment Authority Monthly Financial Statement as presented, seconded by Heisler. Motion Carried.

B. Resolution No. 24-03 A Resolution Authorizing the “Write-Off” of Uncollectible Loans

Benson reviewed that the City Comptroller’s office has requested the Redevelopment Authority (RDA) to “write-off” three loan accounts for accounting purposes.

Benson stated that these write-offs will not jeopardize any future CDBG funding. However, it will result in less funding in the revolving loan fund account.

Ludtke made a motion to approve Resolution No. 24.03; seconded by Angell. Motion Carried.

C. Verbal Update on PY2024 Annual Action Plan Submittal

Benson provided an update on PY2024 Annual Action Plan submittal detailing projects that will be allocated funding in PY2024. The proposed AAP include continuation of the Housing Rehabilitation Loan Program, Homestead Opportunity Program, Blight Elimination, Homeless Shelter Utility Assistance, Warming Shelter, Public Facilities, and Public Service.

D. Project Review PY2023

Benson reviewed the PY2023 projects and progress to date.

E. Adjourn to Closed Session

Heisler made a motion to adjourn into closed session. Hayes seconded the motion and the roll call was as follows: Angell, aye; Hayes, aye; Heisler, aye; Kolstad, aye; Ludtke, aye; Pierce, aye. Motion Carried.

F. Reconvene into Open Session Immediately Upon Conclusion of the Closed Session

Hayes made a motion to reconvene into open session. Pierce seconded the motion and the roll call was as follows: Angell, aye; Hayes, aye; Heisler, aye; Kolstad, aye; Ludtke, aye; Pierce, aye. Motion Carried.

G. Action on Potential Loan Applicant Which Does Not Meet Housing Rehabilitation Loan Program Guidelines

Heisler made a motion to approve the continued processing of this loan application, seconded by Angell. Motion Carried.

H. Oath of Office

Members of the RDA were reminded to complete their Oaths of Office.

5. Correspondence - None

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6. Motion to Adjourn

The Authority adjourned by unanimous consent at 7:58 a.m.

Respectfully submitted,

Merry Arndt
Community Development Specialist

**MINUTES
REDEVELOPMENT AUTHORITY OF THE
CITY OF FOND DU LAC**

**WEDNESDAY, FEBRUARY 21, 2024
CLOSED SESSION**

Roll Call

Present

Absent

| | |
|-----------------|------|
| Michelle Angell | None |
| Jeff Hayes | |
| Keith Heisler | |
| Brian Kolstad | |
| Michelle Ludtke | |
| Ann Pierce | |

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

A loan applicant which does not meet Housing Rehabilitation Loan Program Guidelines was discussed. Also discussed was the cancellation of loan applicant on Park Avenue for noncompliance with the Rehabilitation Loan Program Guidelines.

Respectfully submitted,

Merry Arndt
Community Development Specialist