

MINUTES
REDEVELOPMENT AUTHORITY OF THE CITY OF FOND DU LAC
REGULAR MEETING
WEDNESDAY, FEBRUARY 15, 2023

City/County Government Center, Meeting Room A
7:30 a.m.

1. Hayes called the meeting to order at 7:30 am The meeting was held in Room A of the City County Government Center, 160 South Macy Street, Fond du Lac, Wisconsin

2. Roll Call

Present

Jeff Hayes
Keith Heisler
Brian Kolstad
Michelle Ludtke

Absent

Michelle Angell (excused)
Mike King (excused)
Anne Pierce (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

3. Approval of Minutes

- A. Open Minutes from the Regular Meeting of January 10, 2023

Kolstad made a motion to approve the minutes of the Regular meeting on January 10, 2023, seconded by Heisler. Motion Carried.

4. New Business

- A. Approval of Financial Statements

- (1) Redevelopment Authority Monthly Financial Statement

Benson reviewed the monthly financial statement.

Ludtke made a motion to approve the Redevelopment Authority Monthly Financial Statement as presented, seconded by Heisler. Motion Carried.

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B. Resolution No. 23-03 A Resolution Authorizing the “Write-Off” of Uncollectible Loans

Heisler made a motion to approve Resolution No. 23-03, seconded by Kolstad. Motion Carried.

C. Discussion PY2023 Annual Action Plan – Public Services

Benson reviewed the adoption of the PY2023 Annual Action Plan includes a need assessment public hearing and an approval public hearing. Two (2) public service agencies did identify needs for the community that were not specifically outlined in the needs assessment nor plan approval discussion.

St. Katharine Drexel Homeless Shelter requested \$50,000 towards shelter operational cost.

The Fond du Lac County Health Department has identified a need for funding for their youth dental care program, Save a Smile. Under previous funding years, the Redevelopment Authority allocated \$10,000 towards the program.

As part of the 2022-2026 Consolidate Plan, of which the PY2023 Annual Action Plan is part of, the Redevelopment Authority (RDA) has already supported funding for the warming shelter (Salvation Army) and Boys & Girls Club.

Under federal guideline established by the US Department of Housing and Urban Development (HUD) formula grantees cannot allocate more than 15% of their grant allocation on public services.

Benson stated that the proposed Public Service allocation will be: Boys & Girls Club - \$20,000; Warming Shelter - \$20,000; St Katharine Drexel - \$20,000; and Dental Care - \$10,000.

D. Consolidated Annual Performance Evaluation Report - CAPER

Benson reviewed the PY2022 projects and progress to date.

E. Adjourn to Closed Session

Kolstad made a motion to adjourn to closed session. Heisler seconded the motion and the roll call vote was as follows: Hayes, aye; Heisler, aye; Kolstad, aye; Ludtke, aye. Motion Carried.

F. Reconvene into Open Session Immediately Upon Conclusion of the Closed Session

Heisler made a motion to reconvene into open session. Hayes seconded the motion and the roll call vote was as follows: Hayes, aye; Heisler, aye; Kolstad, aye; Ludtke, aye. Motion Carried.

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G. Action on Request for Subordination and Assumption of Mortgage – Loan No. 14.09

Hayes made a motion to approve the request for Subordination of Loan No. 14.09; seconded by Heisler. Motion Carried.

H. Correspondence - None

5. Motion to Adjourn

The Authority adjourned by a unanimous consent at 8:00 a.m.

Respectfully submitted,

Merry Arndt
Community Development Specialist

**MINUTES
REGULAR MEETING
REDEVELOPMENT AUTHORITY OF THE
CITY OF FOND DU LAC**

**WEDNESDAY, FEBRUARY 15, 2023
CLOSED SESSION**

Roll Call

Present

Jeff Hayes
Keith Heisler
Brian Kolstad
Michelle Ludtke

Absent

Michelle Angell (excused)
Mike King (excused)
Anne Pierce (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

A request for Subordination – Loan No. 14-09 was discussed.

Respectfully submitted,

Merry Arndt
Community Development Specialist