

**MINUTES
REDEVELOPMENT AUTHORITY OF THE CITY OF FOND DU LAC**

**REGULAR MEETING
WEDNESDAY, MARCH 19, 2025**

**City/County Government Center, Meeting Room A
7:30 a.m.**

1. Kolstad called the meeting to order at 7:30 a.m. The meeting was held in Room A of the City/County Government Center, 160 South Macy Street, Fond du Lac, Wisconsin.

2. Roll Call

Present

Absent

Michelle Angell
Keith Heisler
Brian Kolstad
Michelle Ludtke
Ann Pierce

Jeff Hayes (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

3. Approval of Minutes

- A. Open and Closed Minutes from the Regular Meeting of January 08, 2025

Heisler made a motion to approve the minutes of the Regular meeting of January 28, 2025, seconded by Angell. Motion Carried.

4. New Business

- A. Approval of Financial Statement

- (1) Redevelopment Authority Monthly Financial Statement

Benson review the monthly financial statement.

Ludtke made a motion to approve the Redevelopment Authority Monthly Financial Statement as presented, seconded by Pierce. Motion Carried.

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B. Resolution No. 25-04 A Resolution Authorizing the “Write-Off” of Uncollectible Loans

Benson reviewed that the City Comptroller’s office has requested the Redevelopment Authority (RDA) to “write-off” one loan account for accounting purposes.

Benson stated that this “write-off” will not jeopardize any future CDBG funding. However, it will result in less funding in the revolving loan fund account.

Ludtke made a motion to approve Resolution No. 25-04; seconded by Heisler. Motion Carried.

C. Verbal Update on the Fondy Food Pantry Roof Repair

Benson reported that the Redevelopment Authority had received a request to assist with the cost of repairing the roof at the Fondy Food Pantry. They were requesting funding in the amount of \$25,000-\$30,000. After the request had been made, Benson was informed that a private donor had come forward providing funding for the project. At this time funding is not needed from the RDA but if the project runs into additional issues the RDA agreed that they would be willing to support funding.

D. Adjourn To Closed Session

Heisler made a motion to adjourn to closed session. Angell seconded the motion and the roll call vote was as follows: Angell, aye; Heisler, aye; Kolstad, aye; Ludtke, aye; Pierce, aye. Motion Carried.

E. Reconvene into Open Session Immediately Upon Conclusion of the Closed Session

Heisler made a motion to reconvene into open session. Angell seconded the motion and the roll call vote was as follows: Angell, aye; Heisler, aye; Kolstad, aye; Ludtke, aye; Pierce, aye. Motion Carried.

F. Action on Potential Loan Applicant Which Does Not Meet Housing Rehabilitation Loan Program Guidelines

Heisler made a motion to defer the continued processing of this loan application until further information is obtained, seconded by Pierce. Motion Carried.

G. Action on Potential Loan Applicant Which Does Not Meet Housing Rehabilitation Loan Program Guidelines

Angell made a motion to approve continued processing of this loan application, seconded by Ludtke. Motion Carried.

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5. Correspondence

A. Verbal Update on US Department of Housing and Urban Development Programs

Benson gave a verbal update on the US Department of Housing and Urban Development Programs. Benson stated that the Community Development Block (CDBG) program year ends March 31st. Benson also stated that we will hold off on any funding until notice is received from US Department of Housing and Urban Development affirming the amount of FY25 grant funding.

6. Motion to Adjourn

The Authority adjourned by unanimous consent at 8:15 a.m.

Respectfully submitted

Merry Arndt
Community Development Specialist

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CITY OF FOND DU LAC**

**WEDNESDAY, MARCH 19, 2025
CLOSED SESSION**

Roll Call

Present

Absent

Michelle Angell
Keith Heisler
Brian Kolstad
Michelle Ludtke
Ann Pierce

Jeff Hayes (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development
Merry Arndt, Community Development Specialist

Others in attendance:

None

Two loan applicants which do not meet Housing Rehabilitation Loan Program Guideline were discussed. Also discussed, was a preliminary review of a rental rehab loan.

Respectfully submitted

Merry Arndt
Community Development Specialist