

HISTORIC PRESERVATION COMMISSION MINUTES

June 19, 2013
7:00 P.M.

Meeting Rooms D&E
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present - Teresa Keenan
Randall Martin
Lisa Pauly
Tony Roden
Rob Vande Zande

Absent - Peter Sorensen (excused)

Administrative Staff - Dyann Benson, Redevelopment Planner

Chairperson Pauly declared a quorum present.

APPROVAL OF MINUTES

March 20, 2013

Motion made by Commissioner Roden to approve the minutes of the Historic Preservation Commission of the March 20, 2013 meeting as presented.

Seconded by Vande Zande.

ROLL CALL VOTE: Aye - Keenan, Martin, Pauly,
Roden,
Nay - None

Carried.

NEW MEMBER INTRODUCTION

New Member Introduction

Initiator: Dyann Benson, Redevelopment Planner

Dyann Benson introduced Rob Vande Zande as City Council Representative and Teresa Keenan as new Commissioner to the existing members of the Historic Preservation Commission and in exchange they introduced themselves.

HISTORIC PRESERVATION COMMISSION MINUTES

June 19, 2013

Page 2

ELECTION OF OFFICERS

CHAIRPERSON

Lisa Pauly was nominated for the office of Chairperson of the Historic Preservation Commission.

Motion made by Commissioner Roden to elect Lisa Pauly as Chairperson.

Seconded by Commissioner Martin.

By consensus vote **Lisa Pauly** was elected as **Chairperson** of the Historic Preservation Commission.

VICE-CHAIRPERSON

Tony Roden was nominated for the office of Vice-Chairperson of the Historic Preservation Commission.

Motion made by Commissioner Vande Zande to elect Tony Roden as Vice-Chairperson.

Seconded by Commissioner Martin.

By consensus vote **Tony Roden** was elected as **Vice-Chairperson** of the Historic Preservation Commission.

SECRETARY

Teresa Keenan was nominated for the office of Secretary of the Historic Preservation Commission.

Motion made by Commissioner Martin to elect Teresa Keenan as Secretary of the Historic Preservation Commission.

Seconded by Commissioner Roden.

By consensus vote **Teresa Keenan** was elected as **Secretary** of the Historic Preservation Commission.

DISCUSSION

Update on WI Association of Historic Preservation Commissions Conference (April 2013)

Initiator: Dyann Benson, Redevelopment Planner

HISTORIC PRESERVATION COMMISSION MINUTES

June 19, 2013

Page 3

Commissioner Sorensen was unable to attend this meeting so the update will be deferred to the next Historic Preservation Commission meeting.

Update on State and Federal Historic Tax Credits

Initiator: Dyann Benson, Redevelopment Planner

Dyann Benson and Commissioner Vande Zande gave an update regarding the status of the state and federal historic tax credits.

Update on Historic Preservation Fund Sub-grant - National Register Nomination

Initiator: Dyann Benson, Redevelopment Planner

Dyann Benson reported that a grant was received from the Historical Society in the amount of \$2,500 to assist with the preparation of a National Register nomination for the property located at 109 South Park Avenue, also known as the Dobranoc Inn. Consultant Gail Klein has been selected to work with the property owners in preparing for the nomination. The time frame for the National Register nomination is October, 2013. Nomination preparation will then go to the Historical Society for their due process which can take three to six months.

Appointment of Plan Review Committee Membership

Initiator: Dyann Benson, Redevelopment Planner

Dyann Benson described the role of Plan Review Committee for the members. Commissioner's Roden, Keenan, and Vande Zande agreed to be on the Plan Review Committee.

Discussion on Education and Outreach Efforts

Initiator: Dyann Benson, Redevelopment Planner

Brief overview on the Historic Preservation education and outreach efforts was presented by Dyann Benson, Redevelopment Planner.

REPORT OF OFFICERS

Possible Designations

The Commissioners have no recommendations for properties as possible designations at this time.

