

# DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

December 2, 2014  
12:00 P.M.

Meeting Room H  
City-County Government Center

160 South Macy Street  
Fond du Lac, Wisconsin

## OPENING CEREMONIES

ROLL CALL: Present: - Terrence Gaffney  
Tom Meiklejohn, III  
Stan Ramaker

Absent: - Scott Draves (excused)  
Steve Schoofs (excused)  
Sarah Van Buren (excused)

Administrative Staff: - Joellyn Dahlin, Principal Planner

Chairperson Gaffney declared a quorum present.

## APPROVAL OF MINUTES

### November 4, 2014

Motion made by Meiklejohn to approve the minutes of the regular meeting of the November 4, 2014 Downtown Architectural Review Board as presented.

Seconded by Ramaker.

ROLL CALL VOTE: Aye - Gaffney, Meiklejohn, Ramaker  
Nay - None

Carried.

## REPORTS OF OFFICERS

Project Address: 117 South Main Street

Applicant: Julie Day-Willey  
d/b/a *Main Street Fashion*

Project Description: Install New Wall Sign

### Appeared in Support:

Tony O'Malley, 113-115 S Main St., Fond du Lac, presented the **REVISED** proposal on behalf of the applicant.

**DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES**

December 2, 2014

Page 2

Motion made by Meiklejohn to approve the project as revised, with the following conditions.

Conditions of approval shall include:

1. The top edge of the sign shall align with the top edge of the lettering of the attorney's office.
2. Sign shall be centered over the door.
3. Background of sign to match light tan (broad strip) of awning color.
4. Lettering and trim color to match dark blue of awning color.

Seconded by Ramaker.

ROLL CALL VOTE:       Aye - Gaffney, Meiklejohn, Ramaker  
                              Nay - None

Carried.

Project Address:       5 South Main Street

Applicant:             Chris Burns  
                              d/b/a *Fourth Street Tattoo*

Project Description:   Install New Wall Sign

Appeared in Support:

Chris Burns, 5 S Main St., Fond du Lac

Board Discussion: The applicant/property owner intends to paint the upper façade of the building; choice of paint color is black or charcoal grey. The applicant/property owner also plans to replace the existing retractable awning, using a color palette of black and grey, with a red pin stripe. Based on this understanding, further approval is not required by the Board.

Motion made by Meiklejohn to approve the proposed wall sign, based on the following findings:

1. The proposed sign complies with zoning regulations and complies with the spirit and

**DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES**

December 2, 2014

Page 3

intent of the Downtown Fond du Lac Partnership Design Guidelines.

2. The proposed sign is not unlike similar signage in place for businesses throughout the downtown corridor.

Seconded by Ramaker.

ROLL CALL VOTE:       Aye - Gaffney, Meiklejohn, Ramaker  
                              Nay - None

Carried.

**ADJOURN**

Motion made by Meiklejohn to adjourn.

Seconded by Ramaker.

ROLL CALL VOTE:       Aye - Gaffney, Meiklejohn, Ramaker  
                              Nay - None

Carried.

Meeting adjourned at 12:35 p.m.

MARGARET HEFTER  
CITY CLERK

MH/maa