

CITY OF FOND DU LAC
APPLICATION – MOBILE SERVICE ZONING PERMIT

(Class 2 Collocation)



LOCATION OF MOBILE SERVICE FACILITY: _____

Tax Key Number: _____

LOCATION OF SUPPORT STRUCTURE: _____

Applicant: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone Number: (____) _____ Email: _____

Property Owner: _____
(If not the same as Applicant) (Name) (Address)

Property zoning classification:

- | | | |
|--|--|--|
| <input type="checkbox"/> R-1 (Single Family Residential) | <input type="checkbox"/> C-1 (Central Business District) | <input type="checkbox"/> M-1 (Industrial) |
| <input type="checkbox"/> R-2 (Two-Family Residential) | <input type="checkbox"/> C-2 (General Business District) | <input type="checkbox"/> M-BP (Industrial – Business Park) |
| <input type="checkbox"/> R-3 (Central Area Residential) | <input type="checkbox"/> CR (Commercial-Recreation) | <input type="checkbox"/> S-W (Shoreland-Wetland) |
| <input type="checkbox"/> R-4 (Multifamily Residential) | <input type="checkbox"/> O (Office) | <input type="checkbox"/> A (Agricultural) |
- S (Shoreland Overlay District)
 EB-O (East Branch Overlay District)
 WHP-O (Wellhead Protection Overlay District)
 DD-O (Downtown Design Overlay District)

Proposal:

- CLASS 1 COLLOCATION: The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a freestanding support structure for the facility but does need to engage in substantial modification. SPECIAL USE PERMIT REQUIRED.
- CLASS 2 COLLOCATION: The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a freestanding support structure for the facility or engage in substantial modification.

APPLICANT SIGNATURE _____

CITY OF FOND DU LAC COMMUNITY DEVELOPMENT DEPARTMENT

- APPROVED. (Permit valid for 6 months from date of approval.)
- DENIED. Determination of denial: _____

Date: _____

CITY OF FOND DU LAC

 **MOBILE SERVICE ZONING PERMIT (Class 2 Collocation)**
Permit Submittal Requirements

Application

Filing Fee (Non-refundable): \$150.

APPLICATION SUBMITTAL:

IN PERSON: Community Development Department
City-County Government Center * 160 S Macy Street * 4th Floor

VIA USPS: City of Fond du Lac
Community Development Department
160 S Macy Street
P.O. Box 150
Fond du Lac, WI 54936-0150

VIA EMAIL: The submittal of a *Mobile Service Permit* application via email is acceptable, with payment of the filing fee in person or via postal service. Applications should be submitted to: jdahlin@fdl.wi.gov

Please contact the Community Development office at (920) 322-3440 prior to electronic application submittal. Payment of the permit fee must be received prior to review of the application.

Application Review

Note: Approval of a *MOBILE SERVICE ZONING PERMIT* is required prior to the issuance of any building permit or other permit required for collocation.

- The Community Development Department will review an application for completeness.
- If the application contains all of the information requested, the Department will consider the application complete.
- If any of the required information is not in the application, the Department will notify the applicant within 5 days of receiving the application, that the application is not complete. The written notification will specify the required information that is incomplete. An applicant may resubmit an application as often as necessary until it is complete.
- Within 45 days of its receipt of a complete application, the Department will complete all of the following or the applicant may consider the application approved, except that the applicant and the Department may agree in writing to an extension of the 45-day period:
 - (a) Make a final decision whether to approve or disapprove the applicant.
 - (b) Notify the applicant, in writing, of its final decision.
 - (c) If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.