CITY COUNCIL MEETING AGENDA
CITY OF FOND DU LAC, WISCONSIN

August 28, 2013
6:00 P.M.

Legislative Chambers
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

REGULAR AGENDA

1. CALL TO ORDER

A. Roll Call

B. Declaration A Quorum Is Present

2. PLEDGE OF ALLEGIANCE AND REFLECTION

A. Pledge of Allegiance

B. A Moment of Silence

3. COUNCIL PRESIDENT PRESENTATIONS

4. PUBLIC HEARINGS

"The City of Fond du Lac provides equal opportunities and services to all individuals, including those individuals with disabilities"

"Assistive Listening Devices Are Available From The City Clerk For Use During Council Proceedings"

CONSENT AGENDA

5. CONSENT AGENDA

(A Motion Adopting The Consent Agenda Finalizes The Proposed Action Cited For The Matter)

A. APPROVAL OF MINUTES

August 14, 2013 Regular City Council Meeting

August 14, 2013 Closed Session

B. REPORTS OF OFFICERS

C. RESOLUTIONS

REGULAR AGENDA

6. AUDIENCE COMMENTS

The presiding officer shall limit comments to items noticed on the agenda.

7. PUBLIC COMMENT

8. ORAL PRESENTATIONS

Kevin Miller, Executive Director
Subject: Thelma Sadoff Center For The Arts, Inc. Update

9. REPORTS OF OFFICERS

A. Director Of Administration, Dated August 21, 2013
Subject: List Of Claims - Items Paid By The City

(Proposed Action: **Receive And File**)

B. City Assessor
Subject: 2014 Property Revaluation Process

(Proposed Action: **Receive And File**)

C. Director Of Administration, Dated August 22, 2013
Subject: Early Repayment Of 2005 Wastewater Utility Revenue Bonds

(Proposed Action: **Receive And File**)

D. Director Of Administration, Dated August 22, 2013
Subject: Refinance 2002 And 2003 Water Utility Revenue Bonds

(Proposed Action: **Receive And File**)

E. Director Of Administration, Dated August 22, 2013
Subject: Budget And Financial Management Policies

(Proposed Action: **Receive And File)**

F. City Clerk, Dated August 22, 2013
Subject: "Class A" Intoxicating Liquor And Class "A" Fermented Malt Beverage Change Of Agent

Limited Liability Co:	Ultra Mart Foods, LLC
Agent:	Amy Justmann
Agent Address:	134 S Putnam Street Oakfield, WI
d/b/a:	Pick 'n Save #5372
Location:	55 West Pioneer Road

(Proposed Action: **Approve**)

G. City Clerk, Dated August 22, 2013
Subject: "Class A" Intoxicating Liquor And Class "A" Fermented Malt Beverage Change Of Agent

Corporation:	Kwik Trip Inc.
Agent:	Teri A. Rebek
Agent Address:	46 Sammy Jo Circle Fond du Lac, WI
d/b/a:	Kwik Trip #606
Location:	471 North Park Avenue

(Proposed Action: **Approve**)

H. City Clerk, Date August 22, 2013
Subject: Permit To Sell Fermented Malt Beverages On Park Property

Name:	Salute The Troops
Event:	3rd Annual Salute The Troops Races
Location:	Lakeside Park Oven Island
Date:	May 25, 2014

(Proposed Action: **Approve**)

I. City Clerk, Date August 22, 2013
Subject: Permit To Sell Fermented Malt Beverages On Park Property

Name:	Fond du Lac Convention And Visitors Bureau Inc.
Event:	Association Of Great Lake Outdoor Writers Convention
Location:	Lakeside Park Pavilion
Date:	September 23, 2013

(Proposed Action: **Approve**)

J. City Attorney/Human Resources Director
Subject: Update On The Re-Codification Process

(Proposed Action: **Receive & File**)

K. City Council
Subject: Draft Ordinance 5.29(3)(b)7 Open Burning Recreational Fire Hours

(Proposed Action: **Receive And File**)

10. REPORTS OF COMMITTEES

11. PETITIONS OR COMMUNICATIONS

12. RESOLUTIONS

A. Introduction City Manager
Resolution No. 8418
Subject: A Resolution Confirming Appointment To The Redevelopment Authority

(Effect: Confirm Appointment Of Anne Pierce To The Redevelopment Authority
(Initiator: City Manager)

B. Resolution No. 8419
Subject: A Resolution Appointing An Interim City Council Member To Serve On The Fond du Lac County Hazardous Materials Executive Team

(Effect: Appoint City Council Member As Interim Member Of The Fond du Lac County Hazardous Materials Executive Team)
(Initiator: City Council)

C. Resolution No. 8420
Subject: A Resolution Appointing An Interim City Council Member To Serve On The Alcohol Licensing Committee

(Effect: Appoint City Council Member As Interim Member Of The Alcohol Licensing Committee)
(Initiator: City Council)

D. Resolution No. 8421
Subject: A Resolution Appointing An Interim City Council Member To Serve On The Historic Preservation Commission

(Effect: Appoint City Council Member As Interim Member Of The Historic Preservation Commission)
(Initiator: City Council)

E. Resolution No. 8422
Subject: A Resolution Appointing An Interim City Council Member To Serve On The City-County Building Board

(Effect: Appoint City Council Member As Interim Member Of The City-County Building Board)
(Initiator: City Council)

F. Resolution No. 8423
Subject: A Resolution Appointing An Interim City Council Member To Serve On The SRO Advisory Board

(Effect: Appoint City Council Member As Interim Member Of The SRO Advisory Board)
(Initiator: City Council)

G. Resolution No. 8424
Subject: A Resolution Authorizing The Use Of Public Streets And Waiving The Prohibition Against Possession Of Alcoholic Beverages On Public Ways For An Outdoor Street Concert On September 14, 2013

(Effect: Authorize Use Of Public Streets And Waive Public Consumption Prohibition For The Thelma Sadoff Center For The Arts Concert On The Street On September 14, 2013
(Initiator: City Clerk

13. ORDINANCES

14. MISCELLANEOUS

Items In This Category Must Be Noticed On The Agenda.

15. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

16. ADJOURN TO CLOSED SESSION

The Chair Will Entertain A Motion To Convene In Closed Session At The Request Of The City Manager For The Purpose Of:

> Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The subject of the closed session is:

Economic Development Opportunity

The subject is exempt under Wisconsin Statutes Section 19.85(1)(c).

The motion, if made, must be adopted by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes.

No business other than stated above may be taken up at this closed session.

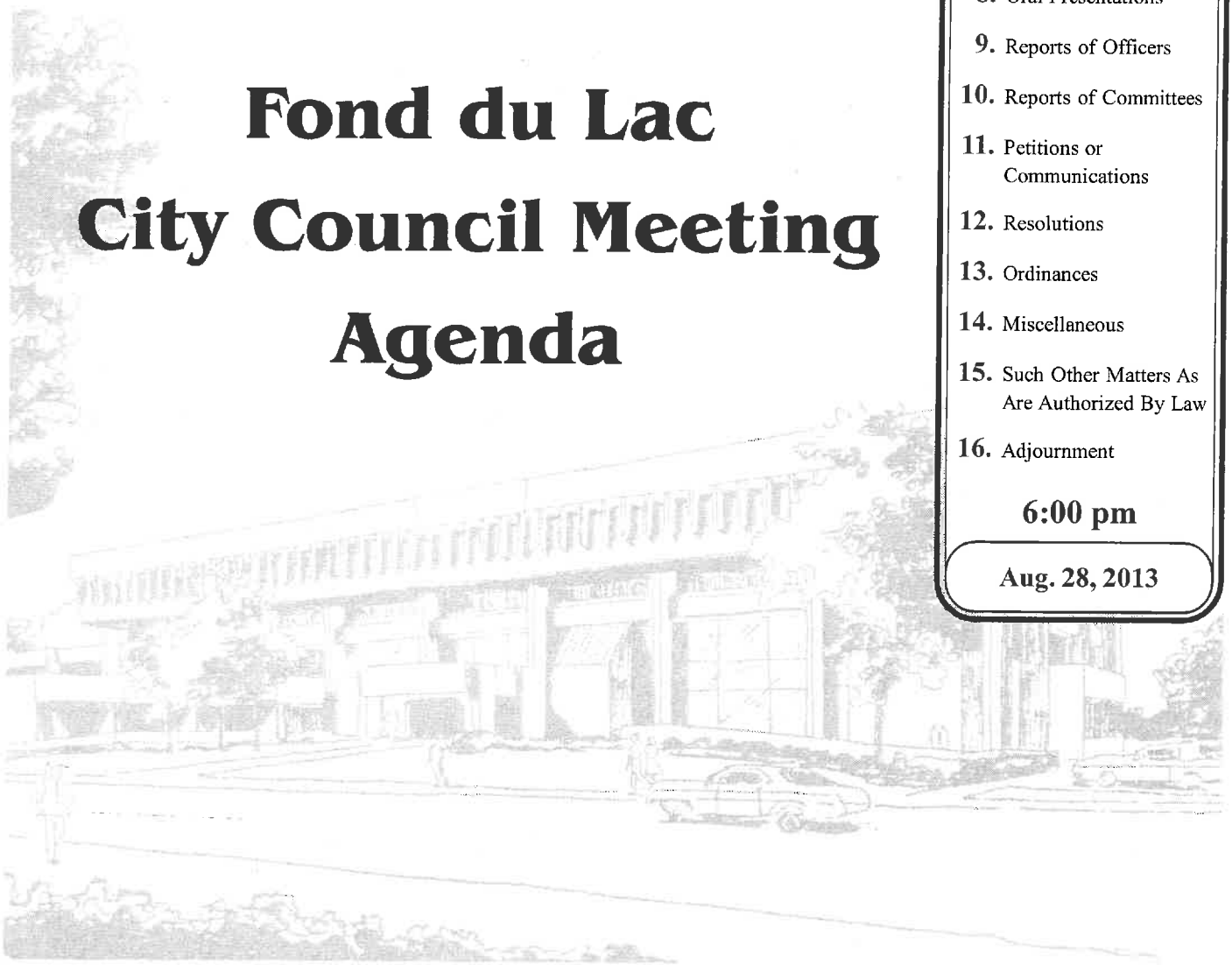
Fond du Lac City Council Meeting Agenda

ORDER OF BUSINESS

1. Call to Order
2. Pledge of Allegiance & Reflection
3. Council President Presentations
4. Public Hearings
5. Consent Agenda
6. Audience Comments
7. Public Comments
8. Oral Presentations
9. Reports of Officers
10. Reports of Committees
11. Petitions or Communications
12. Resolutions
13. Ordinances
14. Miscellaneous
15. Such Other Matters As Are Authorized By Law
16. Adjournment

6:00 pm

Aug. 28, 2013



"The City of Fond du Lac provides equal opportunities and services to all individuals, including those individuals with disabilities."

The motions or points listed below, 1 through 9, are in order of precedence. In other words:

A. When any one of them is pending, you cannot introduce one that is listed BELOW it.

B. You can introduce one that is listed above it.

YOU WANT TO:	YOU SAY:	May speaker Be Interrupted To Make This Motion?	Is second Required?	Is Motion Debatable?	Can This Motion Be Amended?	Is Vote Required? What % Required?
1 Adjourn	I move we adjourn	No interruption permitted	A second is necessary	Not debatable	Not amendable	Majority vote Required
2 Recess	I move we recess until . . .	No interruption permitted	A second is necessary	Not debatable	Amendable	Majority vote Required
3 Register a complaint	Point of privilege, Mr. Chairman . . .	Yes, you may interrupt	No second necessary	Not debatable (any RESULTING motion IS debatable.)	Not amendable	No vote required (Chair decides)
4 Suspend further consideration of a matter (To Table)	I move we table this matter	No interruption permitted	A second is necessary	Not debatable	Not amendable	Majority vote required
5 End discussion or further debating of matter	I move the previous question	No interruption permitted	A second is necessary	Not debatable	Not amendable	Two-thirds vote required
6 Postpone consideration of a matter	I move we postpone this matter until . . .	No interruption permitted	A second is necessary	Debatable	Amendable	Majority required
7 Have further study on a matter	I move we refer this matter to a committee	No interruption permitted	A second is necessary	Debatable	Amendable	Majority vote required
8 Amend a motion	I move this motion be amended to read . . .	No interruption of speaker permitted	A second is necessary	Debatable	Amendable	Majority vote required
9 Introduce a matter of business (A primary motion)	I move that . . .	Cannot interrupt speaker	A second is necessary	Debatable	Amendable	Majority vote required

THESE ARE GENERAL POINTS, PROPOSALS AND MOTIONS AND HAVE NO ORDER OF PROCEDURE OVER ONE ANOTHER. YOU MAY INTRODUCE ANY ONE OF THEM AT ANY TIME, EXCEPT:

A. When Motion To Adjourn Is Pending **B. When Motion To Recess Is Pending** **C. Point Of Privilege Is Pending**

YOU WANT TO:	YOU SAY:	May speaker Be Interrupted To Make This Motion?	Is second Required?	Is Motion Debatable?	Can This Motion Be Amended?	Is Vote Required? What % Required?
1 Object to error in procedure or to a personal affront	Point of Order	May interrupt speaker	No second	Not debatable	Not amendable	No vote required, Chair decides
2 Request for information	Point of information	If urgent and to the point	No second	Not debatable	Not amendable	No vote required
3 Verify voice vote by taking actual count	I call for a division of the house	No interruption permitted BUT division must be called by Chairman before new motion can be made.	No second	Not debatable	Not amendable	No vote required UNLESS someone objects, THEN majority required
4 Object to consideration of a matter you consider improper or undiplomatic	I object to consideration of this question	May interrupt speaker	No second required	Not debatable	Not amendable	Two-thirds vote required against consideration
5 Take up a matter which has been previously tabled	I move we take from the table	May not interrupt the speaker	Must be seconded	Not debatable	Not amendable	Majority required
6 Reconsider something already disposed of	I move we reconsider our action relative to . . .	May interrupt the speaker for record only (Business at hand takes precedence)	Must be seconded	Debatable IF original motion was debatable	Not amendable	Majority required
7 Consider something out of its scheduled order	I move we suspend the rules and consider . . .	May not interrupt the speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
8 Vote on a ruling of the chair	I appeal the chair's decision	May interrupt speaker	Must be seconded	Debatable IF original motion was debatable	Not amendable	Majority vote required

CITY COUNCIL MEETING MINUTES
CITY OF FOND DU LAC, WISCONSIN

August 14, 2013
6:00 P.M.

Legislative Chambers
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

REGULAR AGENDA

CALL TO ORDER

ROLL CALL: Present - Catherine Block
Lee Ann Lorrigan
Dan Manning
Karyn Merkel
Sam Meyer
Gary Miller

Absent - None

Administrative Staff - Joe Moore, City Manager
Wayne Rollin, Dir of Comm Devel
Dyann Benson, Redevelopment Planner
Hal Wortman, Dir of Administration
Deb Hoffmann, City Attorney
Jordan Skiff, Dir of Public Works
Paul De Vries, City Engineer
Chad Churchill, GIS Specialist
Jon Mark Bolthouse, Library Dir
Steve Klein, Asst. Police Chief of Operations
Todd Janquart, Assistant Fire Chief of EMS

Council President Meyer declared a quorum present.

PLEDGE OF ALLEGIANCE AND REFLECTION

Pledge of Allegiance was recited.

A moment of silence was observed.

COUNCIL PRESIDENT PRESENTATIONS

Rob Vande Zande was presented with a plaque recognizing him for his years of service to the City of Fond du Lac.

President Meyer presented a proclamation to Pastor Paul and friends of Grace Christian Church celebrating the 10 year anniversary of Ruby's Pantry.

CONSENT AGENDA

CONSENT AGENDA

(A motion adopting the consent agenda finalizes the proposed action cited for the matter)

APPROVAL OF MINUTES

July 24, 2013 Regular City Council Meeting

July 24, 2013 Closed Session

Motion made by Councilperson Miller to **approve** the Consent Agenda.
Seconded by Councilperson Manning.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

REGULAR AGENDA

REPORTS OF OFFICERS

Director Of Administration, Dated August 7, 2013
Subject: List Of Claims - Items Paid By The City

(Proposed Action: **Receive And File**)

Motion made by Councilperson Manning to **receive and file** the List of Claims dated August 7, 2013.
Seconded by Councilperson Block.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

City Manager
Subject: Parliamentary Procedure For Filling Council Positions
(Proposed Action:
1. Decide Whether To Fill The Vacant Position
2. Approve Process To Fill Vacancy

Motion made by Councilperson Miller to adopt a procedure to fill vacant City Council position by advertising, accepting applications, and interviewing six individuals. The process is to be completed by the September 25th City Council meeting.
Seconded by Councilperson Manning.
ROLL CALL VOTE: Aye - Miller, Manning, Meyer, Merkel
Nay - Lorrigan, Block
Carried.

City Council
Subject: Discuss Boards And Commission Assignments For Vacancies On The FDL County Hazardous Materials Executive Team, Alcohol Licensing Committee, Historic Preservation Commission, City-County Building Board, And SRO Advisory Board

General discussion ensued on above topic.

City Manager
Subject: Fire Pit Hours

(Proposed Action: **Receive And File**)

Consensus is to bring item back to City Council on August 28' 2013.

REPORTS OF COMMITTEES

Introduction City Engineer
Subject: Request To Connect West Second Street to South Brooke Street)

(Initiators: Terrance Kraus, FastBytes Wireless, Inc.)
Andrea Montgomery, Micro Magic, Inc.)
(Advisory Parking & Traffic Board Recommendation: **Approve**)
(File No. 2013-097

Spoke in Support:
Terry Kraus, 135 S Brooke St., Fond du Lac

Motion made by Councilperson Meyer to **approve** request to connect West Second Street to South Brooke Street.
Seconded by Councilperson Lorrigan.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

RESOLUTIONS

Introduction Community Development Director
Resolution No. 8417
Subject: Resolution Authorizing City Of Fond du Lac, Fond du Lac County, Wisconsin, Industrial Development Revenue Bonds (Thelma Sadoff Center For The Arts, Inc. Project) Windhover 2013 Bonds (The "Bonds")
(Effect: Authorize Industrial Revenue Bond Borrowing Of $4,500,000)
(Initiator: Fond du Lac Arts Council
(File No. 2013-065

Motion made by Councilperson Miller to **approve** Resolution No. 8417.
Seconded by Councilperson Lorrigan.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

ORDINANCES

Introduction City Attorney/Human Resources Director
Ordinance No. 3523
Subject: An Ordinance Amending Chapters 12.02 And 12.03 Of The Code Of Ordinances Of The City Of Fond du Lac, Wisconsin, Relating To Licenses And Alcoholic Beverage Licensing

(Effect: Amend Chapters 12.02 And 12.03 Of The Code Of Ordinances Relating To Licenses And Alcoholic Beverage Licensing)
(Initiator: City Attorney)
(Alcohol Licensing Committee: **Approve**)
(File No. 2013-092

Motion made by Councilperson Manning to **approve** Ordinance No. 3523.
Seconded by Councilperson Lorrigan.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

Introduction City Engineer
Ordinance No. 3524
Subject: An Ordinance Amending Chapter 7, Traffic Code

(Effect: Request To Restrict Parking Limited Time Parking In Accordance With Code Of Ordinances Section 7.05 (5) And Schedule J (b) 30 Minutes, Between 9 A.M. To 7:00 P.M., Monday Through Sunday)
(Location: **E. McWilliams Street,** South Side, From The East Right-of-Way Of North Main Street, East 70')
(Initiator: Tom Hardell, Tom's Gun Shop, 355 N. Main Street)
(Advisory Parking & Traffic Board Recommendation: **Approve**)
(File No. 2013-093

Motion made by Councilperson Manning to **approve** Ordinance No. 3524.
Seconded by Councilperson Merkel.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

Introduction City Engineer
Ordinance No. 3525
Subject: An Ordinance Amending Chapter 7, Traffic Code

(Effect: Request To Revise Parking, Stopping, Or Standing Prohibited From 7:30 A.M. To 4:30 P.M. School Days In Accordance With Code Of Ordinances Section 7.05 (3) And Schedule G To 7:45 A.M. to 8:45 A.M. And From 2:45 P.M. To 4:00 P.M. On School Days)
(Location: **Fourteenth Street,** Both Sides, From The East Back Of Walk To Vine Street, To 40' East, And From The West Back Of Walk Of Vine Street, To West 40')
Vine Street, Both Sides, From The North Back Of Walk Of Fourteenth Street, To 40' North, And From The South Back Of Walk Of Fourteenth Street, to 40' South)
(Initiator: Laura DeGolier, 289 Fourteenth Street
(Advisory Parking & Traffic Board Recommendation: **Approve**)
(File No. 2013-094

Motion made by Councilperson Miller to **approve** Ordinance No. 3525.
Seconded by Councilperson Block.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

Introduction City Engineer
Ordinance No. 3526
Subject: An Ordinance Amending Chapter 7, Traffic Code

(Effect: Revise The School Safety Zone In Accordance With Code Of Ordinances Section 7.05 (13)
(Location: **Walker Street,** West Side From A Point 200 Feet From The South Right-of-Way Of Military Road, South 100')
(Effect: Add Bus Loading Zone In Accordance With Code Of Ordinances Section 7.05 (4) And Schedule I)
(Location: **Walker Street,** West Side, From A Point 300 Feet From The South Right-of-Way Of Military Road, South 200 Feet)
(Initiator: Marian Sheridan, Safety And Health Coordinator, Fond du Lac School District)
(Advisory Parking & Traffic Board Recommendation: **Approve**)
(File No. 2013-095

Motion made by Councilperson Merkel to **approve** Ordinance No. 3526.
Seconded by Councilperson Manning.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

Introduction City Engineer
Ordinance No. 3527
Subject: An Ordinance Amending Chapter 7, Traffic Code

(Effect: Request To Remove Bus Loading Zone In Accordance With Code Of Ordinances Section 7.05 (4) And Schedule I)
(Location: **Ann Street,** East Side, From The South Right-of-Way Of Military Road, South 200 Feet)
(Effect: Request To Remove Parking Prohibited At Specific Times From 7:30 A.M. to 4:30 P.M. On School Days In Accordance With The Code Of Ordinances Section 7.05 (2) And Schedule F)
(Location: **Ann Street,** On The Side Of Franklin School)
(Initiator: Marian Sheridan, Safety And Health Coordinator, Fond du Lac School District)
(Advisory Parking & Traffic Board Recommendation: **Approve**)
(File No. 2013-096

Motion made by Councilperson Miller to **approve** Ordinance No. 3527.
Seconded by Councilperson Merkel.

ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None

Carried.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

City Manager, Joe Moore gave an update regarding the status of the Retlaw Hotel.

Director of Public Works, Jordan Skiff gave an update regarding the Emerald Ash Borer.

ADJOURN TO CLOSED SESSION

The Chair Will Entertain A Motion To Convene In Closed Session At The Request Of The City Manager For The Purpose Of:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

And

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

And

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The subjects of the Closed Session are:

Inter-Governmental Agreement

And

Economic Development Opportunity

And

Specific Employee Succession Planning

The subjects are exempt under Wisconsin Statutes Section 19.85(1)(c)(e) (g).

The motion, if made, must be adopted by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes.

No business other than stated above may be taken up at this closed session.

Motion made by Councilperson Manning to adjourn to Closed Session.
Seconded by Councilperson Lorrigan.
ROLL CALL VOTE: Aye - Miller, Lorrigan, Manning, Meyer, Block, Merkel
Nay - None
Carried.

Meeting adjourned at 7:24 p.m.

SUE STRANDS
CITY CLERK

SS/maa

CITY OF FOND DU LAC - Memorandum

Department of Administration

Date: August 21, 2013

To: City Council

From: Hal Wortman, Director of Administration HW

Re: List of Claims

The list of claims for goods and services for the payment periods August 3, 2013 through August 16, 2013 for all funds total $2,336,060.85. Wisconsin statute 66.0609 (2) requires the comptroller to file, at least monthly with the City Council, a list of approved claims paid.

Suggested Motion: Receive and File

CITY OF FOND DU LAC - Memorandum

Department of Administration

To: City Council
Joe Moore, City Manager

From: Hal Wortman, Director of Administration

Date: August 22, 2013

Subject: Reports of Officers – August 28, 2013
City Assessor – 2014 Revaluation

At the August 28, 2013 City Council meeting, Mr. Mike Grota of Grota Appraisals, LLC, will present a report on the upcoming 2014 City-wide revaluation. Grota Appraisals is the City's contract property assessment firm. Mr. Grota will provide information regarding the purposes and reasons for the revaluation as well as the timeline for the work to be done.

It has been the City's practice to revalue all taxable property every four years. The last City-wide revaluation was completed in 2010. The primary purposes of a revaluation are to place all properties at current market value and to help assure that property taxes are distributed fairly and uniformly.

The revaluation will have no effect whatsoever on the amount of property tax revenue the City receives. The property tax levies which are set by the various taxing jurisdictions such as the City, County and School District determines the amount of property tax money each of those agencies receives.

August 13, 2013

City of Fond du Lac
Hal Wortman
160 S. Macy St.
Fond du Lac, WI 54935

Re: 2014 City-wide revaluation

Common Council,

Past City policy was to perform a revaluation every 4-years. The type of revaluation would be dictated by the condition of the assessment records, resources available and the economic environment at time of the revaluation.

With the last revaluation being performed in 2010, a market update, and the condition of the assessment records being adequate, it is my opinion that the market update in the 2014 City budget be completed to assure all property owners a uniform and equitable assessed value in line with the current market.

Market conditions have changed since 2010 for most properties, buying trends have changed giving weight than in the past to location, condition and usefulness.

We do not expect values for any individual property to increase/decrease a large percentage and are not expecting a large turnout at either open book or board of review. In years past it was typical to have contact with 8-10% of the property owners at open book. In revaluations the past 2-years we have seen less than 5% at open book and expect to see similar results in Fond du Lac.

We believe it is a perfect time to perform a market update revaluation in the City.

Feel free to contact me should you have any questions.

Michael L. Grota
Assessor City of Fond du Lac

City of Fond du Lac
Timeline for project completion

* June - September 2013, After completion of the 2013 Board of Review, reconcile data in existing property record cards with Multiple Listing Service (MLS) reports for sold properties and those currently listed

* July - November 2013, take new digital photographs of all residential improved property sales (should weather interfere, completion will be attained in early Spring 2014)

* August - October 2013, all sales will be field reviewed to assure property information is correct and verify each sale appears to be arms length

* August - October 2013, input recent sales information, begin analysis of sales and start the value trending process

* October 2013 - February 2014, continue analysis of sales neighborhood by neighborhood, start final review process to assure that individual property values are in line with the market value

* February - May 2014, discuss equalized values versus sales of property with the Department of Revenue to assure the City's equalization is fair and correct

* December 2013 - February 2014, complete the final review process

* February 2014, set dates for Open Book and Board of Review (Late May or early June 2014)

* March 2014, print the assessment roll, print new notices of assessment, print a letter of explanation to be enclosed with the new notice of assessment

* March 2014, mail notices of assessment to all property owners

* Early April 2014, set appointments with homeowners for Open Book meetings

* Late April 2014, Hold Open Book sessions, mail letters of determination to all taxpayers requesting an assessment review

* Late May, early June 2014, Hold Board of Review

* June 2014, after completion of Board of Review, turn over all information used in the valuation of City property, along with material previously provided by the City

Grota Appraisals staff will be providing updates to Administrator Wortman during the revaluation process. As major decisions present themselves, administration will be included to insure they are aware should critical decisions need to be made that could have impact beyond assessed values.

We look forward to working with City staff on this project, please contact our office should you have any questions.

Submitted this 20th day of June, 2013

Michael L. Grota
Grota Appraisals

920-322-3415
mgrota@fdl.wi.gov
262-253-1142
mike@wi-assessor.com

CITY OF FOND DU LAC - Memorandum

Department of Administration

To: City Council
Joe Moore, City Manager

From: Hal Wortman, Director of Administration

Date: August 22, 2013

Subject: Reports of Officers – August 28, 2013
Wastewater Utility Early Bond Repayments

On the agenda for the September 11, 2013 City Council meeting will be a resolution calling for the early repayment in full of the remaining principal balance for the 2005 Wastewater Utility revenue bonds. The $250,000 extra principal payment for 2014 and 2015 will be made on November 1, 2013 along with the scheduled 2013 payment. The early payments will result in the Wastewater Utility saving $17,500 in scheduled 2014 and 2015 interest costs. Available Wastewater Utility cash balances will be used to make the early principal payments.

CITY OF FOND DU LAC - Memorandum

Department of Administration

To: City Council
Joseph Moore, City Manager

From: Hal Wortman, Director of Administration

Date: August 22, 2013

Subject: Refinancing the 2002 and 2003 Water Revenue Bonds

Mr. Paul Thompson of Hutchinson, Shockey, Erley & Co. will be presenting information at the August 28, 2013 City Council meeting regarding the upcoming bond issue to refinance the Water Utility's 2002 and 2003 Water Revenue Bonds. Mr. Thompson will provide information on the expected interest rates and principal and interest payment schedules.

The new bonds will result in lower interest rates than the bonds they are replacing. The new bonds will have an estimated interest rate of 2.93% compared to 5.09% on the 2002 bonds and 4.98% on the 2003 bonds. The refinancing will result in an estimated interest savings of $521,000 over the remaining 10 year term of the bond issues. The 10 year repayment term of the new bonds will remain the same as the old bonds they are replacing.

Resolutions to approve the debt refinancing will be placed on the September 11, 2013 City Council meeting agenda. Mr. Thompson will attend that meeting and will provide the City Council with the final actual interest rates and repayment schedules resulting from the bond sale.

CITY OF FOND DU LAC

REFINANCING OF THE 2002 & 2003
WATER REVENUE BONDS

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/01/2013	-	-	-	-	-
03/01/2014	-	-	47,760.42	47,760.42	-
09/01/2014	500,000.00	1.000%	57,312.50	557,312.50	605,072.92
03/01/2015	-	-	54,812.50	54,812.50	-
09/01/2015	525,000.00	1.500%	54,812.50	579,812.50	634,625.00
03/01/2016	-	-	50,875.00	50,875.00	-
09/01/2016	550,000.00	1.750%	50,875.00	600,875.00	651,750.00
03/01/2017	-	-	46,062.50	46,062.50	-
09/01/2017	550,000.00	2.000%	46,062.50	596,062.50	642,125.00
03/01/2018	-	-	40,562.50	40,562.50	-
09/01/2018	600,000.00	2.250%	40,562.50	640,562.50	681,125.00
03/01/2019	-	-	33,812.50	33,812.50	-
09/01/2019	350,000.00	2.750%	33,812.50	383,812.50	417,625.00
03/01/2020	-	-	29,000.00	29,000.00	-
09/01/2020	375,000.00	3.250%	29,000.00	404,000.00	433,000.00
03/01/2021	-	-	22,906.25	22,906.25	-
09/01/2021	400,000.00	3.250%	22,906.25	422,906.25	445,812.50
03/01/2022	-	-	16,406.25	16,406.25	-
09/01/2022	425,000.00	3.750%	16,406.25	441,406.25	457,812.50
03/01/2023	-	-	8,437.50	8,437.50	-
09/01/2023	450,000.00	3.750%	8,437.50	458,437.50	466,875.00
Total	**$4,725,000.00**	**-**	**$710,822.92**	**$5,435,822.92**	**-**

Yield Statistics

Bond Year Dollars	$24,256.25
Average Life	5.134 Years
Average Coupon	2.9304733%
Net Interest Cost (NIC)	2.9304733%
True Interest Cost (TIC)	2.9024252%
Bond Yield for Arbitrage Purposes	2.5208187%
All Inclusive Cost (AIC)	2.9024252%

IRS Form 8038

Net Interest Cost	2.5220562%
Weighted Average Maturity	5.154 Years

CITY OF FOND DU LAC

OUTSTANDING DEBT FROM THE 2002
WATER REVENUE BONDS

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
09/01/2013	-	-	-	-	-
03/01/2014	-	-	33,650.00	33,650.00	-
09/01/2014	250,000.00	4.700%	33,650.00	283,650.00	317,300.00
03/01/2015	-	-	27,775.00	27,775.00	-
09/01/2015	275,000.00	4.800%	27,775.00	302,775.00	330,550.00
03/01/2016	-	-	21,175.00	21,175.00	-
09/01/2016	275,000.00	4.900%	21,175.00	296,175.00	317,350.00
03/01/2017	-	-	14,437.50	14,437.50	-
09/01/2017	275,000.00	5.000%	14,437.50	289,437.50	303,875.00
03/01/2018	-	-	7,562.50	7,562.50	-
09/01/2018	275,000.00	5.500%	7,562.50	282,562.50	290,125.00
Total	**$1,350,000.00**	-	**$209,200.00**	**$1,559,200.00**	-

Yield Statistics

Bond Year Dollars	$4,100.00
Average Life	3.037 Years
Average Coupon	5.1024390%
Net Interest Cost (NIC)	5.1024390%
True Interest Cost (TIC)	5.0943904%
Bond Yield for Arbitrage Purposes	5.0943904%
All Inclusive Cost (AIC)	5.0943904%

IRS Form 8038

Net Interest Cost	5.1024390%
Weighted Average Maturity	3.037 Years

CITY OF FOND DU LAC

OUTSTANDING DEBT FROM THE 2003
WATER REVENUE BONDS

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
09/01/2013	-	-	-	-	-
03/01/2014	-	-	85,050.00	85,050.00	-
09/01/2014	250,000.00	5.250%	85,050.00	335,050.00	420,100.00
03/01/2015	-	-	78,487.50	78,487.50	-
09/01/2015	250,000.00	5.250%	78,487.50	328,487.50	406,975.00
03/01/2016	-	-	71,925.00	71,925.00	-
09/01/2016	275,000.00	5.250%	71,925.00	346,925.00	418,850.00
03/01/2017	-	-	64,706.25	64,706.25	-
09/01/2017	275,000.00	5.250%	64,706.25	339,706.25	404,412.50
03/01/2018	-	-	57,487.50	57,487.50	-
09/01/2018	325,000.00	5.000%	57,487.50	382,487.50	439,975.00
03/01/2019	-	-	49,362.50	49,362.50	-
09/01/2019	350,000.00	5.000%	49,362.50	399,362.50	448,725.00
03/01/2020	-	-	40,612.50	40,612.50	-
09/01/2020	375,000.00	5.000%	40,612.50	415,612.50	456,225.00
03/01/2021	-	-	31,237.50	31,237.50	-
09/01/2021	400,000.00	4.900%	31,237.50	431,237.50	462,475.00
03/01/2022	-	-	21,437.50	21,437.50	-
09/01/2022	425,000.00	4.900%	21,437.50	446,437.50	467,875.00
03/01/2023	-	-	11,025.00	11,025.00	-
09/01/2023	450,000.00	4.900%	11,025.00	461,025.00	472,050.00
Total	**$3,375,000.00**	**-**	**$1,022,662.50**	**$4,397,662.50**	-

Yield Statistics

Bond Year Dollars	$20,550.00
Average Life	6.089 Years
Average Coupon	4.9764599%
Net Interest Cost (NIC)	4.9764599%
True Interest Cost (TIC)	4.9821757%
Bond Yield for Arbitrage Purposes	4.9821757%
All Inclusive Cost (AIC)	4.9821757%

IRS Form 8038

Net Interest Cost	4.9764599%
Weighted Average Maturity	6.089 Years

CITY OF FOND DU LAC - Memorandum

Department of Administration

To: City Council
Joseph Moore, City Manager

From: Hal Wortman, Director of Administration HW

Date: August 22, 2013

Subject: Budget and Financial Management Policies

With this memo you will find a list of formal budget and financial management policies. These formal policies will be included in the 2014 budget document which you will receive next month.

The purpose of the policies is to define, document and formalize the City's budget and financial management policies and practices. Standard & Poor's, the City's bond rating agency, has noted in its past bond ratings for the City its preference that the City formalize its financial management practices. The policies serve as a useful guide for managing the City's financial health over the long-term. Also, the City's auditors and the Government Finance Officers Association, in its standards for reviewing the City's Comprehensive Annual Financial Report for the Certificate of Achievement for Excellence in Financial Reporting program, would like documentation regarding the City's financial and budgeting policies in these areas.

The budget and financial management policies are based on fiscally prudent financial management best practices as well as the practices the City has actually followed in the past. The policies include:

- Balanced Budget Policy
- Budget Development Policy
- Budget Amendment Policy
- Fund Balance Policy
- Revenue Policy
- Debt Policy
- Capital Improvement Plan Policy
- Investment Policy

CITY OF FOND DU LAC
BUDGET AND FINANCIAL MANAGEMENT POLICIES

The budget of the City of Fond du Lac serves as a comprehensive, rational guide for financial planning and operations management throughout each fiscal year. This section describes the financial policies and procedures that guide the development and monitoring of budget for the City, both on a long-term and annual basis. The formally adopted financial policies that address budgetary issues are:

Balanced Budget Policy

A balanced budget is a budget in which revenues and expenditures are equal. An overriding goal of the City's operating budget policy is to achieve a structural balance over a long-term period, recognizing that in certain periods revenues and expenditures may not equal. A balanced budget for the general fund is defined as revenues and other sources equal to or exceeding operating expenditures. Other sources can include that portion of general fund balance that is allowed to be budgeted for use according to the City's fund balance policy. Balanced budgets for the enterprise funds are defined as providing sufficient revenues to support the operations, capital and debt service needs of those funds, without subsidy from the general fund, and enterprise fund revenues shall not be used to subsidize other City funds. Charges from internal service funds shall be sufficient to support such activities, with no trend of operating deficits.

Budget Development Policy

This policy sets forth the process for the development, review and adoption of the City budget, in conjunction with the provisions of the City Code and Wisconsin Statutes.

Each year the City Manager prepares a budget development calendar to guide City staff and the City Council in the development of the annual budget. The annual budget development process includes the approval by the City Manager of budget parameters to guide development of department budgets. The budget goals and priorities from the City Council are also used as a tool in the budget development. Department budget requests are reviewed by the City Manager who works to develop the annual budget with assistance from the Director of Administration. The City Manager's executive budget, consisting of recommendations on department requests, is then presented to the City Council for its review and approval.

State Statutes and local ordinance prescribe the process of budget review and adoption for the City. The laws require public input in the budget process, including the publishing of a budget summary in the local media. Formal public input is provided at the official public hearing before the City Council.

Budget Amendment Policy

The City's budget amendment policy provides guidance as to changes in adopted budgets. Under Wisconsin law, the budget may be amended by a 2/3-majority vote of the City Council. Such a majority is required both for additional appropriations and for changes or transfers between appropriations. Appropriations are defined as functional expenditure categories such as general government, public safety, etc. for the general fund, and the total budget for all other funds.

Budget transfers between individual line items within the functional expenditure appropriation categories in the general fund and at the total fund level for all other funds may be approved by the Director of Administration, provided that total expenditures do not exceed the total budgeted amounts approved by the City Council.

Fund Balance Policy

The City's fund balance policy addresses the desired level of fund balance to be maintained in the general fund of the City. In addition, sufficient fund equity should be maintained in the utility enterprise funds for operating budget flexibilities, debt service and capital replacement needs.

1. The City will maintain an unassigned general fund balance to provide necessary working capital to avoid cash flow interruptions and short-term borrowing to fund daily operations of at least 15% of budgeted expenditures for the subsequent year. This general fund balance working capital amount is used to generate interest income and to assist in maintaining the City's "AA-" bond rating.

2. Projections of the City's fund balances for each year ended December 31 are provided in the summary section of the adopted budget document.

3. There will be no shifting from fund balances to offset continuous on-going operating costs, except to phase in new major services costs or one-time project costs, which are unlikely to be repeated.

4. When both assigned and unrestricted fund balances are available for use, it is the City's policy to use assigned fund balance first, then unrestricted fund balance. Furthermore, committed fund balances are reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for all spendable, unrestricted revenue amount in the special revenue funds.

5. Fund balances of the special revenue funds, the debt service fund, capital projects funds, enterprise funds and internal service funds are assigned to be used for the purposes for which the funds were established.

Revenue Policy

1. The City relies on property tax as its main source of local tax revenue to fund local programs and services. Property taxes account for approximately 45% of total general fund and special revenue fund revenues.

2. Levy Limit. The City's property tax levy is subject to State-mandated property tax levy limits. The law allows the City to increase its property tax levy by the percentage growth in equalized value due to net new construction, plus the increase in general obligation debt principal and interest payments from the previous year. The City's budget meets the property tax levy limit.

3. Use Fees. The City attempts to maintain a diversified and stable revenue stream. Service fee charges (user fees) are implemented for services that can be individually identified and where costs can be directly related to the level of service provided. The City's budgeting philosophy is to annually review and provide at least nominal inflationary increases on appropriate user fee charges for services to cover the increasing costs of providing those services.

4. Intergovernmental grant requests are subject to fiscal review before the grant application is submitted. The purpose of this review is to ensure that the grants do not create an obligation for unfunded future expenditures relating to the grant, and to provide an overall budgetary review of grant proposals.

5. One-time revenues shall not be used to fund continuous operating costs, except to manage a short-term spike in program costs, such as the phasing of a new or expanded program, making investments that have future payoffs, and to smooth out the impacts of significant state and/or federal funding reductions.

Debt Policy

The City's debt policy provides guidance to ensure that long-term debt is utilized appropriately and in a fiscally prudent manner. Elements of the policy include:

1. Limiting long-term borrowing to capital improvements or other long-term projects which cannot and, appropriately should not, be financed from current revenues and/or funds established for equipment replacement. Debt will not be used to finance current operations, nor will long-term debt be used to finance the cost of short-lived assets.

2. Final maturity of bonds and notes should not exceed the expected useful life of the underlying project or assets for which the debt is being issued.

3. The statutory limit on general obligation debt is five percent (5%) of the equalized valuation of all taxable property within the City. The City's debt policy guidelines further limits such debt to 60% of the legal debt limit (3% of the equalized value).

4. Debt issues should be structured to achieve reasonable and prudent principal retirement and maximize flexibility for the City's interests (e.g., call provisions).

5. Provide a cap on total annual debt service for general obligation debt (exclusive of that funded by enterprise operations and tax increment districts) of 30% of the City's total annual general operating revenues.

6. Maintain good communications with bond rating agencies regarding the City's financial condition, and provide for full disclosure in all financial reporting including official statements and continuing disclosure agreements.

Capital Improvement Plan Policy

1. The City prepares and adopts a five-year capital improvement plan which provides comprehensive planning, budget stability and analysis of the long-term capital needs of the City. The plan describes each capital project, estimates the project costs, prioritizes projects, identifies funding, considers alternatives, and estimates the impact on the annual budget.

2. The five-year capital improvement plan will consider major equipment replacement needs, as well as other anticipated capital expenditures. All City departments, including the water and wastewater utilities, prepare a five-year capital improvement plan, and the plan is updated annually.

3. Provide an affordability analysis, including consideration of annual limits on total capital expenditures and the impact of capital projects on future property tax and utility rates and fees necessary to fund debt service.

4. Coordinate the development and approval of the annual capital improvement budget with the development of the operating budget, and consider future operating costs associated with new capital improvements.

5. Capital improvement expenditures shall include amounts expended for equipment or other assets with a useful life of seven years or more and which involve amounts of $25,000 or more.

6. Other practices followed with respect to the capital budget include the use of cash funding where feasible and appropriate, and the establishment of replacement funds. Examples include: infrastructure maintenance activities funded with current tax or utility rate revenues, and vehicle and equipment replacement funds established for the replacement of vehicles and major equipment.

7. Budget balances appropriated in capital improvement funds are designated for specific projects and are carried forward until the project is complete or the balance is transferred to other eligible projects.

Investments Policy

The City has adopted an investment policy with the primary objectives of preservation of capital in order to protect investment principal, maintaining liquidity, and maximizing returns on investment, in that order of priority. Investments are primarily limited to U.S. Treasury obligations, U.S. Government Agency Securities, municipal bonds, and the State of Wisconsin Investment Pool. The City's Comprehensive Annual Financial Report (CAFR) complies with Governmental Accounting Standard Board (GASB) Statement 40 regarding disclosure of various investment risks, such as interest rate and custodial credit risk.

BUDGET PRINCIPLES

In addition to the formal policies adopted by the City, there are several principles that the City uses as policy guidance for the budget, particularly with respect to operating budgets. They are as follows:

1. The City has adopted a program/service budget format, to convey the policies and purposes of City operations in a user-friendly form. The City also prepares line-item budget information for management control purposes, and for those users who are interested in such information.

2. According to Wisconsin Statutes, the budget is adopted on a functional basis (general government, public safety, etc.) for the general fund, which is the legal level of budgetary control. Budget control for other funds is monitored at the total fund level. Monies appropriated but not expended in the general fund, special revenue funds and utility enterprise funds lapse to the fund equity accounts at the end of the year unless re-appropriated to the subsequent year through a formal budget amendment. Any amounts earmarked for specific programs or purposes in special revenue funds or capital projects funds that remain uncompleted at the end of the year are carried forward to the following year until the project is completed or the balance is transferred to other eligible projects.

3. The City uses encumbrances with respect to certain unexpended general fund appropriations. An encumbrance is a method of obligating monies for future expenditures through a formal commitment to obtain goods or services intended to be purchased with current year budget authority through the issuance of a purchase order or an approved contract.

4. The annual general fund budget does not contain a contingency appropriation established to cover unexpected situations or emergencies. Department budgets are prohibited from containing planned contingencies.

5. The City of Fond du Lac historically has sought to provide stable tax rates and utility charges to its customers. This philosophy means that in developing the tax and fee components of the budget, the City looks to provide annual increases that bear some relationship to the rate of inflation. Artificially reducing the tax rate or utility rates in one year, followed by double-digit increases in the next year, has been determined to be unacceptable by City Council, City residents, the City Manager, City staff and bond rating agencies. This philosophy recognizes that to provide the same or increased level of services desired by the City's residents, costs do increase over time.

CITY OF FOND DU LAC - Memorandum

City Clerk's Office

Date: August 22, 2013

To: City Council

From: Sue L. Strands, City Clerk

Re: Change of Agent "Class A" Liquor and Class "A" Fermented Malt

We have received application for the following change of agent:

NAME	RESIDENCE ADDRESS	LOCATION OF PREMISES
Amy Justmann	134 S Putnam St Oakfield, WI 53065	Pick N Save #5372 55 W Pioneer Rd

Fond du Lac Police Department
MEMO

To: City Manager Joe Moore

From: Chief Lamb

RE: Change of Agent Request for Pick 'n Save Store #5372 55 West Pioneer Road.

Date: 08-20-13

Roundy's Supermarkets Incorporated d/b/a Pick 'N Save has notified the City regarding a Change of Agent request for the following store location in the City of Fond du Lac: Store #5372 located at 55 West Pioneer Road. Amy Justmann will be the new licensed agent for this establishment. Background checks conducted on Ms. Justmann, both in-house and NCIC/CIB, indicate no prior criminal history that would preclude the issuance of the change of agent request. The Police Department has no objections to the change of agent request.

ROUNDY'S SUPERMARKETS, INC.
PICK 'N SAVE · COPPS · RAINBOW · METRO MARKET · MARIANO'S

PO Box 473
Milwaukee, WI 53201

414-231-5000

August 1, 2013

VIA GROUND COURIER

Ms. Sue L. Strands
City of Fond du Lac
160 S. Macy Street
P.O. Box 150
Fond du Lac, WI 54936-0150

Re: Change of Agent

Dear Ms. Strands:

Enclosed please find the required forms and fee to appoint Amy Justmann as the liquor agent for the Pick 'n Save #5372 located at 55 West Pioneer Road. It is my understanding Ms. Justmann will be contacted to be interviewed by the Police Department. Should you need assistance with arranging this, please do not hesitate to contact me.

Please contact me with any questions you may have at 414-231-5904 or jessica.ditscheit@roundys.com.

Very truly yours,

ROUNDY'S SUPERMARKETS, INC.

Jessica M Ditscheit

Jessica M. Ditscheit
Paralegal

Enclosures

CHANGE OF AGENT FEE $10.00

SCHEDULE FOR SUCCESSOR OF AGENT

If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. The following questons must be answered by the Agent. The appointment must be signed by the President and Secretary or members of limited liability company. The apppointment must be approved by the proper local official.

Fond du Lac (Municipality) Wisconsin 7/24 (Date) 2013

1. Name of agent Amy Justmann
2. Are you of legal drinking age? [X] Yes [ ] No
3. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? [X] Yes [ ] No
4. Have you ever been convicted of a federal law violation? [ ] Yes [X] No State law violation? [ ] Yes [X] No
   Local ordinance violation? [ ] Yes [X] No Explain _____
5. Previous occupation _____

X

UNDER PENALTY OF LAW, I declare that all of the above information is true and correct to the best of my knowledge and belief.

(Signature of Agent)

134 S. Putnam St Oakfield, WI 53065 (Address)

SUCCESSOR AGENT

The undersigned appoints Amy Justmann as agent in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee Ultra Mart Foods, LLC

Date 7/30 2013

By _____ -VP (Signature of President/Member)

_____ -VP (Signature of Secretary/Member)

I hereby accept appointment as agent for Ultra Mart Foods LLC dba Pick 'n Save #5372 and assume full responsibility or the conduct of the business relative to fermented malt beverages and intoxicating liquors.

X Date 7-25 2013

(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED AS FOLLOWS:
(a) In towns, by the Town Chairman
(b) In villages, by the President of the Village
(c) In cities, by the Chief of Police
The appointment above is herewith approved.

CITY OF FOND DU LAC (Municipality) Wis., 08/20 (Date) 2013

(Signature of Official)

ASSISTANT CHIEF OF POLICE (Title)

AT-107a (R 9-08)

Wisconsin Department of Revenue

AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*
Jostmann	Amy	J

Home Address *(street/route)*	Post Office	City	State	Zip Code
134 S. Putnam St	PO Box 102	Oakfield	WI	53065

Home Phone Number	Age	Date of Birth	Place of Birth
[redacted]	[redacted]	[redacted]	[redacted]

The *above named individual* provides the following information as a person who is *(check one)*:

- ☐ Applying for an alcohol beverage license as an **individual.**
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☑ Agent *(Officer/Director/Member/Manager/Agent)* of Ultra Mart Foods, LLC *(Name of Corporation, Limited Liability Company or Nonprofit Organization)*

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 31 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☑ No
   If yes, identify. *(Name, Location and Type of License/Permit)*
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☑ No
   If yes, identify. *(Name of Wholesale Licensee or Permittee)* *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Tractor Supply	Wis Rapids, WI	8/05	5/09
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 26 day of July, 2013

(Clerk/Notary Public)

My commission expires 8-30-15

(Signature of Named Individual)

Agent

Printed on Recycled Paper

City of Fond du Lac
BARTENDER-OPERATOR LICENSE

This license is granted pursuant to Sections 125.17 Wisconsin Statutes

Amy Justmann
134 S. Putnam St.
Oakfield, WI 53065

License No 394

EXPIRES: June 30, 2014

CITY OF FOND DU LAC - Memorandum

City Clerk's Office

Date: August 22, 2013

To: City Council

From: Sue L. Strands, City Clerk

Re: Change of Agent Class "A" Fermented Malt Beverage And "Class A" Intoxicating Liquor

We have received application for the following change of agent:

AGENT NAME	RESIDENCE ADDRESS	LOCATION OF PREMISES
Teri A. Rebek	46 Sammy Jo Circle Fond du Lac, WI	Kwik Trip #606 471 North Park Avenue

Fond du Lac Police Department
MEMO

To: City Manager Joe Moore

From: Chief Lamb

RE: Change of Agent Request for Kwik Trip Store #606 471 N. Park Ave

Date: 08-04-13

Kwik Trip Incorporated has notified the City regarding a Change of Agent request for the following store location in the City of Fond du Lac: Store #606 located at 471 N. Park Avenue. Teri Rebek will be the new licensed agent for this establishment. Background checks conducted on Ms. Rebek, both in-house and NCIC/CIB, indicate no prior criminal history that would preclude the issuance of the change of agent request. The Police Department has no objections to the change of agent request.

1626 Oak St. • P.O. Box 2107 • La Crosse, WI 54602-2107
Phone 608-793-6000 • Fax 608-779-9252 • www.kwiktrip.com

Kwik Trip, Inc.

July 24, 2013

City Clerk
City of Fond du Lac
County Government Center
P.O. Box 150
Fond du Lac, WI 54936-0150

RE: Agent Appointment
Kwik Trip #606
471 N. Park Ave.

Dear City Clerk:

Effective August 9, 2013 a new manager, Teri Rebek, will take over management responsibilities of our Kwik Trip #606 store in Fond du Lac. Therefore, we would like to assign Teri as the agent of the store. Steve Miller will no longer act as agent for this store.

Enclosed please find completed Appointment of Agent and Auxiliary Questionnaire. Also enclosed is $10 to cover the administrative fee for this change request. We respectfully request that you include these items on the agenda of your next City Council meeting for consideration.

Please contact Deanna Hafner at 608/793-6262 if you require anything further relating to this change.

Very truly yours,

Donald P. Zietlow, President
KWIK TRIP, INC.

Enclosures

RECPT. # 47902

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☐ City of **City of Fond du Lac** County of **Fond du Lac**

The undersigned duly authorized officer(s)/members/managers of **Kwik Trip, Inc.**
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Kwik Trip 606
(trade name)

located at **471 N. Park Ave., Fond du Lac, WI 54935**

appoints Teri ~~Terri~~ **A. Rebek**
(name of appointed agent)

46 Sammy Jo Circle., Fond du Lac, WI 54935
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Agent of KwikTrip 476, Plymouth, WI, until new agent approved

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? **All my life**

Place of residence last year **46 Sammy Jo Circle., Fond du Lac, WI 54935**

For: **Kwik Trip, Inc.**
(name of corporation/organization/limited liability company)

By: [signature]
(signature of Officer/Member/Manager)

And: [signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Teri ~~Terry~~ **A. Rebek**, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Teri A Rebek *(signature of agent)* 8-5-13 *(date)* Agent's age [redacted]

46 Sammy Jo Circle., Fond du Lac, WI 54935
(home address of agent)

Date of birth [redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 08/20/13 *(date)* by AC Steven A Kle *(signature of proper local official)* Title ASST. POLICE CHIEF *(town chair, village president, police chief)*

AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*		
Rebek	Teri	Ann		
Home Address *(street/route)*	Post Office	City	State	Zip Code
46 Sammy Jo Circle	Fond du Lac		WI	54935
Home Phone Number	Age	Date of Birth	Place of Birth	
[redacted]	[redacted]	[redacted]	[redacted]	

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Agent (*Officer/Director/Member/Manager/Agent*) of Kwik Trip, Inc. (*Name of Corporation, Limited Liability Company or Nonprofit Organization*)

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ..... ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ..... ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ..... ☒ Yes ☐ No
   If yes, identify. Agent of Kwik Trip 470, Plymouth, WI, until new agent approved (*Name, Location and Type of License/Permit*)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ..... ☐ Yes ☒ No
   If yes, identify. (*Name of Wholesale Licensee or Permittee*) (*Address By City and County*)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Taco Bell	427 W Johnson, Fond du Lac, WI 54935	6/97	10/02
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 5th day of August, 20 [illegible]

Annette C. Petrie (*Clerk/Notary Public*) Teri Rebek (*Signature of Named Individual*)

NOTARY

My commission expires 6-8-14

State of Wisconsin

Sheboygan Wisconsin

ANNETTE C. PETRIE NOTARY PUBLIC STATE OF WISCONSIN

AT-103 (R. 8-11)

Printed on Recycled Paper

Wisconsin Department of Revenue

Wisconsin Department of Revenue, Inheritance & Excise Tax Bureau

CLASS "A" RETAIL LICENSE

COPY

FOR THE SALE OF
FERMENTED MALT BEVERAGES
ONLY FOR CONSUMPTION AWAY FROM THE
PREMISES WHERE SOLD

No. 7

$ 200.00

WHEREAS, the local governing body of the **CITY** of **PLYMOUTH** County of **SHEBOYGAN,** Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "A" License to

KWIK TRIP INC, Kwik Trip #470, Teri Ann Rebek, Agent, 46 Sammy Jo Circle, Fond du Lac, WI 54935

To sell Fermented Malt Beverages, as defined by law, pursuant to Section 125.25 of the Statues of the State of Wisconsin, and local ordinances;

AND WHEREAS, the said applicant has paid to the treasurer the sum of $200.00 for such Class "A" Retail Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises: **2480 Eastern Ave., Plymouth, WI 53073, Convenience Store – One-story frame construction with storage in coolers & back room**

FOR THE PERIOD from July 1, 2013, to June 30, 2014

Given under my hand and the corporate seal of the **CITY** of **PLYMOUTH,**

This 12th day of June, 2013

Patricia Huberty

Clerk.

(Corporate Seal)

This License must be FRAMED and POSTED in a conspicuous place in the room where Fermented Malt Beverages are sold.

CITY OF FOND DU LAC - Memorandum

City Clerk's Office

Date: August 22, 2013

To: City Council

From: Sue L. Strands, City Clerk

Re: Permit to Sell Fermented Malt Beverages on Park Property

City Ordinance 19.06 (5) requires a special permit be authorized by City Council to allow the sale of Fermented Malt Beverages on Park Property.

The following applications are being submitted for your approval:

Entity:	Salute The Troops Inc.
Event:	3rd Annual Salute The Troops Races
Location:	Lakeside Park Oven Island
Date:	May 25, 2014

Please contact me should you have further questions regarding this special use request.

Thank you.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ _____ *If not filed 15 days prior to event, a $25 rush fee will be charged.*

Application Date: 08/01/2013

☐ Town ☐ Village ☑ City of Fond du Lac County of Fond du lac

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 05/25/2014 and ending 05/25/2014 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** *(check appropriate box)* ☑ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
   (a) Name Salute the Troops, Inc
   (b) Address PO Box 901, Fond du Lac, WI 54935
   (Street) ☐ Town ☐ Village ☑ City
   (c) Date organized 04/25/2012
   (d) If corporation, give date of incorporation 04/25/2012
   (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☑
   (f) Names and addresses of all officers:
   President Dan Manning - 261 3rd Street, Fond du Lac, WI 54935
   Vice President Anthony Phillips - 36 Reid Ter Apt 11, Fond du Lac, WI 54935
   Secretary Chrissy Tank - 7336 County Road R, Oshkosh, WI 54902
   Treasurer Stephanie Barbuch - N4030 Vista Dr, Campbellsport, WI 53013
   (g) Name and address of manager or person in charge of affair:
   Dan Manning - 261 3rd Street, Fond du Lac, WI 54935

2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   (a) Street number Lakeside Park - Oven Island
   (b) Lot _____ Block _____
   (c) Do premises occupy all or part of building? No
   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. **NAME OF EVENT**
   (a) List name of the event 3rd Annual Salute the Troops Races
   (b) Dates of event May 25, 2014

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Salute the Troops
(Name of Organization)

Officer [signature] 8/1/13
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8-2-2013

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 4324

AT-315 (R. 5-11)

Wisconsin Department of Revenue

OL 2416
RECPT. 46063

CITY OF FOND DU LAC

Memorandum

Date: 8-9-2013

To: Chief of Police Attn: Records Division

From: City Clerk

Subject: Temporary Class B License

The application copied on the reverse side was filed with this office within the preceding forty-eight hours.

It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

CITY OF FOND DU LAC

Memorandum

Date:

To: City Clerk

From: Chief of Police

Subject: Temporary Class B License

I hereby recommend that the application be:

__X__ Granted a license AeKee

_____ Denied a license

Comments _____

CITY OF FOND DU LAC - Memorandum

City Clerk's Office

Date: August 22, 2013

To: City Council

From: Sue Strands, City Clerk

Re: Permit to Sell Fermented Malt Beverages on Park Property

City Ordinance 19.06(5) requires a special permit be authorized by City Council to allow the sale of Fermented Malt Beverages on Park Property.

The following application is being submitted for your approval:

Entity:	Fond du Lac Convention And Visitors Bureau Inc
Event:	Assoc. of Great Lakes Outdoor Writers Convention
Location:	Lakeside Park Pavilion
Date:	September 23, 2013

Please contact me should you have further questions regarding this special use request.

Thank you.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: _____

☐ Town ☐ Village ☑ City of Fond du Lac County of Fond du Lac

The named organization applies for: *(check appropriate box(es).)*

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/23/2013 and ending 09/23/2013 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION *(check appropriate box)* ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Fond du Lac Convention and Visitors Bureau Inc.

(b) Address 171 S. Pioneer Road, Fond du Lac, WI 54935
(Street) ☐ Town ☐ Village ☑ City

(c) Date organized 12/19/1975

(d) If corporation, give date of incorporation 05/17/1977

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President (Chairman) Dennis Stahmann

Vice President

Secretary Craig Molitor

Treasurer Karen Rausch

(g) Name and address of manager or person in charge of affair: Craig Molitor
171 S. Pioneer Road, Fond du Lac, WI 54935

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 71 Promen Drive

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all of building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Assn of Great Lakes Outdoor Writers private convention

(b) Dates of event September 23, 2013

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Karen Rausch 8/7/13
(Signature/date)

Officer Dennis Stahmann 8-13-13
(Signature/date)

Fond du Lac Convention and Visitors
(Name of Organization)

Officer Craig Molitor 8.14.13
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8-14-2013

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 4341

AT-315 (R. 5-11) Wisconsin Department of Revenue

OL 2471

Rect 49222

CITY OF FOND DU LAC

Memorandum

Date: 8-14-2013

To: Chief of Police Attn: Records Division

From: City Clerk

Subject: Temporary Class B License

The application copied on the reverse side was filed with this office within the preceding forty-eight hours.

It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

CITY OF FOND DU LAC

Memorandum

Date:

To: City Clerk

From: Chief of Police

Subject: Temporary Class B License

I hereby recommend that the application be:

__X__ Granted a license AeKee

_____ Denied a license

Comments _____

CITY OF FOND DU LAC - Memorandum

City Attorney/Human Resources Department

Date: August 22, 2013

To: Joe Moore, City Manager

From: Chad Wade, Assistant City Attorney/H R Manager

Re: Draft changes to Chapter 5, Fire Code relating to fire pits.

During the previous City Council meeting, the Council discussed the possibility of extending the hours for open burning in residential areas. At that time, Council asked staff to research bring the issue back to Council for further discussion. The City Attorney's office has researched the ordinance and considered ways it may be amended to extend the hours of permissible open burning. This memo summarizes the City Attorney's Offices findings.

The current time restrictions were adopted in 2007 as part Ordinance No. 3322. Ordinance No. 3322 was a comprehensive proposal to bring Chapter 5 of the Fond du Lac Municipal Code into conformance with State Law and ordinances passed by surrounding communities.

For our discussion, the relevant portion of the Municipal Code is Chapter 5.29(3)(b)7. That section specifically states: "Recreational fires shall be permitted only from 11 a.m. to 11 p.m."

It has been proposed that the time allowed to have a recreational fire be extended by one (1) hour to midnight. Therefore, amending the ordinance to extend the permissible hours for recreational fires could be accomplished by simply changing the time listed in the ordinance from "11 p.m." to "12 a.m."

If you have any questions, please feel free to contact me.

RESOLUTION NO. 8418

A RESOLUTION CONFIRMING AN APPOINTMENT TO THE REDEVELOPMENT AUTHORITY

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the City Manager to the Redevelopment Authority is hereby confirmed:

Redevelopment Authority	Beginning	Expiring
Anne Pierce	08/29/2013	04/16/2014

ADOPTED:

Samuel Meyer, President
Fond du Lac City Council

Attest:

Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

CITY OF FOND DU LAC APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Redevelopment Authority of the City of Fond du Lac
Name of Board, Commission or Committee

8/6/13
Date

Anne Pierce
Full Name

[redacted]
Address [redacted] H

Commercial relationship manager
Occupation

US BANK
Employer

18 Years of Age or Older? (Yes) No Home Phone [redacted] Business Phone [redacted]

E-Mail Address: anne.pierce@usbank.com Cellular Phone [redacted]

Are you currently a resident of Fond du Lac? (Yes) No No. of Years: 50 yrs

Education: Graduate High School 1yr Uwmilwaukee

List potential conflicts of interest:

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs
		Lakeside Evening Kiwanis	6
		President Lexington Commons Condo Association	6
		Leadership FDL graduate 2001	

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:
I have 19 years experience in banking. Experience in Consumer & Commercial lending.

If selected, I would like to work towards bettering the community through my service in the following ways:
by making Fond du Lac a better place to live

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public. **Please note** any information you do not wish published here.

Board member FDL Humane Society 10 yrs

Downtown Partnership Marketing Committee 1 yr

FDL AC Communications Council 1 yr

Charity Open - Agresian Foundation 5 yr

BNI - 4 yrs

Women in Management 6 yrs

Thrive 2 yrs

RESOLUTION NO. 8419

A RESOLUTION APPOINTING AN INTERIM CITY COUNCIL MEMBER TO SERVE ON THE FOND DU LAC COUNTY HAZARDOUS MATERIALS EXECUTIVE TEAM

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the majority of the City Council members is:

Hazardous Materials Executive Team	Beginning	Expiring
_____	08/29/2013	4/16/2014

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

RESOLUTION NO. 8420

A RESOLUTION APPOINTING AN INTERIM CITY COUNCIL MEMBER TO SERVE ON THE ALCOHOL LICENSING COMMITTEE

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the majority of the City Council members is:

Alcohol Licensing Committee	Beginning	Expiring
_____	08/29/2013	04/16/2014

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue Strands, City Clerk

City Attorney:

Reviewed CPW

RESOLUTION NO. 8421

A RESOLUTION APPOINTING AN INTERIM CITY COUNCIL MEMBER TO SERVE ON THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the majority of the City Council members is:

Historic Preservation Commission	Beginning	Expiring
_____	08/29/2013	04/16/2014

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

RESOLUTION NO. 8422

A RESOLUTION APPOINTING AN INTERIM CITY COUNCIL MEMBER TO SERVE ON THE CITY-COUNTY BUILDING BOARD

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the majority of the City Council members is:

City-County Building Board	Beginning	Expiring
_____	08/29/2013	04/16/2014

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

RESOLUTION NO. 8423

A RESOLUTION APPOINTING AN INTERIM CITY COUNCIL MEMBER TO SERVE ON THE SRO ADVISORY BOARD

BE IT RESOLVED by the City Council of the City of Fond du Lac that the following appointment by the majority of the City Council members is:

SRO Advisory Board	Beginning	Expiring
_____	08/29/2013	04/16/2014

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

RESOLUTION NO. 8424

A RESOLUTION AUTHORIZING THE USE OF PUBLIC STREETS AND WAIVING THE PROHIBITION AGAINST POSSESSION OF ALCOHOLIC BEVERAGES ON PUBLIC WAYS FOR AN OUTDOOR STREET CONCERT ON SEPTEMBER 14, 2013

WHEREAS, the Thelma Sadoff Center for the Arts will hold an Outdoor Street Concert on Sheboygan Street between Portland and Marr Streets in the City of Fond du Lac on September 14, 2013; and

WHEREAS, to permit this event and encourage participation, it is in the interest of the City to authorize the use of certain streets as contemplated by Section 8.04 of the Code of Ordinances of the City of Fond du Lac, Wisconsin, and to waive the prohibition against public consumption in Section 9.02 of such Code as described herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fond du Lac that it is hereby determined to be in the interest of the City to authorize, in accordance with Code Section 8.04, the use of Sheboygan Street between Portland and Marr Streets for an Outdoor Street Concert on September 14, 2013 and to waive the prohibition against public consumption contained in Code Section 9.02 between 5:00 p.m. and 10:30 p.m.

BE IT FURTHER RESOLVED that the prohibition against consumption contained in Code Section 9.02 is hereby waived as set forth by this Resolution.

BE IT FURTHER RESOLVED that notwithstanding anything in this Resolution, no glass containers or carry-ins are permitted in the area where the public consumption prohibition hereby waived would otherwise apply, meaning that the prohibition contained in Code Section 9.02 shall continue to apply to glass containers and carry-ins.

BE IT FURTHER RESOLVED that proper City officials and/or City staff are hereby authorized and directed to take any and all actions in furtherance hereof and in furtherance of such event.

ADOPTED:

_____
Samuel Meyer, President
Fond du Lac City Council

Attest:

_____
Sue L. Strands, City Clerk

City Attorney:

Reviewed CPW

CITY OF FOND DU LAC **Central Services**

Date: August 22, 2013

To: Joe Moore, City Manager

From: Sue L. Strands, City Clerk

Re: Thelma Sadoff Center For The Arts Outdoor Street Concert

The Thelma Sadoff Center For The Arts will hold an Outdoor Street Concert on Sheboygan Street between Portland Street and Marr Street on September 14, 2013.

Resolution No. 8424 on the City Council agenda would waive our outdoor consumption ordinance between 5:00 PM and 10:30 PM on Sheboygan Street adjacent to the Thelma so attendees of this event may consume alcoholic beverages within the designated concert area during the event.

This event will be fun and provide good exposure for the community. I recommend approval of the request.

Please contact me if you or any members of Council have any questions about the event.

Thank you.

THELMA

August 20, 2013

Dear Fond du Lac City Council,

On September 14th, 2013 Thelma Sadoff Center for the Arts will be hosting an outdoor concert on Sheboygan St. The street will serve as the venue for this concert and will be enclosed by means of an eight foot tall fence with entrances/exits on the West and East ends of the area. (Exact dimensions of the event area included with permit for street closure.) We are requesting that the City suspend the ordinance that forbids the consumption of alcohol in public from 5:00 pm until 10:30 pm. The area effected by the suspension of the ordinance will be the street and sidewalks enclosed by our venue fencing.

Beginning immediately after the conclusion of the event, Thelma Sadoff Center for the Arts will clean the area and remove the fence and all debris created by the event. We will cease the sale of alcoholic beverages (wine, beer and malt beverages only) at 10:00 pm to facilitate the expedited cleanup of the venue area.

Thank you for your consideration of this matter,

Kevin Miller
Executive Director

THELMA SADOFF CENTER FOR THE ARTS 51 Sheboygan St. Fond du Lac, WI 54935 TEL 920.921.5410 WEB thelmaarts.org