

DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

January 5, 2016
12:00 P.M.

Meeting Room D
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present: Scott Draves
Deborah Doll
Howard Floeter
Jamie Molitor
Steve Schoofs

Absent: Stan Ramaker
Scott Stelmacher

Administrative Staff: Joellyn Dahlin, Principal Planner

Chairperson Draves declared a quorum present.

APPROVAL OF MINUTES

December 1, 2015

Motion made by Schoofs to approve the minutes of the regular meeting of the December 1, 2015 Downtown Architectural Review Board as presented.

Seconded by Doll.

ROLL CALL VOTE: Aye – Draves, Doll, Floeter, Molitor, Schoofs
Nay - None

Carried.

ACTIONS

14 South Portland Street (*Meyer Property Group*)

Project: Renovate building for residential use; new windows.

Appearance:

Sam Meyer, Project Applicant/Property Owner, 38 Tyler Court

Motion made by Molitor to approve changes to the previously approved building renovation plan, based on findings that the changes comply with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du Lac Partnership Design Guidelines.

The approved changes include:

1. Use opaque glass for first floor windows on the north, south, and west facades.
2. Substitute faux carriage doors (black in color) on the main façade, to replace an existing storefront window. Door design per project submittal.
3. Install two new entry doors (black in color) on the main façade, including a transom window above each door. Window design per project submittal.

Condition of project approval:

1. The property owner shall provide a sample of the opaque window glass to the Community Development Department for approval prior to installation. The window glass shall be non-metallic frosted (white) appearance.

Seconded by Doll.

ROLL CALL VOTE: Aye – Draves, Doll, Floeter, Molitor
 Nay – None
 Abstain – Schoofs

Carried.

7 Sheboygan Street (*Retlaw Building Apartments*)

Project: Install metal sign letters on Sheboygan Street canopy.

Appearance:

Lauren Herlache, Project Representative, N5528 Miranda Way

Lucus Petrie, Commonwealth Development, 9 Sheboygan Street

Appeared in Support:

Motion made by Draves to approve the proposed signage based on findings that the project complies with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du Lac Partnership Design Guidelines.

Seconded by Schoofs.

ROLL CALL VOTE: Aye – Draves, Doll, Floeter, Molitor, Schoofs
 Nay – None

Carried.

ADJOURN

Motion made by Floeter to adjourn.

Seconded by Molitor.

ROLL CALL VOTE: Aye – Draves, Doll, Floeter, Molitor, Schoofs
 Nay – None

Carried.

Meeting adjourned at 12:21 p.m.

MARGARET HEFTER, CITY CLERK

MH/ke