

# DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

June 7, 2016

12:00 P.M.

Meeting Room D  
City-County Government Center

160 South Macy Street  
Fond du Lac, Wisconsin

## CALL TO ORDER

ROLL CALL: Present: Deborah Doll  
Scott Draves  
Howard Floeter  
Stan Ramaker  
Steve Schoofs

Absent: Jamie Molitor  
Scott Stelmacher

Administrative Staff: Joellyn Dahlin, Principal Planner

Chairperson Draves declared a quorum present.

## APPROVAL OF MINUTES

May 3, 2016

Motion made by Ramaker to approve the minutes of the regular meeting of the May 3, 2016 Downtown Architectural Review Board as presented.

Seconded by Floeter.

ROLL CALL VOTE: Aye – Doll, Draves, Floeter, Ramaker, Schoofs  
Nay – None

Carried.

## ACTIONS

**110 South Main Street** (*The Bagelmeister*)

Project: Install new awning (front façade).

Appearance:

Mike Damm, Project Applicant, 110 South Main Street

Motion made by Floeter to approve the project based on findings that the change to building appearance complies with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du Lac Partnership Design Guidelines.

Seconded by Doll.

ROLL CALL VOTE:     Aye – Doll, Draves, Floeter, Ramaker, Schoofs  
                              Nay – None

Carried.

*Draves stepped down as chairperson and left the Board; Board Member Floeter assumed the Chair.*

**78 North Main Street** (*Blueprint Solutions*)

Project: Install new second story windows (replacement), repair brick on east and west walls, roof and eave repairs.

Appearance:

Scott Draves, Project Applicant, 78 North Main Street

Motion made by Ramaker to approve the project based on findings that the change to building appearance complies with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du Lac Partnership Design Guidelines.

Seconded by Schoofs.

ROLL CALL VOTE:     Aye – Doll, Floeter, Ramaker, Schoofs  
                              Nay – None

Carried.

*Draves returned to the Board and reassumed the Chair.*

**36 Third Street** (*Auto Plus*)

Project: Install new awning (front entrance) and replace sign panel in nonconforming ground sign.

Appearance:

Stephen Franklin, Project Representative, 36 Third Street

Motion made by Schoofs to approve a new awning and sign panel change for the existing ground sign based on the following:

1. Approval of the awning, as proposed, including illumination, complies with the intent of Downtown Design Regulations.
2. Property circumstances are not evident to suggest that the existing cabinet signs are architecturally or historically significant, or unique in design and structure, to justify continued use. Approval of the proposed change in signage for the property shall be contingent on the removal of all nonconforming cabinet signs in accord with zoning regulations.
3. Replacement of the ground sign panel of the same size and area as existing sign panel complies with zoning regulations.

Seconded by Ramaker.

ROLL CALL VOTE: Aye – Doll, Draves, Floeter, Ramaker, Schoofs  
Nay – None

Carried.

**ADJOURN**

Motion made by Floeter to adjourn.

Seconded by Doll.

ROLL CALL VOTE: Aye – Doll, Draves, Floeter, Ramaker, Schoofs  
Nay – None

Carried.

Meeting adjourned at 12:22 p.m.

MARGARET HEFTER, CITY CLERK