

DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

December 6, 2016
12:00 P.M.

Meeting Room D
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present: Howard Floeter
Steve Schoofs
Scott Stelmacher

Absent: Deb Doll
Sam Meyer
Jamie Molitor
Stan Ramaker

Administrative Staff: Joellyn Dahlin, Principal Planner
Dyann Benson, Com. Development Director

Chairperson Floeter declared a quorum present.

APPROVAL OF MINUTES

November 1, 2016

Motion made by Stelmacher to approve the minutes of the regular meeting of the November 1, 2016 Downtown Architectural Review Board as presented.

Seconded by Schoofs.

ROLL CALL VOTE: Aye – Floeter, Schoofs, Stelmacher
Nay – None

Carried.

ACTIONS

49-51 North Main Street

Project: New awnings (2), projecting sign, exterior lighting.

Appearance:

Russell A. Turk, Project Representative, 49-51 North Main Street

Robert Steenberg, Property Owner, N5610 Valley Creek Road

Motion made by Schoofs to approve the project as submitted based on findings that the proposed alterations comply with the spirit and intent of the Downtown Design Overlay District regulations and the DFP Design Guidelines.

Seconded by Stelmacher.

ROLL CALL VOTE: Aye – Floeter, Schoofs, Stelmacher
 Nay – None

Carried.

REPORT OF OFFICERS

General discussion of the Board's purview. The level of detail of project submittals and the completion of projects consistent with DARB approval were discussed. To clarify the expectation for suitable materials for project review and thereby assist DARB in the decision-making process, the project application has been revised; in addition the application includes an acknowledgement of responsibility for completion of the project.

ADJOURN

Motion made by Schoofs to adjourn.

Seconded by Stelmacher.

ROLL CALL VOTE: Aye – Floeter, Schoofs, Stelmacher
 Nay – None

Carried.

Meeting adjourned at 12:34 p.m.

MARGARET HEFTER, CITY CLERK