

DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

July 8, 2015
12:00 P.M.

Meeting Room D
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present: Scott Draves
Tom Meiklejohn III
Jamie Molitor
Steve Schoofs

Absent: Terrence Gaffney
Stan Ramaker
Sarah Van Buren

Administrative Staff: Joellyn Dahlin, Principal Planner

Chairperson Draves declared a quorum present.

APPROVAL OF MINUTES

June 2, 2015

Motion made by Molitor to approve the minutes of the regular meeting of the June 2, 2015 Downtown Architectural Review Board as presented.

Seconded by Draves.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Molitor, Schoofs
Nay - None

Carried.

ACTIONS

52 Sheboygan Street (Chapter 52)

Project: Install new wall sign to identify *CHAPTER 52* and *BOOKSTORE*.

Appearance:

Terri Fleming, Project Representative, 32 Sheboygan Street

Jon Mark Bolthouse, Library Director, 32 Sheboygan Street

Motion made by Meiklejohn to approve the revised sign proposal presented to the Board, including metal letters/design/lighting, based on findings that the signage complies with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du Lac Partnership Design Guidelines.

Seconded by Molitor.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Molitor, Schoofs
 Nay - None

Carried.

11 East 2nd Street (1848)

Project: Paint exterior of building, install new wall sign on main façade, modify non-conforming projecting sign.

Appearance:

Jessica Koepke, Project Representative, 11 East 2nd Street

Alan Blaine, 11 East 2nd Street

Motion made by Molitor to approve exterior paint for the north and south building walls, and a new wall sign for the main façade, based on findings that the project complies with the spirit and intent of the Downtown Design Overlay District regulations and the Downtown Fond du lac Partnership Design Guidelines, with the following conditions:

1. Wall sign (main façade): Approve individual metal letters as proposed. A building permit is required prior to the installation of signage. The nonconforming projecting sign (north façade) must be removed prior to the installation of new signage or within 60 days of occupancy of the

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building, whichever occurs first. (Note: This is a zoning code requirement and applies regardless of any action taken by the Downtown Architectural Board.)

2. Exterior paint (front façade): Use brown tone wall color with accent color for window and door frames. Color samples shall be provided to Community Development staff for approval.
3. Exterior paint (rear façade): Use brown tone wall color with accent color for window and door frames. The area of paint may affect the entire building façade (i.e. first and second stories). Color samples shall be provided to Community Development staff for approval.

Seconded by Schoofs.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Molitor, Schoofs
 Nay - None

Carried.

ADJOURN

Motion made by Meiklejohn to adjourn.

Seconded by Draves.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Molitor, Schoofs
 Nay - None

Carried.

Meeting adjourned at 12:22 p.m.

MARGARET HEFTER, CITY CLERK

MH/ke