

HISTORIC PRESERVATION COMMISSION AGENDA

April 20, 2016
6:00 P.M.

Meeting Rooms D
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

I. CALL TO ORDER

- A. Roll Call
- B. Declaration a Quorum is Present

II. APPROVAL OF MINUTES

- A. March 16, 2016

III. ADMINISTRATIVE REPORT

IV. DISCUSSION

- A. Walking Tour Brochure - Churches
Initiator: Dyann Benson, Community Development Director
- B. Discussion regarding Potential Education and Outreach Opportunities
Initiator: Dyann Benson, Community Development Director

V. REPORT OF OFFICERS

- A. Possible Designations

VI. COMMISSIONER COMMENTS

VII. CORRESPONDENCE

- A. WAHPC 2016 Spring Conference

VIII. ADJOURN

**HISTORIC PRESERVATION COMMISSION
MINUTES**

Wednesday, March 16, 2016
6:00 P.M.

Meeting Rooms D&E
City-County Government Center

160 South Macy Street
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present: Cathy Boyle
John Huberty
Brian Kolstad
Lisa Pauly
Tony Roden
Steve Schoofs

Absent: Teresa Keenan

Administrative Staff : Dyann Benson, Director of Community
Development

Chairperson Pauly declared a quorum present.

APPROVAL OF MINUTES

January 20, 2016

Motion made by Commissioner Boyle to approve the minutes of the Historic Preservation Commission of the January 20, 2016 meeting as presented.

Seconded by Commissioner Boyle.

ROLL CALL VOTE: Aye – Boyle, Huberty, Kolstad, Pauly,
Roden, Schoofs
Nay – None

Carried.

ADMINISTRATIVE REPORT

There was no new information to report.

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DISCUSSION

Review of Exterior Alteration – Sign Band

Location: 74 South Main Street (Woolworth Building)

Initiator: Steve Awve

The proposal to repair/replace the sign band along the front of the Woolworth Building was presented, along with a photograph and sign concept plan for reference. The metal sign band will be red in color and will mimic the style, size and materials of the original sign. The Commission recommended that the name of the building be incorporated into the building utilizing the lettering style of the original Woolworth's.

Motion made by Commissioner Boyle to approve the alteration. Seconded by Commissioner Roden.

ROLL CALL VOTE: Aye – Boyle, Huberty, Kolstad, Pauly,
 Roden, Schoofs
 Nay – None

Carried.

Verbal Update on Walking Tours – Churches and Lakeside Park

Initiator: Dyann Benson, Community Development Director

Dyann Benson reviewed the process utilized by Community Development staff to compile information for future walking tours. Future tour plans include both local churches and Lakeside Park structures/features which are of historic and architectural significance.

REPORTS OF OFFICERS

Possible Designations

Woodworth School and Dorcas Chapel at Marian University were discussed as possible designations. Commissioner Pauly and Dyann Benson will contact the administrators of each location to determine the interest from both parties, respectively, in moving forward in the designation process and present their findings at a future meeting.

COMMISSIONER COMMENTS

There was general discussion about the Historic Preservation Commission's links and documents on the City website.

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CORRESPONDENCE

Wisconsin Association of Historic Preservation Commission
(WAHPC) 2016 Excellence Awards and Spring Conference

Dyann Benson reported the WAHPC spring conference will be held April 22nd and 23rd in De Pere. Excellence Awards will be presented at the conference on April 22nd.

ADJOURN

Motion made by Commissioner Roden to adjourn.
Seconded by Commissioner Schoofs.

ROLL CALL VOTE: Aye – Boyle, Huberty, Kolstad, Pauly,
 Roden, Schoofs
 Nay – None

Carried.

Meeting adjourned at 6:18 p.m.

MARGARET HEFTER
CITY CLERK

MH/ke

CITY OF FOND DU LAC - Memorandum

Department of Community Development

Date: April 15, 2016

To: Historic Preservation Commission

From: Dyann Benson, Community Development Director

Re: Education and Outreach Opportunities

The Historic Preservation Commission (HPC) has been discussing opportunities to increase education and outreach of locally and nationally designated historic properties and districts.

To date, the HPC has drafted a local historic designation booklet; a church walking tour brochure and started a walking tour brochure for Lakeside Park. The HPC has hosted speakers from the Wisconsin Historical Society. The HPC has considered different architectural styles to consider for future designations or outreach efforts, specifically bungalows.

Staff is seeking direction from the HPC on ideas for future efforts. One option may be to host a representative from the Wisconsin Historical Society to discuss the historic tax credit program, targeting homeowners of historical properties. The HPC could revisit bungalows or change focus to mid-century modern homes.