

**LAKESIDE PARK EXPLORATORY COMMITTEE MINUTES
CITY OF FOND DU LAC, WISCONSIN**

September 23, 2014
6:00 P.M.

Park Pavilion
Lakeside Park

71 Promen Drive
Fond du Lac, Wisconsin

CALL TO ORDER

ROLL CALL: Present - Lori Anderson-Lurvey
Patrick Caulfield
Deborah Doll
Louise Gudex
Amy Hansen (arrived at 6:10 pm)
Brian Kolstad
Ray Lapierre
Craig Molitor
Jennifer Neibauer
Heather Pedersen
David Pergande
John Short
Sarah Spang
Luke Wacek

Absent - Joan Cunningham (excused)
Doug Teletzke
James Wamser (excused)

Administrative Staff - Joe Moore, City Manager
Jordan Skiff, Director of PW
John Kiefer, Park Superintendent
Chad Wade, Assist City Attorney
Dyan Benson, Redevelopment Planner

Also Present - Diana Hammer Tscheschlok, UW Extension,
Fond du Lac County

Chairperson Short declared a quorum present.

APPROVAL OF MINUTES

August 26, 2014

LAKESIDE PARK EXPLORATORY COMMITTEE MINUTES

September 23, 2014

Page 2

Motion made by Kolstad to approve the minutes of the Lakeside Park Exploratory Committee of the August 26, 2014 meeting as presented with the correction to the spelling of the last name Caulfield.

Seconded by Spang.

Committee approved motion by voice vote.
Carried.

PROCEDURAL ITEMS

Parliamentary Procedure

General discussion ensued on parliamentary procedure. No formal action was taken at this meeting.

Dealing with the Media

General discussion ensued on how to deal with the media. It was decided that the Chairperson or Vice-Chairperson will speak for the Committee. No formal action was taken at this meeting.

City Council Liaison

General discussion ensued as to who would be liaison for City Council. It was decided that the Chairperson or Vice-Chairperson will be the liaison. No formal action was taken at this meeting.

Sub Committees

General discussion ensued on the appointing of Sub Committees. It was decided that the Chairperson would appoint the members to the committees. No formal action was taken at this meeting.

Public Comments

Motion made by Anderson-Lurvey to wait until next month to discuss general strategy on how to involve our stakeholders on public comments.
Seconded by Kolstad.

Committee approved motion by voice vote.

LAKESIDE PARK EXPLORATORY COMMITTEE MINUTES

September 23, 2014

Page 3

Carried.

Review of Charge to the Committee and Selection of Committee Facilitator

Motion made by Hansen to utilize Diana Hammer Tscheschlok, as the facilitator for the Lakeside Park Exploratory Committee through the UW Extension Fond du Lac County.
Seconded by Doll.

Committee approved motion by voice vote.

Carried.

NEW BUSINESS

The Facilitation Process Overview

At this point Diana Hammer Tscheschlok, UW-Extension, described the three major tasks the group will have between now and June: gathering diverse points of view, building shared understanding about the information, and coming to agreement on recommendations to give to City Council. She asked the committee members to identify the Necessary Conditions for Success of this process (included in an addendum to the minutes).

Discussion of Information Gathering

Public Works Director Jordan Skiff provided an overview of what data already exists that the committee could use in its deliberations. The committee then noted additional pieces of information they would like to know or have access to and asked questions. No formal action was taken at this meeting.

A summary of the procedural items is provided as an enclosure to these minutes.

ITEMS FOR OCTOBER MEETING

Alterative Dates for October Meeting

LAKESIDE PARK EXPLORATORY COMMITTEE MINUTES

September 23, 2014

Page 4

Chairperson Short was excused from the meeting and Vice Chairperson Lapierre assumed the chair.

It was decided that the October meeting of the Lakeside Park Exploratory Committee will be moved to October 21, 2014. It was further decided to hold future meetings at the Lakeside Park Pavilion.

Inclusion of Public Comment Agenda Item

General discussion ensued on the inclusion of Public Comments as an agenda item. No formal action was taken at this meeting.

Open Discussion of Other Items for October Agenda

General discussion ensued on open discussion of October items for the October agenda. No formal action was taken at this meeting.

ADJOURN

Motion made by Lapierre to adjourn.
Seconded by Anderson-Lurvey.

Committee approved motion by voice vote.

Carried.

Meeting adjourned at 7:50 p.m.

MARGARET HEFTER
CITY CLERK

Enclosures

Summary of Procedural Items
UW Extension - Facilitation Introduction
PW LPEC Resource Handout
UW Extension - Necessary Conditions for Success

MH/maa