

FOND DU LAC PUBLIC LIBRARY BOARD

CANDIDATE INFORMATION SHEET

Task of Board: To hold and administer library properties and funds; to approve policies; participate in planning and approve a long range plan of service; to relate the library to the community's needs; represent the library in and to the community; and to determine and adopt written policies to govern the operation, use and program of the library.

Activities: To endorse expenditures; approve the annual budget and funding requests to the City Council; to hire the librarian and to delegate the operation and management of the library to the Director; to attend monthly board meetings and any regular or ad hoc committee meetings.

Essential Qualifications for Board Candidates:

1. Be a regular user of library services and devote time and effort to carrying out the duties of trusteeship.
2. Recognition of the library's importance as center of the community culture, recreation, and continuing education.
3. Close acquaintance with the community social and economic conditions, and with groups within the community.
4. An open mind, intellectual curiosity, and respect for the opinions of others.
5. Initiative and ability to establish policies for successful operation of the library and impartial service to all its patrons.
6. Leadership ability and an aptitude for effectively communicating the purpose, goals and policies of the library.
7. Personal integrity.

Meetings: The Board meets monthly in the Board Room at the Fond du Lac Public Library on the third Thursday of each month beginning at 4:30 p.m. Members of the regular and ad hoc committees are required to meet as scheduled and as needs arise respectively.

Terms: Three years expiring June 30th. May be reappointed to two additional three-year terms.

Number of Members: Seven citizen members, one City Council Member, one County Supervisor, and Public School District Representative.

Board Established by: Wisconsin Statutes Section 43.60 and Municipal Code 1.34

Staff Liaison: Director of the Fond du Lac Public Library

Compensation: None

**CITY OF FOND DU LAC
APPLICATION FOR APPOINTMENT TO
CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Name of Board, Commission or Committee

Date

Full Name

Address

Occupation

Employer

18 Years of Age or Older? Yes No Home Phone _____ Business Phone _____

E-Mail Address: _____ Cellular Phone _____

Are you currently a resident of Fond du Lac? Yes No No. of Years: _____

Education: _____

List potential conflicts of interest: _____

List City boards, commissions or committees on which you have served:	Yrs	List other civic, church or club committees on which you have served:	Yrs

I have read the information sheet outlining the desired qualifications for this board. My background and interests meet these desired qualifications as follows:

If selected, I would like to work towards bettering the community through my service in the following ways:

Please note: By filing this application with the City of Fond du Lac, applicant acknowledges that personal information on this form may be published in the annual Fond du Lac Boards and Commissions Directory and distributed to members, staff and the public.