

MINUTES

**REDEVELOPMENT AUTHORITY OF THE CITY OF FOND DU LAC
REGULAR MEETING
WEDNESDAY, NOVEMBER 10, 2015**

**City/County Government Center, Meeting Room D
5:30 pm**

1. Teletzke called the meeting to order at 5:30 pm. The meeting was held in Room D of the City/County Government Center, 160 S. Macy Street, Fond du Lac, Wisconsin.

2. Benson called the roll

Present

Absent

Richard Ewald
Terry Hansen-Beno
Danyel Moyle
Doug Teletzke

Karyn Merkel (excused)
Anne Pierce (excused)

Benson declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development

Staff absent:

Merry Arndt, Community Development Specialist (excused)

3. Approval of Minutes

A. Open and Closed Session Minutes From the Regular Meeting of October 21, 2015

Ewald made a motion to approve the minutes of the regular meeting of October 21, 2015 seconded by Hansen-Beno. Motion carried.

4. New Business

A. Approval of Financial Statement

(1) Redevelopment Authority Monthly Financial Statement

Benson reviewed the monthly financial statement for October, 2015.

Hansen-Beno made a motion to approve the monthly financial statement; seconded by Moyle. Motion carried.

B. Public Hearing Related to the 2016 Annual Action Plan

(1) Review of progress on past projects – CAPER

Benson provided a verbal update on past projects.

(2) Identification of total potential funds

Benson reviewed the potential PY 2016 funding and projects. The projected allocation is \$450,000 in Entitlement funds and will be budgeted with program income of approximately \$140,000 for a total estimated budget of \$590,000.

(3) Eligible CDBG activities

- a. Economic Development
- b. Public Facilities
- c. Housing
- d. Public Services
- e. Projects having a particular urgency

(4) Presentation of housing and community development needs identified by staff

Benson reviewed the eligible activities and needs identified by community partners. She indicated that City staff will continue to collect information on community needs for the next 30 days. She stated that to meet US Department of Housing & Urban Development (HUD) submittal guidelines the second Public Hearing will be held in December for the review and approval of the PY2016 Annual Action Plan. She also reviewed that Public Service projects are limited by program guidelines to 15% of grant funding.

Hansen-Beno indicated additional issues to consider in the future are related to literacy skills, children developing language skills in Pre-K, and transportation.

(5) Identification of housing and community development needs by public

There were no additional comments from the public. Benson reviewed that the public may offer comments in person or by submitting written comments over the next 30 days.

C. Verbal Update on Winter Farmers Market

Benson reported that a new group, Fond du Lac Winter Farmers Market, Inc. will be coordinating the market at the Boys and Girls Club on Saturdays.

D. Adjourn to Closed Session

Ewald made a motion to adjourn into closed session. Moyle seconded the motion and the roll call vote was as follows: Ewald, aye; Hansen-Beno, aye; Moyle, aye; Teletzke, aye. Motion carried.

E. Reconvene into Open Session Immediately Upon Conclusion of the Closed Session

Hansen-Beno made a motion to reconvene into open session. Ewald seconded the motion and the roll call vote was as follows; Ewald, aye; Hansen-Beno, aye; Moyle, aye; Teletzke, aye. Motion carried.

F. Action on Potential Purchase of Property for Homestead Program

Moyle made a motion to approve allocation of funds up to \$45,000 for the purchase of a property for the Homestead Opportunity Program; seconded by Hansen-Beno. Motion carried.

5. Redevelopment Authority Meeting Schedule – December

Benson indicated that the December RDA meeting will likely be December 15th or 17th. Staff will poll RDA members to determine the final date.

6. Correspondence - None

7. Motion to Adjourn

Ewald made a motion to adjourn; seconded by Moyle.

The Authority adjourned by unanimous consent at 7:30 p.m.

Respectfully submitted,

Dyann Benson
Community Development Director

**MINUTES
REGULAR MEETING
REDEVELOPMENT AUTHORITY OF THE
CITY OF FOND DU LAC**

**TUESDAY, NOVEMBER 10, 2015
CLOSED SESSION**

Present

Richard Ewald
Terry Hansen-Beno
Danyel Moyle
Doug Teletzke

Absent

Karyn Merkel (excused)
Anne Pierce (excused)

Benson declared a quorum present.

Staff in attendance:

Dyann Benson, Community Development Director

Staff absent:

Merry Arndt, Community Development Specialist (excused)

Others in attendance:

None

The potential purchase of property for the Homestead Program was discussed. Two (2) properties were presented to the RDA for consideration.

Respectfully submitted,

Dyann Benson
Community Development Director