

**MINUTES  
REDEVELOPMENT AUTHORITY OF THE CITY OF FOND DU LAC  
REGULAR MEETING  
WEDNESDAY, JULY 27, 2016**

**City/County Government Center, Meeting Room D  
12:00 p.m.**

1. Teletzke called the meeting to order at 12:00 p.m. The meeting was held in Room D of the City/County Government Center, 160 South Macy Street, Fond du Lac, Wisconsin.

2. Arndt called the Roll

Present

Absent

Richard Ewald  
Karyn Merkel  
Ann Pierce  
Doug Teletzke

Danyel Moyle (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development  
Merry Arndt, Community Development Specialist

Others in attendance:

None

3. Approval of Minutes

- A. Open and Closed Minutes from the Regular Meeting of June 23, 2016

Ewald made a motion to approve the minutes of the Regular meeting of June 23, 2016 seconded by Merkel. Motion carried.

4. New Business

- A. Approval of Financial Statements

- (1) Redevelopment Authority Monthly Financial Statement
- (2) Redevelopment Authority Quarterly Financial Statements
- (3) Economic Development Revolving Loan Fund (EDRLF) Quarterly Report, Dated June 30, 2016.

Benson reviewed the monthly and quarterly financial statements, and the Economic Development Revolving Loan Fund Quarterly Report, dated June 30, 2016.

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Pierce made a motion to approve the Redevelopment Authority's monthly and quarterly financial statement and the quarterly report on the Economic Development Revolving Loan Fund dated June 30, 2016 as presented; seconded by Ewald. Motion carried.

**B. Report of Fair Housing Services – Quarterly Report**

Benson reviewed that in June 2013, the RDA approved a Subrecipient Agreement with the Metropolitan Milwaukee Fair Housing Council (MMFHC) to provide Fair Housing Services. As an Entitlement community within the CDBG Program, the City is required to undertake certain efforts to promote, or affirmatively further, fair housing. Fair housing services provided by the Fair Housing Council include enforcement; education and outreach; fair lending and research/analysis of affordable housing opportunities. Benson reviewed MMFHC's report for the Quarter ending on April 30, 2016.

Benson reviewed their Annual report for the period of February 1, 2016 through April 30, 2016. She stated that one complaint had been filed during this period.

**C. Verbal Update on Rehabilitation of 18 S. Butler Street**

Benson gave a verbal update on the Homestead Opportunity project located at 18 South Butler Street. Benson stated that one bid was received for the project from L & S Construction for approximately \$110,000 and that rehabilitation work has begun.

**D. Resolution No. 16-06 – A Resolution Authorizing the Reallocation of PY2015 Community Development Block Grant Funding from Mentoring to Administration**

The CARE Mentoring Program still has unexpended funds from PY2014. PY2015 funds are being reallocated to fund the AFFH report needed for the Consolidated Plan since there are adequate funds still available for CARE Mentoring.

Merkel made a motion to approve Resolution No. 16-06; seconded by Pierce. Motion carried.

**E. Adjourn to Closed Session**

Ewald made a motion to adjourn to closed session. Piece seconded the motion and the roll call vote was as follows: Ewald, aye; Merkel, aye; Pierce, aye; Teletzke, aye. Motion carried.

**F. Reconvene into Open Session Immediately Upon Conclusion of the Closed Session**

Merkel made a motion to reconvene into open session. Pierce seconded the motion and the roll call vote was as follows: Ewald, aye; Merkel, aye; Pierce, aye; Teletzke, aye. Motion carried.

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G. Action on Review of Loan Application Which Does Not Meet Housing Rehabilitation Loan Program Guidelines

Ewald made a motion to approve the continued processing of this loan application, seconded by Merkel. Motion carried.

H. Action on Review of Loan Application Which Does Not Meet Housing Rehabilitation Loan Program Guidelines

Pierce made a motion to approve the continued processing of this loan application, seconded by Merkel. Motion carried.

5. Correspondence

None

6. Motion to Adjourn

The Authority adjourned by unanimous consent at 12:30 p.m.

Respectfully submitted,

Merry Arndt  
Community Development Specialist

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12:00 p.m.**

Present

Richard Ewald  
Karyn Merkel  
Ann Pierce  
Doug Teletzke

Absent

Danyel Moyle (excused)

Arndt declared a quorum present

Staff in attendance:

Dyann Benson, Director of Community Development  
Merry Arndt, Community Development Specialist

Others in attendance:

None

Discussed were two loan applications which do not meet Housing Rehabilitation Loan Program Guidelines. There was no discussion on the potential purchase of property for economic development opportunity.

Respectfully submitted,

Merry Arndt  
Community Development Specialist