



**2018 PRIVATE LEAD SERVICE LINE REPLACEMENT PROGRAM**  
***Request for Qualifications (RFQ) Information***

2018 PLSLR Program Background

The City of Fond du Lac is seeking qualifications from licensed plumbers/utility contractors who are interested in performing private lead service line replacement work in 2018. The City was awarded funds through the Wisconsin DNR's Safe Drinking Water Loan Program to eliminate the private portion of lead service lines (LSL) serving single family homes, multifamily buildings, preK-12 schools, or licensed infant/children day care facilities in the City of Fond du Lac.

The goal of this program is to eliminate the health hazards associated with private lead service lines identified with the City's Capital Improvement Projects. 24 properties participated in the City's 2017 PLSLR Program and successfully removed private lead laterals and their associated hazards.

For 2018, the City has identified approximately 43 properties where private water service is constructed of lead pipe behind sidewalks and construction on the City-owned line is scheduled for the year. There are 14 additional properties where the material behind the sidewalk is copper, but the City was not able to verify that copper is present where water enters each respective basement.

The 2018 PLSLR Program will assist property owners in replacing private lead service lines by providing a subsidy payment for a portion of eligible costs. **For 2018, this amount will be a maximum of \$3,000.**

How the 2018 PLSLR Program Works:

1. Licensed plumbers/utility contractors will submit a **Request for Qualifications Application** to the City on or before February 28<sup>th</sup>, 2018. Plumbers/utility contractors who submit appropriate answers will be placed on the 2018 LSL Certified Plumbers List, which will be available on March 5<sup>th</sup>, 2018.
2. Homeowners approved by the City for private lead service replacement will contract directly with licensed plumbers/utility contractors from the 2018 LSL Certified Plumbers List.
3. The homeowner OR plumber will submit the **Supplemental Agreement for 2018 Private Lead Service Line Replacement Program** and a copy of the project's quote. The City must approve quoted work and determine eligible vs. ineligible program costs *before* work begins. The City will not reimburse for work completed under this program unless this step is timely completed.
4. Private lead service replacement work is completed.
5. The plumber/utility contractor submits an **Application for Payment of Costs to the City** with a final, itemized invoice. The plumber/utility contractor must also provide the invoice to the homeowner.
6. The City reviews the Application for Payment of Costs, determines eligible vs. ineligible costs, and pays the plumber/contractor directly up to \$3,000.

### Eligible Costs vs. Ineligible Costs

Typical costs that are eligible for reimbursement under this program include:

- Excavation
- Materials
- Labor
- Backfill
- Restoration.
- No-dig methods of pipe installation

Non-typical costs at a property may also be reimbursed as part of the PLSLR Program, pending review and approval by the City. A non-typical cost could include the cost of rerouting the private portion of the lead service line to a more acceptable location within a structure when it results in an overall cost saving, or foundation damage resulting from replacing the water service.

Costs that are **not eligible** for reimbursement include, but are not limited to, replumbing inside a home/facility upon water meter relocation.

### 2018 PLSLR Program Funding Requirements

The City of Fond du Lac is authorized to reimburse the contractor under the Safe Drinking Water Loan Program grant for a portion of eligible costs when a licensed plumber/utility contractor is contracted directly by the property owner. In order to comply with funding requirements, the City will require that certified licensed plumbers perform all work in accordance with the following:

- Work to be performed by a licensed plumber under section SPS 305.90 Wis. Adm. Code or utility contractor under section SPS305.97 Wis. Adm. Code.
- Work to be performed in accordance with the plumbing code requirements found in Wis. Adm. Code SPS Chapters 381-391.
- Work to be performed as required by all applicable OSHA requirements/standards.
- Adequate financial records shall be established and maintained in accordance with the municipal SDWLP Financial Assistance Agreement.
- The City will determine the submittal requirements necessary for the licensed plumber/utility contractor to document the lead service line replacement at each address where work is performed in order to receive reimbursement.
- The City of Fond du Lac encourages Disadvantaged Business Enterprises (DBEs) Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs), and Small Business in Rural Areas (SBRAs) to submit bid proposals.
- All bidders on the project shall certify to the following: "All materials used in the project are in full compliance with the American Iron and Steel Requirement as mandated in EPA's State Revolving Fund programs."
- If the property is owned by a business, federal Davis-Bacon and Related Acts standards may apply to that parcel's private LSL replacement project.

**\*\*\*Failure to abide by any requirements set forth in this document, other City ordinances/policies, and/or state and federal law may result in the City denying a PLSLR Program reimbursement request.**

**City of Fond du Lac 2018 PLSLR Program Dates:**

**Mandatory meeting and application deadline\*:** **February 28, 2018 at 8:00am**

**Location:** Meeting Room A/B, City/County Government Building  
160 South Macy Street, 1<sup>st</sup> Floor  
Fond du Lac, WI

**2018 LSL Certified Plumbers List made available by the City:** **March 5<sup>th</sup>, 2018**

**Deadline to have initial forms (*Homeowner-Plumber Supplemental Agreement and itemized quote*) turned in to the City:** **June 30<sup>th</sup>, 2018**

**Deadline to have work completed:** **December 31, 2018**

\*Applications to become a prequalified plumber/utility contractor for the PLSLR Program will be accepted after the February 28<sup>th</sup> deadline on a case-by-case basis. If the plumber/utility contractor does not attend the February 28<sup>th</sup> meeting and still wishes to participate in the 2018 PLSLR Program, the plumber/contractor must arrange to meet with a representative from the City's Water and/or Comptroller Department **before beginning** lead service line replacement work in order to potentially qualify for reimbursement from the City.

Application Submission for 2018 SDWL Program

The City is hosting a **mandatory meeting** on **February 28<sup>th</sup>, 2018 at 8:00am**. The meeting will be held in Meeting Room A/B, City/County Government Building, 160 South Macy St. Fond du Lac, WI. The City will accept applications for the 2018 PLSLR Program at this meeting. Additionally, City staff will discuss program requirements, answer any questions, and provide all forms required to participate in this program and receive reimbursement from the City.

**Questions can be directed to:**

**Travis Kloetzke, Water Utility General Manager**  
920-322-3680 | [tkloetzke@fdl.wi.gov](mailto:tkloetzke@fdl.wi.gov)

**Eileen Baus, Senior Accountant**  
920-322-3454 | [ebauss@fdl.wi.gov](mailto:ebauss@fdl.wi.gov)