# MOBILE SERVICE ZONING PERMIT
## CLASS 2 COLLOCATION

### LOCATION OF MOBILE SERVICE FACILITY:

Tax Key Number: FDL-

### LOCATION OF SUPPORT STRUCTURE:

<table>
<thead>
<tr>
<th>Project Applicant</th>
<th>Landowner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Name</td>
</tr>
<tr>
<td>Mailing Address</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>City</td>
<td>City</td>
</tr>
<tr>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td>ZIP Code</td>
<td>ZIP Code</td>
</tr>
<tr>
<td>Email Address</td>
<td>Email Address</td>
</tr>
<tr>
<td>Phone Number</td>
<td>Phone Number</td>
</tr>
</tbody>
</table>

### Proposal
- **CLASS 1 COLLOCATION**
  The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a freestanding support structure for the facility but does need to engage in substantial modification. **SPECIAL USE PERMIT REQUIRED.**

- **CLASS 2 COLLOCATION**
  The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a freestanding support structure for the facility or engage in substantial modification.

### APPLICANT SIGNATURE

<table>
<thead>
<tr>
<th>Proposed Action</th>
<th>Determination for denial</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ APPROVED. (Permit valid for 6 months from date of approval.)</td>
<td></td>
</tr>
<tr>
<td>☐ DENIED.</td>
<td>Determination for denial:</td>
</tr>
</tbody>
</table>

Date: ____________________________

CITY OF FOND DU LAC COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF FOND DU LAC
MOBILE SERVICE ZONING PERMIT (Class 2 Collocation)

Checklist:
- Mobile Service Zoning Permit Application + Project Plans
- Permit Fee: $150.

Application Submittal

A Mobile Service Zoning Permit application may be filed at the City of Fond du Lac Community Development office located on the 4th floor of the City-County Government Center, be delivered via postal service or submitted electronically via email.

VIA USPS:  City of Fond du Lac
            Community Development Department
            160 S Macy Street
            P.O. Box 150
            Fond du Lac, WI 54936-0150
            Attn: Joellyn Dahlin

VIA EMAIL:  Transmit the permit application and project plans to jdahlin@fdl.wi.gov
            Please contact the Community Development office at (920) 322-3440 prior to electronic application submittal.

The application will be processed upon receipt of permit fee and a determination that the application is complete. Permit fee may be submitted in person or via postal service.

Application Review

Note: Approval of a MOBILE SERVICE ZONING PERMIT is required prior to the issuance of any building permit or other permit(s) required for a project. Approval of a Mobile Service Zoning Permit does not imply approval of a building permit or other required permit.

- The Community Development Department will review an application for completeness.
- If the application contains all of the information requested, the Department will consider the application complete.
- If any of the required information is not in the application, the Department will notify the applicant within 5 days of receiving the application, that the application is not complete. The written notification will specify the required information that is incomplete. An applicant may resubmit an application as often as necessary until it is complete.
- Within 45 days of its receipt of a complete application, the Department will complete all of the following or the applicant may consider the application approved, except that the applicant and the Department may agree in writing to an extension of the 45-day period:
  (a) Make a final decision whether to approve or disapprove the applicant.
  (b) Notify the applicant, in writing, of its final decision.
  (c) If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.