



City of Fond du Lac Inspection & Maintenance Log Dry Detention Ponds

Stormwater Facility Name: _____

Inspection Date: _____ Inspector: _____

Site Name: _____ Address: _____

Last Rainfall Date: _____ Last Rainfall Amount: _____

Weather Conditions: _____

1. Facility owner responsible for inspecting, maintaining, and repairing facility components after major storm events (greater than 1" in 24 hours) and semiannually. Comment on any deficiencies noted, list maintenance recommendations, and list maintenance actions taken and date of repair. Compare items to the design and as-built conditions, if available.
2. Provide documentation of items inspected with photographs where appropriate. Provide photographs before and after maintenance activities, if practical.
3. Inspection items with * should be completed by a qualified professional every three years (or more frequently if concerns are noted).
4. Inspections done to determine the depth of accumulated sediments may be done once every 10 years.
5. Submit completed reports annually to stormwaterreports@fdl.wi.gov.

Inspection Item	Maintenance Action	Comments
Pond / Embankment		
Debris / Trash Accumulation	Clean Up / Remove	
Visible Pollution	Contact Municipality	
Poor Grass Cover	Revegetate	
Erosion or Slides	Repair / Restore	
Trees / Brush Growing on Slopes	Remove	
Animal Burrows	Contact Municipality	
Standing Water	Contact Municipality	
Depressions or Bulges	Contact Municipality	
Longitudinal Cracks	Contact Municipality	
Transverse Cracks	Contact Municipality	
Seepage Through Embankment	Contact Municipality	
Settlement *	Contact Municipality	
Sediment Accumulation *	Regrade / Restore	
Inflow Locations		
Erosion	Repair / Restore	
Deficient Riprap Protection	Repair	

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Inspection Item	Maintenance Action	Comments
Emergency Spillway		
Exposed Fabric	Repair	
Overgrown Vegetation	Cut / Trim	
Erosion / Backcutting at Berm or Road	Repair (fill, armor)	
Rutting or Potholes	Repair	
Obstructions or Debris	Remove	
Inadequate Riprap / Armor	Repair	
Cracking	Contact Municipality	
Slumping / Sloughing of Embankment *	Contact Municipality	
Settlement *	Contact Municipality	
Control Structure		
1. Inlet		
Debris in Conveyance Area	Clear / Remove	
Erosion or Undercutting	Repair (fill, armor)	
Stop-log Deterioration / Leaking	Contact Municipality	
Joint Separation *	Contact Municipality	
Cracks in Concrete *	Contact Municipality	
Deteriorated Piping *	Contact Municipality	
Displacement of Structure *	Contact Municipality	
2. Outlet		
Erosion or Backcutting	Repair (fill, armor)	
Debris in Culvert or Trash Rack	Clear / Remove	
Undermining / Scour	Contact Municipality	
Inoperable Control Valve	Contact Municipality	
Inoperable Flap Gate	Contact Municipality	
Joint Separation *	Contact Municipality	
Cracks in Concrete *	Contact Municipality	
Spillway		

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Eroding or Backcutting	Repair (fill, armor)	
Overgrown Vegetation	Cut / Trim	
Obstructions with Debris	Clear / Remove	
Excessive Siltation	Remove (dredge)	
Slumping / Sloughing *	Contact Municipality	
Downstream Area		
Erosion	Contact Municipality	
Debris / Obstructions	Clear / Remove	
Bridge / Culvert Problems *	Contact Municipality	
Buildings Issues *	Contact Municipality	
Foundation Concerns *	Contact Municipality	

Inspection Comments: _____

Summary of Maintenance Completed Since Last Inspection:

Maintenance Completed During Inspection:

Maintenance Recommendations:

Include timeline and additional site investigation, planning or engineering required. Provide applicable technical specifications.

I hereby certify that the information provided on the inspection and maintenance log is truthful and accurate to my best professional judgement.

Name: _____

Date: _____

Signature: _____