



City of Fond du Lac Inspection & Maintenance Log Rain Gardens

Stormwater Facility Name: _____

Inspection Date: _____ Inspector: _____

Site Name: _____ Address: _____

Last Rainfall Date: _____ Last Rainfall Amount: _____

Weather Conditions: _____

1. Facility owner responsible for inspecting, maintaining, and repairing facility components a minimum of three times per growing season. Comment on any deficiencies noted, list maintenance recommendations, and list maintenance actions taken and date of repair. Compare items to the design and as-built conditions, if available.
2. Provide documentation of items inspected with photographs where appropriate. Provide photographs before and after maintenance activities, if practical.
3. Inspectors shall be able to identify all of the plant species that were planted in the rain garden at all stages of life as well as common weeds and invasive plants. These individuals should also be knowledgeable about effective control methods for common weeds.
4. Submit completed reports annually to stormwaterreports@fdl.wi.gov.

Inspection Item	Maintenance Action	Comments
Rain Garden		
Debris / Trash Accumulation	Clean Up / Remove	
Visible Pollution (Oil Sheen, Algae, Etc.)	Contact Municipality	
Wilting / Dying Plants	Water and/or Replant Per Approved Plan	
Poor Vegetation Density	Replant Per Approved Plan	
Nuisance / Invasive Vegetation	Remove	
Erosion or Depressions	Repair / Restore	
Standing Water for Prolonged Periods (Greater Than 3 Days After Rain Event)	Restore (Remove Mulch, Scarify Soils Around Plants, Add New Mulch)	
Berm		
Poor Grass Cover	Revegetate	
Erosion or Slides	Repair / Restore	
Trees/Brush Growing on Slopes	Remove	
Animal Burrows	Contact Municipality	
Depressions or Bulges	Contact Municipality	
Longitudinal Cracks	Contact Municipality	
Transverse Cracks	Contact Municipality	

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Inspection Item	Maintenance Action	Comments
Settlement	Contact Municipality	
Seepage	Contact Municipality	

Inspection Comments: _____

Summary of Maintenance Completed Since Last Inspection:

Maintenance Completed During Inspection:

Maintenance Recommendations:

Include timeline and additional site investigation, planning or engineering required. Provide applicable technical specifications.

I hereby certify that the information provided on the inspection and maintenance log is truthful and accurate to my best professional judgement.

Name: _____

Date: _____

Signature: _____