



Prescribed Burn Plan

Plan must be submitted and approved prior to implementation.

Landowner/Operator: _____	Date: _____
Address: _____	
Phone Number: _____	
E-mail: _____	
Responsible Entity (individual/organization): _____	
Address: _____	
Phone Number: _____	

Burn location address (Include fire number): _____

County: _____

Program (if applicable): **CPR** **WRP** **CSP** **WHIP** **Other:** _____

Objective of the burn (e.g., remove duff/stimulate warm season grasses/control invasives, ceremonial bonfire):

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Continue on last page if more space is needed.

Vegetation/site description (e.g., tall/short grass, brush timber slash). **Be Specific:** _____

Preferred Date (Mo/Yr) Window of Burn: _____

Alternate Date (Mo/Yr) Window of Burn: _____

Burn Plan Map: **ATTACH AND LABEL** an aerial photo identifying all of the following (you can use TerraServer aerials available on the internet, save, then edit the .jpe file; or use the soil/aerial maps listed on the following page).

- Location of burn unit; acres to be burned: _____
- Type, size, and location of the firebreaks (minimum width 2 times the vegetation height)
- Test burn location
- Slope considerations (aspect and percent)
- Areas needing special protection from smoke and/or fire (roads, buildings, power poles, etc.)

List any special concerns or smoke considerations: _____

- Property boundaries, escape routes, safety zones, water resources, hazards
- Access roads

Notification requirements:

- Dispatch telephone: (920) 906-5555
- Fire Department telephone: (920) 322-3803
- Neighbor _____
- DNR (if applicable) _____
- Other/additional neighbors: _____

PERMITS NEEDED (List all appropriate permits)

Permitter/Person (if known)	Phone Number	Obtained

Burn Boss (if known): _____ **Qualifications:** _____

Minimum personnel required to conduct burn: _____

Burn Personnel	Qualification(s)

Safety and Burn Equipment (list number of each item needed):

- | | | |
|-------------------|--------------------|-----------------------|
| ___ Drip Torch | ___ Pumper Truck | ___ Flags for highway |
| ___ Backpack Pump | ___ Portable Pump | ___ Pulaski |
| ___ Flappers | ___ 2-Way Radios | ___ Fire Shelter |
| ___ Rakes | ___ Chainsaw | ___ Cell Phones |
| ___ ATV | ___ Drinking water | |

Additional: First Aid Kit, Weather Kit, Personal Safety Gear (leather gloves, hightop lace-up leather boots, natural fiber clothing/nomex, hat, lighters, wire cutters, drinking water, eye protection).

Communications Plan (radio requirement, etc.): _____

Acceptable Conditions: Document actual conditions in the Go/No Go checklist (page 4) on the day of the burn. If any of the following constraints cannot be met or are on the edge of the limits for more than one parameter; **do not** burn that day. (**Red Flag Conditions:** Temp >80°F or Wind >20 mph or Relative Humidity <20%; Avoid light and variable winds: **DO NOT burn within 12 hours of an approaching weather front or during Orange/Red Air Quality days (see link below).**

- Temperature 40-80° F
- Wind 3-18 mph from _____. Acceptable direction(s) for burning are: _____
- Relative humidity 25-60%
- All attempts will be made to complete the burn before dusk

Useful prescribed fire websites:

- Weather: <http://fire.boi.noaa.gov>
- Fire Danger/Permits: <http://www.dnr.state.wi.us/org/land/forestry/fire/>
- Wisconsin Prescribed Fire: <http://www.prescribedfire.org>
- Wisconsin Air Quality Hotline: 1-866-324-5924 or http://maps.dnr.state.wi.us/imf_dnrinf.jsp?site=wisards
- Maps: <http://websoilsurvey.nrcs.usda.gov>

Ignition Plan: Identify location and sequence of the burn on the attached Burn Plan Map. Are backing fires and head fires labeled? Include blackline considerations.

Continue on last page if more space is needed.

Contingency Plan (especially consider any areas adjacent to the burn unit that may require attention).

Continue on last page if more space is needed.

Additional Considerations

- The Fond du Lac Fire Department Captain shall be notified at (920) 322-3803 prior to starting the fire.
- No burning shall take place within 50 feet of any building.
- The pile of combustibles shall be kept to a controllable size and additional burnables may be added only as the pile burns down. Containment of fire to burn area is a must.
- The fire must be physically monitored by a responsible person until fire is out or extinguished.
- If the fire becomes a nuisance or we receive a complaint while in progress, we retain the right to extinguish the fire.

Continue on last page if more space is needed.

Additional Site Visit Concerns (to be filled in by Fire Department Personnel).

Continue on last page if more space is needed.

Certification: I acknowledge that I may be held liable for any and all damages and/or suppression costs if the fire escapes, smoke damage occurs, or accidents are caused as a result of the prescribed burn.

Landowner Signature

Date

Plan Written By

Date

Fire Department Representative

Signature

Date

Site Inspection Date

Fee: \$25.00

_____ Cash

_____ Check

Expiration date is 30 days after issuance

GO/NO GO CHECKLIST

Date of Burn: _____

Time of Burn: _____

- All burn plan personnel are on site.
- All personnel have appropriate safety gear.
- All personnel have been briefed and aware of their assignments and the burn unit.
- All personnel are aware of the objectives, ignition plan, extra resources, escape routes, and safety zones.
- All necessary permits and approvals have been obtained.
- All pre-burn contacts have been made (dispatcher/local fire department).
- Adequate burn map provided to all personnel.
- All Smoke management specifications are met and addressed.

- Wind Direction (within burn plan specifications; Actual direction on site: _____)
- Wind Speed (3-18 mph); Actual wind speed on site: _____
- Relative Humidity (25-60%); Actual RH on site: _____
- Temperature (40°-80°F); Actual temperature on site: _____

- Above weather parameters are within burn prescription.
- All of the necessary equipment is available and operational.
- The contingency plan and available resources have been discussed and are available.
- All fire prescription elements are met.

Burn Boss

Date:

CONTINUATION SHEET

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