



# City of Fond du Lac First on the Lake

Website: [www.fdl.wi.gov](http://www.fdl.wi.gov)

City-County Government Center  
160 S. Macy Street~P.O. Box 150~Fond du Lac, WI 54936-0150

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## **2023 PRIVATE LEAD SERVICE LINE REPLACEMENT PROGRAM (PLSLR)** ***Homeowner-Plumber Supplemental Agreement***

**\*This form and required itemized quote must be submitted and approved by the City before private lead service line replacement work is started.**

This is a supplemental agreement to the Property Owner and Plumber's contract for private lead water service line replacement. This agreement lists the conditions of the City's PLSLR Program for 2023. Before performing any work, the Property Owner and Plumber must complete, sign, and return the form below to Nicole Dreher, at City of Fond du Lac, c/o Comptroller/Finance, P.O. Box 150, Fond du Lac, WI 54936-0150, or via email at [ndreher@fdl.wi.gov](mailto:ndreher@fdl.wi.gov). A copy of the project quote must also be submitted with the completed agreement. The City will not process any applications or provide reimbursement unless this paperwork is received in a timely manner.

Eligible applicants will be provided a grant for up to 50% of the actual cost (not to exceed a maximum grant amount of \$2,000) for replacement of their lead water service line by a plumber from the approved plumbers list. The property owner contributes the remaining cost of the lead water service replacement. The City will provide a special assessment invoice to the property owner for the property owner share that may be paid in one of two ways: in full upon receipt, or if the remaining cost is in excess of \$500, the City will provide a low interest loan payable in installments over a ten-year period. If the property is sold, then the balance shall be paid at the time the home sale closes. For the complete Special Assessment policy refer to Ch 65-4 subsection (5) of the Municipal Code.

Typical costs that are eligible for reimbursement under this program include: excavation, materials, labor, backfill, restoration, and no-dig methods of pipe installation. Non-typical costs at a property may also be reimbursed as part of the PLSLR Program, pending review and approval by the City. A non-typical cost could include the cost of rerouting the private portion of the lead service line to a more acceptable location within a structure when it results in an overall cost saving, or foundation damage resulting from replacing the water service.

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Name of Plumber: \_\_\_\_\_ Plumbing Company \_\_\_\_\_

Total Contract Amount: \_\_\_\_\_

Current pipe diameter \_\_\_\_\_ Current pipe material \_\_\_\_\_

Replacement pipe diameter \_\_\_\_\_ Replacement pipe material \_\_\_\_\_

(Please attach quote. Only eligible costs will be used to determine reimbursement amount)

## Terms of Supplemental Agreement

1. Property Owner(s) have entered into a contract with Plumber for replacement of the lead water service line at owners' property. A copy of the itemized quote is attached, which lists out each service to be performed by Plumber.
2. The City of Fond du Lac has approved including the replacement of the Property Owner's lead water service line in the City's Lead Water Service Replacement Program.
3. The replacement of the Property Owner's lead water service line is subject to the City of Fond du Lac Inspections and Water Departments certifying that the replacement of the lead water service line is completed and done in compliance with all applicable laws, ordinances and regulations.
4. Upon completion of the project, the Plumber's invoice, based on the accepted quote for lead service removal, will be paid through the Plumber's submission of a final invoice and Application for Payment of Costs. The Plumber agrees to apply the payment received from the City of Fond du Lac against the Contract Amount. Ineligible costs will not be reimbursed.
5. The Property Owner(s) understand that the maximum amount the City of Fond du Lac will pay for the replacement of Property Owner's lead water service line is \$2,000. Any amount the Plumber charges beyond that will be advanced by the City but it is the responsibility of the Property Owner(s) to repay the amount the City Advances. **Since the plumber will be reimbursed by the City for the full invoice amount, the Homeowner should not pay the plumber directly. Doing so may disqualify the Homeowner from the grant program or the plumber from the approved plumbers list.**
6. The Property Owner(s) understand and agree that the Property Owner(s) are solely responsible for the selection of the Plumber from the 2023 LSL Prequalified Plumbers List and have contracted with the Plumber for the replacement of the Property Owner's lead water service line independently from the City of Fond du Lac.
7. The City of Fond du Lac reserves the right to deny reimbursement for failing to comply with all applicable laws, ordinances and regulations, including, but not limited to, water meter placement requirements, electrical requirements, and grounding requirements.
8. Property Owner must be current with all payments to the City in order to receive the grant for lead service replacement. Delinquent monies may include but are not limited to water bill, real estate taxes, personal property taxes, and accounts receivable invoices. These delinquent monies must be paid in full before reimbursement will be made for the lead service replacement.

PROPERTY OWNER:

PLUMBING COMPANY:

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Printed Name \_\_\_\_\_

Date \_\_\_\_\_

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Printed Name \_\_\_\_\_ Date \_\_\_\_\_

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Signature \_\_\_\_\_
Date \_\_\_\_\_

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Signature
Date